

## Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE: C307464

THE BUYER: **Department of Health and Social Care**

BUYER ADDRESS 39 Victoria Street, SW1H 0EU

THE SUPPLIER: Pulse Jobs

SUPPLIER ADDRESS: Pulse Healthcare Ltd, Turnford Place, Great  
Cambridge Road, Turnford, Hertfordshire, EN10  
6NH

REGISTRATION NUMBER:

DUNS NUMBER:

SID4GOV ID:

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including, the Signature block.**

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 13/09/2024.

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

CALL-OFF LOT(S): Lot 1 - Admin & Clerical

## CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6277
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6277
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 3 (Continuous Improvement)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: **5 September 2024**

CALL-OFF EXPIRY DATE: **27 September 2024**

### CALL-OFF DELIVERABLES

The provision of Non Clinical Temporary staff or any other temporary staff or fixed term workers.

Job Role/Title	Counsellors
Assignment Type	Temporary
Hours/Days required	5, 9-12, 16-19, and 23-27 September
Detail on unsocial hours required	None
High cost area supplements that may apply	None

**Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**

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Immunisations required	None
Fee Type	None
Equivalent Agenda for Change (NHS) Pay band (as determined by the rate card)	n/a
Expenses to be paid or benefits offered	n/a
Expenses to be paid by Temporary Worker	n/a
Disclosure and Barring Service check requirements	Yes – completed by Pulse Jobs
BPSS required	No
State any other required clearance and/or background checking	None
State any skills, mandatory training and qualifications necessary for the role (those defined by the Framework Specification apply by default)	Qualified counsellors and registered with BCAP or equivalent organisation
Supplier to provide ID badges?	No
[Temporary Worker Compliance Requirements ( <b>NON-NHS CUSTOMERS ONLY</b> )]	n/a

**GDPR POSITION**

The GDPR provisions for this Call-Off Contract are stated in Joint Schedule 11 – Processing Data, and its annexes.

The contact details of the Relevant Authority's Data Protection Officer are:

[REDACTED]

The contact details of the Supplier's Data Protection Officer are:

[REDACTED]

**MAXIMUM LIABILITY**

Each Party's total aggregate liability in each Contract Year under each Call-Off Contract (whether in tort, contract or otherwise) is no more than the greater of £1 million or 150% of the Estimated Yearly Charges.

**CALL-OFF CHARGES**

[REDACTED]

Discounts under Framework Schedule 1 Clause 13.24 and 13.25 will only be discounted to standard Framework Agreement Charges

**PAYMENT METHOD**

Payment on receipt of invoice

BUYER'S INVOICE ADDRESS:

[REDACTED]  
[REDACTED]  
[REDACTED] [REDACTED]  
[REDACTED]  
[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]  
[REDACTED]  
[REDACTED]

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:		Name:	[REDACTED]
Role:		Role:	[REDACTED]
Date:		Date:	16/09/2024