

Framework Schedule 6 (Direct Award short order form template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	GLD032 2025
THE BUYER:	Government Legal Department [GLD]
BUYER ADDRESS	102 Petty France, London SW1H 9GL
THE SUPPLIER:	GatenbySanderson Ltd
SUPPLIER ADDRESS:	18 King William Street EC4N 7BP
REGISTRATION NUMBER:	04451141
DUNS NUMBER:	424635477

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 26 July 2024.

It's issued under the Framework Contract with the reference number RM6290 for the provision of Executive & Non Executive Recruitment Services.

CALL-OFF LOT(S):

- Lot 3: Non-Executive and Public Appointments

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form
2. Joint Schedule 1(Definitions and Interpretation) **RM6290**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6290**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **RM6290**
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6290**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: **30 May 2025**

CALL-OFF EXPIRY DATE: **30 April 2026**

GDPR POSITION
Independent Controller

MAXIMUM LIABILITY

[REDACTED]

CALL-OFF DELIVERABLES

<div style="background-color: black; height: 15px; width: 430px;"></div>
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CALL-OFF CHARGES

<div style="background-color: black; height: 15px; width: 240px;"></div>
<div style="background-color: black; height: 15px; width: 20px;"></div> <div style="background-color: black; height: 15px; width: 170px;"></div>

PAYMENT METHOD

<div style="background-color: black; height: 15px; width: 225px;"></div>
<div style="background-color: black; height: 15px; width: 245px;"></div>
<div style="background-color: black; height: 15px; width: 355px;"></div>

BUYER'S INVOICE ADDRESS:

<div style="background-color: black; height: 15px; width: 115px;"></div>
<div style="background-color: black; height: 15px; width: 175px;"></div>
<div style="background-color: black; height: 15px; width: 335px;"></div>
<div style="background-color: black; height: 15px; width: 335px;"></div>

BUYER'S AUTHORISED REPRESENTATIVE

<div style="background-color: black; height: 15px; width: 115px;"></div>
<div style="background-color: black; height: 15px; width: 175px;"></div>
<div style="background-color: black; height: 15px; width: 335px;"></div>
<div style="background-color: black; height: 15px; width: 335px;"></div>

BUYER'S ENVIRONMENTAL POLICY

Environmental Policy published 7 November 2022 available online at: [Environmental policy - GOV.UK \(www.gov.uk\)](#)

BUYER'S SECURITY POLICY

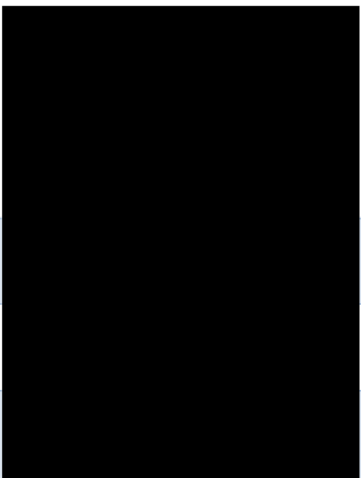
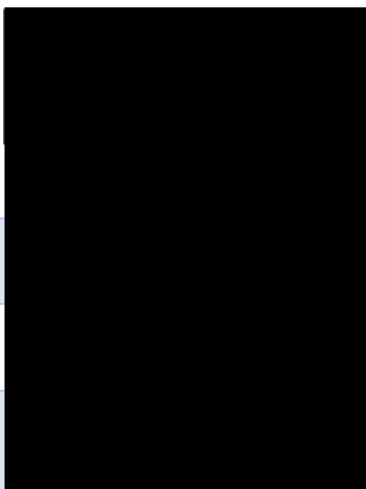
Government Functional Standard GovS 007: Security updated 13 September 2021 available online at: [Government Functional Standard GovS 007: Security - GOV.UK \(www.gov.uk\)](#)

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	