



Department  
for Work &  
Pensions



**REDACTED**

Senior Commercial Category Manager  
Employment Category  
Department for Work and Pensions  
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25<sup>th</sup> July 2022

**REDACTED**

Reed in Partnership  
94 Chancery Lane  
London  
WC2A 1DT

### **CHANGE AUTHORISATION LETTER: CV16**

Dear **REDACTED**

**Contracts (as amended) between the (1) Secretary of State for Work and Pensions (the “Authority”) and (2) Reed in Partnership Limited (the “Contractor”) set out at Schedule 1 to Change Authorisation Letter CV09A (the “CV09A Contracts”)**

1. The Authority wishes to amend the CV09A Contracts set out at Schedule 1 to CV09A in accordance with this CV16 and the schedules attached to this CV16.
2. Terms used but not otherwise defined in this letter have the same meaning as set out in the CV09A Contracts to which the term refers.

#### ***Background***

3. The purpose of CV16 is to:
  - (i) amend paragraph 7 of Schedule 2 to CV09A which sets out the sum total of the Fees and payments that the Contractor can receive from the Authority pursuant to the CV09A Contract (in totality, and exclusive of VAT); and,
  - (ii) supplement Schedule 4 to CV09A which sets out the CV09A Volumes.
4. The Authority and the Contractor acknowledge that the modifications outlined in this CV16 are in accordance with the policy set out in PPN 01/20, and that both

parties shall act in good faith and work together towards the principles set out in PPN 01/20.

5. The Authority reasonably anticipates that the Procurement Regulations will apply to this CV16 and the Parties shall ensure that there is a lawful basis for agreeing this CV16 under the Public Contracts Regulations 2015 and/or any applicable procurement rules.
6. This CV16 shall be interpreted and construed so that it varies each CV09A Contract set out at Schedule 1 to CV09A.
7. The CV09A Contracts, including any previous variations, will remain effective and unaltered except as amended by this CV16.

**Definitions**

8. The following terms shall have the meaning as set out below and shall be incorporated into each CV16 Contract:
9.
  - “**CV16 Commencement Date**” means 22<sup>nd</sup> November 2020.
  - “**CV16 Expiry Date**” means the end of the Contract Period.
  - “**CV16 Period**” means the period from and including the CV16 Commencement Date up to and including the CV16 Expiry Date.
10. In consideration of the rights and obligations created, granted and assumed by the Authority and the Contractor to each other pursuant to this CV16, the Parties have agreed to enter into this CV16.
11. Notwithstanding any other term of the CV09A Contracts, the Parties agree to incorporate this CV16 into the CV09A Contracts. The CV09A Contracts will be modified in accordance with the terms of this CV16.
12. The table in Paragraph 7 of Schedule 2 to CV09A shall be replaced with the following:

LEP Area	Provider	Total Contract Value (GBP) exclusive of VAT
Cornwall	Reed in Partnership Limited	£11,894,740

13. Schedule 4 to CV09A shall be supplemented with the following:

Contract Type, Contract Provision	Modification
<u>ESF Schedule C</u>	<p><u>Insert the following into the CV09A Contract:</u></p> <p><u>Schedule C</u></p> <p><b>ESF Cornwall</b></p> <p><u>Additional Volumes:</u></p> <p>Short Job Outcomes: 64</p>

	Unit Cost: £2,275.88 Sub-total Cost: £145,656.32  Sustained Job Outcomes: 58 Unit Cost: £2,275.88 Sub-total Cost: £132,001.04  <b>TOTAL: £277,657.36</b>
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14. The terms of this CV16 take effect from the CV16 Commencement Date.
15. This CV16 shall not constitute a waiver of any right or remedy of the Authority or the Contractor arising before, during or after this CV16, except to the extent set out in this CV16.
16. If there is an inconsistency between any of the provisions of this CV16 and the provisions of the CV09A Contracts, the provisions of this CV16 shall prevail.
17. The provisions of the CV09A Contracts shall, save as amended in this CV16, continue in full force and effect, and shall be read and construed as one document with this CV16.

Please follow the instructions in the covering email to confirm your acceptance of this CV16.

If you have any queries, please contact the team through the Jaggaer (DWP e-portal) messaging system.

Yours faithfully,

REDACTED

REDACTED

Senior Commercial Category Manager  
Employment Category

For and on behalf of the Authority