



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

<b>Customer details</b>
<b>Customer organisation name</b> Department for Education (DFE)
<b>Billing address</b> [REDACTED]
<b>Customer representative name</b> [REDACTED]
<b>Customer representative contact details</b> [REDACTED]

<b>Supplier details</b>
<b>Supplier name</b> Comparex UK Ltd
<b>Supplier address</b> [REDACTED]
<b>Supplier representative name</b> [REDACTED]
<b>Supplier representative contact details</b> [REDACTED]
<b>Order reference number</b> MG020101



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input type="checkbox"/>            |
| 2. SOFTWARE                                       | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input type="checkbox"/>            |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

CCIH18A86

### Call Off Commencement Date

Tuesday 29<sup>th</sup> of January 2019.

### Call Off Contract Period (Term)

Twelve (12) Months Initial Period

### Call Off Initial Period Months

Twelve (12) Months

### Call Off Extension Period (Optional) Months

Up to Twelve (12) Months

### Specific Standards or compliance requirements

[REDACTED]



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

### Goods and/or Services:

Quantity	Requirement	Initial Renewal Term	Existing license No. (If renewal of an existing maintenance/ support license)
8,000 (increased from 7,000 existing seats)	Symantec Endpoint Protection Per User Core Subscription License BAND D – 12 MONTHS	30/11/2018 to 29/11/2019	M9334101251 (expired 29/11/2018)  To note, these licenses have expired and will need renewing as per the renewal term.

**[REDACTED]**  
**Milestones:**

Milestone/Deliverable	Description	Timeframe for Delivery Date
1	Successful Supplier to Sign and Return the Contract Order Form via the eSourcing Portal	<b>[REDACTED]</b>
2	Delivery of licenses as described in Section 6: The Requirement.	<b>[REDACTED]</b>

### Service Levels and Performance:

KPI/SLA	Service Area	KPI/SLA description	Target
1	Delivery of Licenses	Delivered within three (3) working days of Contract Award	<b>[REDACTED]</b>



2	Support	Continued and uninterrupted access to the software for the duration of the Contract.	[REDACTED]
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**Warranty Period, if applicable**  
N/A

**Location/Site(s) for Delivery**  
[REDACTED]

**Dates for Delivery of the Goods and/or the Services**

Within three (3) days of Contract Award

**Software**

**Supplier Software**

Eight Thousand (8000)  
Symantec Endpoint Protection  
per User Core Subscription  
License

**Third Party Software**

Include license or link in Call Off  
Schedule 3

**Maintenance Agreement**

Include terms or link in Call Off  
Schedule 3

**Additional Clauses (see Annex 3 of Framework Schedule 4)** Tick as required

**Alternative Clauses**

Scots Law Or

Northern Ireland Law

Non-Crown Bodies

Non-FOIA Public Bodies

**Additional Clauses**

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions  
(includes Termed Delivery – Goods)

**NB Both of the above options  
require an Implementation Plan  
which should be appended to this  
Order Form**

**Optional Clauses**

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding Requirements

F: Continuous Improvement  
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses



**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**

N/A

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

**Initial Period pricing:**

Eight Thousand (8000) Symantec Endpoint Protection per User Core Subscription License - [REDACTED]

**Extension Period pricing:**

Extension Period pricing to be confirmed by the Supplier on request by the Customer before any Extension Period can be applied for.

Indicative Extension Period Pricing Eight Thousand (8000) Symantec Endpoint Protection per User Core Subscription License - [REDACTED]

**Is a Financed Purchase Agreement being used?**

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

£17,760.00 exc VAT

## Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

**Commercially Sensitive information**  
[REDACTED]

**Total contract value (Including Indicative Extension Period Pricing)**

£35,520.00

Initial Period Pricing



Symantec Endpoint Protection Per User Core Subs Lic BAND D - 12 month	M933410 1251 (expired 29/11/20 18)	<b>8000</b>	£ -	£ [REDACTED]	£ [REDACTED]
Indicative Extension Period Pricing					
Symantec Endpoint Protection Per User Core Subs Lic BAND D - 12 month	M933410 1251 (expires 29/11/20 18)	<b>8000</b>		£ [REDACTED]	£ [REDACTED]



## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]

#### For and on behalf of the Customer

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]



## Annex – A

### Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects

Description	Details
Subject matter of the processing	[REDACTED]
Duration of the processing	[REDACTED]
Nature and purposes of the processing	[REDACTED]
Type of Personal Data	[REDACTED]
Categories of Data Subject	[REDACTED]
Plan for return or destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	[REDACTED]