



BRAUNSTONE TOWN COUNCIL

www.braunstonetowncouncil.org.uk

Darren Tilley – Executive Officer & Town Clerk

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BRAUNSTONE CIVIC CENTRE Kingsway, Braunstone Town, Leicester LE3 2PP

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TENDERS INVITED

IMPROVEMENT WORKS AND CONSTRUCTION OF A NEW SPORTS PAVILION AT SHAKESPEARE PARK

Avon Road, Braunstone Town, Leicester, LE3 3AB.

TENDERS ARE INVITED from suitably experienced contractors to carry out site improvement works and the construction of a new sports pavilion at Shakespeare Park, Avon Road, Braunstone Town, Leicester, LE3 3AB from July/August 2018 (with expected completion in 2019):

- to undertake site preparations,
- erection of new sports pavilion,
- installation of services, fixtures and fittings for new pavilion,
- improvements and extension to existing car & cycle park and associated lighting
- provision of new petanque pitch,
- demolition of existing pavilion and stores,
- site clearance.

The specification, requirements, drawings and tender documents are available from HSSP Architects Ltd and from Braunstone Town Council's Website:
www.braunstonetowncouncil.org.uk/index.php/tender

Valid tenders must include the completed Form of Tender and must be delivered enclosed in a plain, sealed envelope, endorsed "Tender – Shakespeare Park" and addressed to the Office of the Executive Officer & Town Clerk of Braunstone Town Council, c/o HSSP Architects Ltd, Pera Business Park, Nottingham Road, Melton Mowbray, Leicestershire, LE13 0PB, no later than:

2pm on Wednesday 28th March 2018

For further questions, and to arrange a site visit, please contact Samantha Griffiths at HSSP Architects Ltd on 01664 563 288 or s.griffiths@hssparchitects.co.uk.

Note: Canvassing of Members or of any committee, directly or indirectly, for any Contract with the Council shall disqualify the Contractor for such appointment. If an applicant for any appointment or Contract with the Council is to his/her knowledge related to any Member of, or the holder of any office under the Council, he/she and the person to whom he/she is related shall disclose the relationship in writing to the Executive Officer & Town Clerk. A Contractor who fails to do so shall be disqualified for such Contract, and, if appointed, may be dismissed without notice.

Signed:

Darren Tilley, Executive Officer & Town Clerk

Dated: 28th February 2018

Location

Braunstone is the largest civil parish within the district of Blaby in Leicestershire, with a population around 17,000 with around 8,000 households.

The parish is urban and to the north shares a common boundary with the City of Leicester and immediately inside the city boundary is a social housing estate with the same name. To the west of the parish lies the M1 motorway with junction 21 at the south western tip. To the south lies Fosse Shopping Park and Grove Triangle retail parks.

The western part of the parish adjacent to the M1 and west of the Leicester outer ring road contains the Meridian Business and Leisure Parks and a modern housing development, Thorpe Astley, which includes Thorpe Astley Park and Community Centre.

The Council

The Town Council comprises of 21 Councillors who are elected every four years. Each year the Council elects from amongst its number the Town Mayor and the Deputy Town Mayor.

We provide a wide range of services to the citizens of Braunstone Town together with social and recreational facilities. The Council also promotes the interests of the town in its representation to other bodies. It works in partnership with the larger District Council and County Council to provide and supplement local government services within the town area. The focus of our work is summed up in our Mission Statement:

"We exist to ensure that local services and the environment reach the highest possible standards within the resources available for citizens, visitors and those who work in Braunstone Town; to provide a focus for civic pride; to listen, identify and respond to agreed local needs; and to help develop a strong, secure, self-reliant, self-confident community, free from unlawful discrimination. "Spectemur. Agendo" translates "Let us be Judged by Our Actions"

The Council was granted Quality Status in February 2004, re-accredited in January 2009 and was awarded Foundation status under the Local Council Awards Scheme in January 2014.

Our Open Spaces & Parks

The Town Council is responsible for maintaining the Town's open spaces and parks, the objectives of the Town Council in this respect is:

- to provide and maintain parks and open spaces to a high standard;
- to provide quality sports facilities to meet identified needs;
- to provide and maintain play equipment to a high and safe standard; and
- to help fight pollution by planting trees on our parks.

We are responsible for nearly 32 hectares of land, which includes sports pitches, nature areas, woodland, an orchard and meadow.

Shakespeare Park

Shakespeare Park is set in 2.63 hectares (6.5 acres) off Avon Road and Braunstone Lane, Braunstone Town. The site provides a range of sporting, recreation and play facilities, including a recreation field, which contain two football pitches, a children's play area, tennis Courts, bowling green and a pavilion/club house which contain changing rooms and sports club facilities. The site also has its own car park.

The Project

The current Sports Pavilion, which contains the Bowling Clubhouse and Football Changing Rooms, is in disrepair and no longer fit for use, the Clubhouse is predominantly constructed using wood. There is no heating and windows don't open. There is no disabled access to the Bowling Clubhouse. To make changes to the existing Pavilion would be an inefficient use of resources since the main structure is nearing the end of its life.

The Existing Pavilion is an inefficient use of space. The Club Room and Kitchen are too small for the number of pitches on the Bowling Green and there are separate changing and toilet facilities for the Bowling Club and Football Club, the Bowling season being April to October and Football Season August to April. Since bowling and football don't take place every day, in the couple of months both clubs overlap there is the ability to schedule use of the new facility to avoid clashes.

The proposals involve building a brand new single storey Pavilion to cater for the sports which use the Park (i.e. Bowling, Football and Tennis). The location of the new building is between the Bowling Green, Tennis Courts and Recreation Field (to the rear of Shakespeare Drive). The building will make more efficient use of the floor space by providing a single clubroom, kitchen, changing room and storage facilities for all sporting teams using the park.

Once the new Pavilion is operational, the existing Pavilion, adjacent to the Tennis Courts and car park (to the rear of Avon Road) will be demolished and the Car Park extended. The surface will be replaced and parking spaces lined out. Provision will also be made for cycle rails to which cycles can be secured.

During the construction of the New Pavilion, demolition of the existing Pavilion and extension of the Car Park, a secure compound is to be located near the site of the new pavilion, which once completed will be used as a petanque pitch.

As part of the wider project the Town Council will be looking at improvements to the play area such as new safety surfaces and new play equipment, including the provision of Sensory Play Equipment, and tennis courts, perimeter fence, safety surface and nets (separate contract/tender).

The current timescales are for work to commence summer 2018 and to be completed by the end of 2019. Construction and delivery vehicles will be directed to and from Braunstone Lane via Shakespeare Drive. In the interests of the amenity of neighbouring properties, works on the site are to take place during the working week and during the day.



Tender Specification Documents and Drawings

Contract/Tender Specification Documentation

1. Form of Tender
2. Bill of Quantities
3. Contract particulars
4. Preliminaries

Architect's Specification and Drawings

5. 7209 – Drawing Issue Sheet
6. 7209-01-001P1 – Site Location and Site Block Plan
7. 7209-05-010T1 – Proposed Site Plan
8. 2473-01-aA – Topographical Survey
9. 7209-05-011T1 – Proposed Access and Compound
10. 7209-05-001T1 – Proposed Elevations and Plans
11. 7209-05-002T1 – Proposed Sections
12. 7209-05-003T1 – Proposed Section and Roof Plan
13. 7209-05-004T1 – Proposed Door and Window Schedule
14. 7209 – Finishes Schedule Forbo Option Rev A

Engineer's Specification and Drawings

15. CHG - DRG Issue Sheet
16. E01 - External Lighting
17. E625-0001T01 – Foundation Layout
18. E625-0002T01 – Ground Floor Showing Structure Above
19. E625-0003T01 – Roof Layout

Electrical Specification and Drawings

20. AX1725 Electrical Drawing Issue Sheet
21. Electrical Specification
22. AX1725-E-01
23. AX1725-E-02
24. AX1725-E-03
25. AX1725-E-04
26. AX1725-E-05
27. AX1725-E-06

Mechanical Specification and Drawings

28. AX1725 Mechanical Document Issue Sheet
29. AX1725 Braunstone Pavilion Mechanical Tender Specification
30. AX1725-M-01a
31. AX1725-M-02a
32. AX1725-M-03a
33. AX1725-M-04A
34. AX1725-M-05A
35. AX1725-M-06A

Mechanical & Electrical General

36. AX1725-ME-01A
37. AX1725 ME Hazard Assessment
38. Braunstone Sports Pavilion – Part L 2013-BRUKL

These documents are available electronically from HSSP Architects Ltd and from Braunstone Town Council's Website: www.braunstonetowncouncil.org.uk/index.php/tender