



## **WC1701346 - High Risk Asbestos removals and reinstatement works, Akrotiri**

### **ABOUT US**

Mitie is an international facilities management and professional services company headquartered in the UK. We work with public and private sector clients and have a workforce of circa 77,500 people worldwide. We are a leader in developing and delivering desirable outcomes for our clients and aim to be a great place to work for our employees where everything we do is shaped by our core values.

In the UK Sovereign Base Areas in Cyprus, Mitie delivers the full range of facilities management services on behalf of the main Client, the UK Defence Infrastructure Organization (DIO).

We currently support the Ministry of Defence (MoD) and its departments in the UK and abroad - across land, sea and air - at more than 35 sites within the UK's military estate. This includes the Falkland Islands, Ascension Island, Cyprus and Gibraltar.

You can read more about Mitie on our website [www.mitie.com](http://www.mitie.com).

## BRIEF SCOPE OF WORKS

The Brief scope of works for **WC1701346**, includes the removal of asbestos debris from the boiler room floor (AK0117) and from the roofs of AKL 232 and AKL 233, followed by the replacement of the removed roof sections and installation of new ceilings. The works also comprise the removal and replacement of existing roof cladding, soffit boards, fascia boards, and rainwater goods at AK006G. In addition, existing lighting circuits and fittings within AKL 232 and AKL 233 will be disconnected and removed, with new lighting circuits and fittings installed in their place. The scope further includes the installation of a new fire alarm smoke detector system serving AKL 232 and AKL 233.

## GENERAL WORK REQUIRED

- Prior to execution of the works the Site has to be secured and fenced off with appropriate signage erected so to prevent access to unauthorized personnel. Fence shall comply with CDM 2015 Regulations to prevent access to unauthorized personnel on site.
- The Contractor, where required is to inform the users of nearby Buildings and relevant Authorities about the proposed works and instruct them for any precautionary measures required to be taken.
- Contractor will provide welfare facilities comprising of:
  - a. Rest area - shaded.
  - b. portable toilet
  - c. Washing facility
  - d. Water.
  - e. First Aid Kit
- Contractor is responsible to have a Site Notice Board to include the following information:
  - a. Health and Safety Information
  - b. Health and Safety File: A note stating that the health and safety file will be kept and made available as required by CDM 2015. It may also specify where it is being kept and who can access it.
  - c. Emergency Contact Information: Emergency contact details for the project, including:
  - d. First-aid arrangements
  - e. Fire safety personnel
  - f. Name of the Site Project Engineer or Supervisor
  - g. Site Rules: A list of site-specific safety rules or guidelines that workers must adhere to.
  - h. PPE (Personal Protective Equipment) Requirements: Information on the required protective gear for the site (e.g., hard hats, gloves, safety boots, high-visibility clothing, etc.).
  - i. Risk Assessments and Method Statements (RAMS): Clear reference to where these documents can be accessed by workers.
  - j. CDM Notification
- F10 Notification (if applicable): If the project is notifiable under CDM 2015 (i.e., expected to last more than 30 days or involve more than 500 person-days of work), the notification should be clearly displayed with reference to the Health and Safety Executive (HSE) F10 form.
- Asbestos removal works will be carried out in accordance with:
  - a. The Control of Asbestos Regulations 2012
  - b. HSG247 - The licensed contractor's guide.
  - c. HSG248 - Analysts Guide
  - d. INDG 479 - Guidance on RPE and Face Fit Testing.
- Air monitoring will be carried out during the execution of works to ensure asbestos fiber levels are kept below 0.01f/ml.
- Personnel involved with asbestos removal shall be trained with in-date certification and medical record.
- At the start of the works the contractor is to carry out inductions/ training to all working personnel about the specific work to be carried out, PPE required to be worn, and regulations

to be followed. All training records are to be kept at the Health and Safety file for viewing and checking.

- Work procedure: Prior to execution of works an Asbestos Removal is to take place first.
- Upon completion of the Asbestos Removal the Subcontractor is to Issue a Completion Certificate identifying the building free of asbestos, which will enable the rest of the refurbishment works to follow.
- The Asbestos waste material shall be double bagged as per HSG 247 guidance and transported in suitable vehicles to prevent damage, to the ISO containers located at the temporary designated asbestos storage site at RAF Akrotiri. Keys for asbestos compound/ISO container shall be collected from client representative.
- Possible mechanical equipment to be used are:
- Forklifts, Cranes, Loading Trucks, General Truck for disposal of wastes, Scissor Lifts etc.
- The plant used will have to follow the HSE regulations and are obliged to have the required Inspection Certificates such as LOLER Examination Certificate and PUWER certificate and maintenance certificates as well as the Driver's or Operator's Licenses and/or Training Certificates. The Vehicle/Driving Licenses and Inspections Tests are required to be kept onsite for viewing and auditing.
- The general waste material resulted from operations will either be temporarily stored on site and disposed after completion of works or transported directly to a licensed Solid Waste Disposal facility.
- When waste is to be taken to offsite via licensed carriers to an approved disposal site, the Disposal Certificate is to be prepared and signed. The certificate is to state clearly the amount and type of waste collected.
- The Licensed Asbestos removal contractor shall follow the HSE Guidance HSG 247 to prevent exposure of the Asbestos Removal Operatives and the Public, to asbestos. Contractor is responsible to ensure compliance to the Control of Asbestos Regulations 2012.
- The Contractor shall comply with applicable laws and ordinances governing the disposal of materials, debris, rubbish and trash off or on the project area.
- All appropriate permits and service clearances are to be obtained before any works.
- Prior to any stripping out of the existing roof, carry out the required isolations and temporary removals of electromechanical fittings to accommodate work. At completion of waterproofing works carry out reinstatement of all Electromechanical Installations.
  - a. Antennas and Air Inlet/Outlet Ducts at Ground Floor West Wing Extension
  - b. Air Handling Units at the back of the Ground Floor West Wing Extension
  - c. Water Tanks (if any) and Antennas at Ground Floor.
  - d. Isolation and removal of all required Electromechanical Fittings.
  - e. Removal of other electromechanical installations on the roof (Earthing tapes, posts and tension wires) and reinstatement at completion of works.
  - f. Relocation of Roof Antennas, cable trays, ducting and routing at top roof East wing and Central wing section
  - g. Roof Antennas, cable ducting and routing at Lower roofs

## **ANNEX A – SITE PLANS**





