

Statement of Requirement (SoR)



Reference Number	SolidWorks_2022
Version Number	1.1
Date	17/11/2022

1.	Requirement
1.1	Title
	SolidWorks 2021 Training
1.2	Summary
	The training of Dstl SPG personnel in SolidWorks 2021 CAD software to produce technical drawings as per customer requirements.
1.3	Background
	<p>Dstl has made the decision to align the CAD community and has set SolidWorks 2021 as the standard software across the different areas. This is to allow for compatibility of files between the various users and to reduce the training burden by providing a single source. Currently there are CAD users who have a range of experience levels on Autodesk Inventor and previous versions of SolidWorks.</p> <p>It is essential that all the current and proposed future users within SPG are provided training on SolidWorks 2021 so that SPG can provide output to customers both internal and external to Dstl. Additionally, current operational work and the introduction of new capabilities within the group, has increased the requirement for trained CAD users.</p>

1.4	Requirement
	<p>The training is to be provided on SolidWorks 2021 and not any previous versions.</p> <p>The training course(s) should provide the following:</p> <ul style="list-style-type: none">1) Essentials training: for beginners and historical users who are unfamiliar with SolidWorks software2) Refresher training: for recent users of SolidWorks (any version) or those with significant experience with other CAD software and have transferrable skills <p>Training to be provided by the end of March 2023 with 12-14 Dstl staff attending:</p> <div data-bbox="263 851 1305 992" style="background-color: black; width: 100%; height: 63px;"></div> <p>The courses should not exceed 5 days to prevent significant impact on current operational work. These should be provided onsite at PTN to prevent the need for T&S. Additionally, they should be closed group, and in-person, to allow for trainees to interact directly with the trainer and ask questions in a secure environment. The trainer is to provide laptops with licences for the trainees for the duration of the course.</p> <p>Ongoing technical support and user advice should be provided for a minimum of one year after the training course.</p>
1.5	Options or follow on work



1.6 Deliverables & Intellectual Property Rights (IPR)						
Ref.	Title	Due by	Format	Expected classification (subject to change)	What information is required in the deliverable	IPR DEFCON/ Condition
D – 1	Training	T0+3 months	In person, closed group	O	<ul style="list-style-type: none"> - Training pack containing guide to software and exercises - In person instruction and assistance - Follow on support for time period (minimum one year) 	

Notes- IPR should be inserted / checked by commercial staff before sharing with the supplier(s) to ensure accuracy.

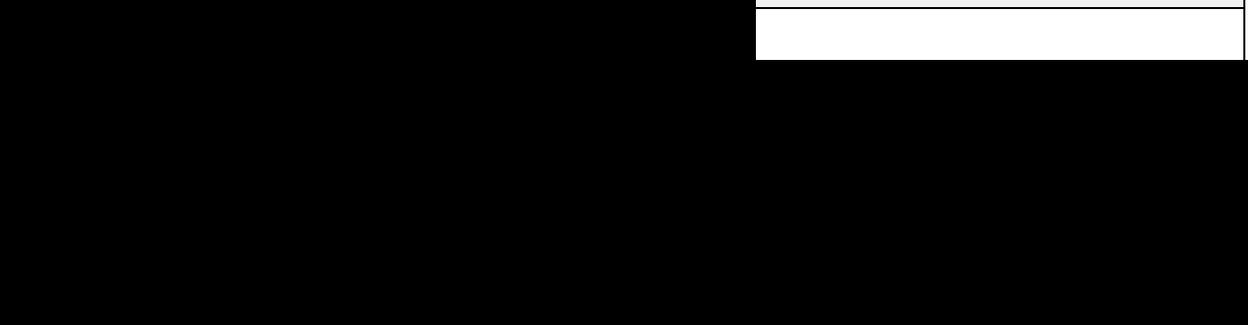
1.7	Deliverable Acceptance Criteria
	[Redacted]

2.	Quality Control and Assurance
2.1	Quality Control and Quality Assurance processes and standards that must be met by the contractor
	[Redacted]
2.2	Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement
	[Redacted]

3.	Security
3.1	Highest security classification
	Of the work [Redacted]
	Of the Deliverables/ Outp [Redacted]

3.2	Security Aspects Letter (SAL)
	[REDACTED]
3.3	Cyber Risk Level
	[REDACTED]
3.4	Cyber Risk Assessment (RA) Reference
	[REDACTED]

4. Government Furnished Assets (GFA)					
GFA to be Issued - No					
GFA No.	Unique Identifier/ Serial No	Description:	Available Date	Issued by	Return or Disposal Date
N/A	N/A	N/A	N/A	N/A	N/A

5.	Proposal Evaluation criteria
5.1	Technical Evaluation Criteria
	
5.2	Commercial Evaluation Criteria
	

6.	Defcons
Defcon:	Covering:
76	Contractors are required to work at MOD premises
539	Transparency
703	Intellectual Property Rights – Vesting In The Authority