

Posturite Limited

FAO @posturite.co.uk
SENT ELECTRONICALLY

Commercial Relationship Advisor Group Commercial Directorate Great Minster House 33 Horseferry Road London SW1P 4DR Direct line:

Tel: Email:

@dft.gov.uk

Web site: www.dft.gov.uk

Thursday, 05 May 2022

Dear Posturite Limited.

DfT Reference: TRHR3151

Title: Provision of Workstation Adjustments - Software

- On behalf of the Secretary of State for Transport, this letter confirms a variation to the contract value detailed in the original agreement (TRHR3151). Due to an increase in business demand, the need for specialist assessments and associated software has increased.
- 2. This letter and the documents listed below form a binding contract between you and this Department;





- 3. The contract is let under Department for Transports standard terms of agreement (pasted below on pages 3 to 5)
- 4. The Revised Total Price of this Contract is up to £60,000 (excluding VAT), subject to business need. Details of the acquired services are included in the price list.
- 5. The duration of this contract is for 1 year and will run from 25th of October 2021 to 25th of October 2022 with options to extend for a further 1 year.
- 6. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to: <u>SSa.invoice@sharedservicesarvato.co.uk</u>

Or by post to:

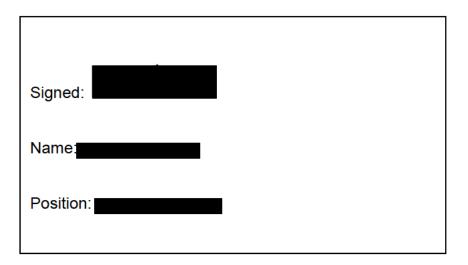
Accounts Payable, Shared Services Arvato, 5 Sandringham Park, Swansea Vale, Swansea

SA7 0EA.

7. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Manager for this contract is _____ - email:

If you, the supplier, **Posturite Limited** are content to enter into a binding contract with the Department for Transport (DfT), please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.



Yours sincerely,



Commercial Relationship Advisor
By authority of the Secretary of State for Transport