



Award Form

This Award Form creates the Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	The Secretary of State for the Department of Levelling Up, Housing and Communities (the Buyer) Fry Building 2 Marsham Street London SW1P 4DF
2.	Supplier	Name: Church Urban Fund Address: The Foundry, 17 Oval Way, Vauxhall, London, SE11 5RR Registration number: 297483
3.	Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables.
4.	Contract reference	CPD4122191
5.	Deliverables	The management and delivery of the competitive annual Windrush Day Grant Scheme (WDGS). See Schedule 2 for further details. [Attached]
6.	Start Date	8 April 2022
7.	End Date	31 January 2023
8.	Extension Period	Contract Year Two - Nov 22 - Dec 23 (notice of execution required by October 22 in line with option year one) Contract Year Three - Nov 23 - Dec 24 (notice of execution required by October 23 in line with option year two)
9.	Incorporated Terms	The following documents are incorporated into the Contract. Where numbers are missing we are not using these Schedules. If the documents conflict, the following order of precedence applies:

	(together these documents form the 'the Contract')	<ol style="list-style-type: none"> 1. This Award Form 2. Any Special Terms (see Section 10 Special Terms in this Award Form) 3. Schedule 1 (Definitions) 4. Schedule 20 (Processing Data) 5. The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> • Schedule 2 (Specification) • Schedule 3 (Charges) • Schedule 5 (Commercially Sensitive Information) • Schedule 21 (Variation Form) • Schedule 22 (Insurance Requirements) • Schedule 25 (Rectification Plan) 6. Core Terms (version 1.0) 7. Schedule 26 (Corporate Social Responsibility) 8. Schedule 4 (Tender) as long as any part of the Tender that offers a better commercial position for the Buyer takes precedence over the documents above
10.	Special Terms	N/A
11.	Buyer's Environmental Policy	REDACTED
12.	Buyer's Security Policy	available online at: https://cuf.org.uk/privacy-policy
13.	Social Value Commitment	<p>The Supplier agrees, in providing the Deliverables and performing its obligations under the Contract, that it will comply with the social value commitments in Schedule 4 (Tender)</p> <p>REDACTED</p>
14.	Commercially Sensitive Information	Supplier's Commercially Sensitive Information: Schedule 5
15.	Charges	The total contract value is capped at £57,222 (ex VAT).

		<p>Contract Year Two and Contract Year Three options are subject to the Contract Variation process.</p> <p>Details in Schedule 3 (Charges)</p> <p>[REDACTED]</p>
16.	Reimbursable expenses	Recoverable as set out in Schedule 3 (Charges)
17.	Payment method	<p>All invoices are to be submitted to: CP2P Team, DLUHC, 4th Floor, High Trees, Hillfield Road, Hemel Hempstead, HP2 4XN.</p> <p>Email address: CLGInvoices@communities.gov.uk</p>
18.	Service Levels	Not applicable
19.	Insurance	Details in Annex of Schedule 22 (Insurance Requirements).
20.	Liability	[In accordance with Clause 11.1 of the Core Terms each Party's total aggregate liability in each Contract Year under the Contract (whether in tort, contract or otherwise) is no more than £1 million.
21.	Cyber Essentials Certification	Not required
22.	Progress Meetings and Progress Reports	The Supplier shall attend Progress Meetings with the Buyer and shall provide the Buyer with Progress Reports in accordance with the requirements set out at Section 7 of Schedule 2 – Specification.
23.	Guarantee	Not applicable
24.	Supplier Contract Manager	REDACTED
25.	Supplier Authorised Representative	REDACTED
26.	Supplier Compliance Officer	REDACTED

27.	Supplier Data Protection Officer	REDACTED
28.	Supplier Marketing Contact	REDACTED
29.	Key Subcontractors	<p>Key Subcontractor 1</p> <p>Near Neighbours</p> <p>The Foundry, 17 Oval Way, Vauxhall, London, SE11 5RR</p> <p>Company registration 07603317 Charity number: 1142426</p> <p>The Supplier shall subcontract the delivery of the Deliverables to Key Subcontractor 1. The Supplier shall provide Financial and IT support, as well as grant distribution.</p>
30.	Buyer Authorised Representative	REDACTED

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	7/4/22	Date:	08/04/2022