

Security Aspects Letter for a Contract Involving Information Classified Up to OFFICIAL-SENSITIVE to UK Contractors

(CLASSIFIED AS APPROPRIATE BUT NOT HIGHER THAN OFFICIAL-SENSITIVE)

Messrs

For the personal attention of: (Insert name of company Security Controller if List X; or Name of responsible Officer if not List X)

Dear Sirs

CONTRACT NO, SUBJECT AND DATE OF CONTRACT: CSS/0113, Design and Build of Fleet Solid Support Vessels – DD/MM/YYYY

1. On behalf of the Secretary of State for Defence I hereby give you notice that all aspects of the work under the above contract are classified as OFFICIAL and the aspects defined below are specifically caveated as OFFICIAL-SENSITIVE:

OFFICIAL-SENSITIVE SECURITY ASPECTS

(Note: Add more rows as required)

2. If any security incidents occur to classified information related to this contract the details of the incident shall be immediately reported in accordance with Sub-Clauses **71.23** & **71.24** of the Protection of UK Material Clause referred to below.

3. Information about this contract must not without the approval of the Authority be published or communicated to anyone except where necessary for the execution of the contract.

4. Your attention is drawn to the requirements of the Protection of UK Material Clause and the provisions of the Official Secrets Acts 1911-1989 in general, and specifically to the provisions of Section 2 of the Official Secrets Act 1911 (as amended by the Act of 1989). In particular you should take all reasonable steps to make sure that all individuals employed on any work in connection with the contract have notice of the above specified aspects and that the aforementioned statutory provisions apply to them and will continue so to apply after the completion or earlier determination of the contract.

5. Any access to classified information on MoD premises that may be needed will be in accordance with MoD security regulations under the direction of the MoD Project Officer.

6. Clause **71** (Protection of UK Material) of the Terms and Conditions outlines the minimum measures required to safeguard OFFICIAL and OFFICIAL-SENSITIVE information and is provided to enable you to provide the required degree of protection.

7. Will you please confirm that the requirements of this Security Aspects Letter and the Protection of UK Material Clause are understood and will be complied with.

Yours faithfully,

Copy via DII email to:

DSR-STInd (MULTIUSER)

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