



# Department for Transport

**Department for Transport**

Great Minster House

33 Horseferry Road

Our ref: TIT0406

Date: 23/01/2023

**Ghost Digital Limited**

Dear [REDACTED]

## **TIT0406 – Digital Travel Diary for the National Travel Survey**

### **CCS Digital Outcomes and Specialists Framework RM1043.7**

I refer to my letter dated 12/12/2022, I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your quotation dated under the terms and conditions of the **Digital Outcomes and Specialists Framework (DOS 5: RM1043.7)**. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The Order Form and Terms and Conditions for Framework reference RM1043.7
2. The Department's Specification
3. Your Proposal and Pricing Schedule dated 01/12/2022

The Contract Value is £800k with an initial committed spend of £664,200, as per the bid.

The contract duration is 2 years, commencing on **30/01/2023** and expiring on **29/01/2025**.

The rates for the Contract will be based on Time and Materials (inclusive of T&S and exclusive of Value Added Tax) and will align to the pricing schedule you submitted as part of your bid.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DfT's Invoicing Procedures below.



**Please ensure invoices are sent to SSa. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

The Contract Owner will be [REDACTED] who can be contacted on the below details;

Email: [REDACTED]

Tel: [REDACTED]

Yours sincerely,

[REDACTED]

Procurement Business Partner

**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of by **Ghost Digital Limited**

Signature: [REDACTED]

Name: [REDACTED]

Capacity: Director

Date: 24th January 2023