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PHONE:	/
E-mail:	Amanda_Cook@ajg.com
NOTIFICATION TECHNICAL:	/
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Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Essex County Council
County Hall
Chelmsford
CM1 1JZ
United Kingdom
Contact person: Ben Patterson
Telephone: +44 3330321542
E-mail: ben.patterson@essex.gov.uk
NUTS code: UKH3

Internet address(es):

Main address: <https://www.essex.gov.uk>

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.delta-esourcing.com/respond/67867QQACE>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

Regional or local authority

I.5) **Main activity**

General public services

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

0795 Provision of Insurance services, including Claims Handling and Risk Management Services (excluding Broking Services) for Essex County Council

II.1.2) **Main CPV code**

66510000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

It is the intention of Essex County Council to Tender its insurance programme for selected insurance covers due for renewal 31 March 2020 following the expiry of existing Long Term Agreements. These being Material Damage/Business Interruption, Contractor's All Risks, Hired in Plant, Computer, Schools' Offsite Activities and Motor Fleet - General Vehicles..

- II.1.5) **Estimated total value**
- II.1.6) **Information about lots**
This contract is divided into lots: yes
Tenders may be submitted for all lots
- II.2) **Description**
- II.2.1) **Title:**
Material Damage and Business Interruption
Lot No: 1
- II.2.2) **Additional CPV code(s)**
66515200
- II.2.3) **Place of performance**
NUTS code: UKH3
- II.2.4) **Description of the procurement:**
Material Damage & Business Interruption
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Start: 31/03/2020
End: 30/03/2023
This contract is subject to renewal: yes
Description of renewals:
The Contract will run for three years with an option to extend annually for a further 1 + 1 years, making five years in total.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**
Contractor's All Risks
Lot No: 2
- II.2.2) **Additional CPV code(s)**
66513200
- II.2.3) **Place of performance**
NUTS code: UKH3
- II.2.4) **Description of the procurement:**
Contractor's All Risks

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- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Start: 31/03/2020
End: 30/03/2023
This contract is subject to renewal: yes
Description of renewals:
The Contract will run for three years with an option to extend annually for a further 1 + 1 years, making five years in total.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**
Hired in Plant
Lot No: 3
- II.2.2) **Additional CPV code(s)**
66515200
- II.2.3) **Place of performance**
NUTS code: UKH3
- II.2.4) **Description of the procurement:**
Hired in Plant
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Start: 31/03/2020
End: 30/03/2023
This contract is subject to renewal: yes
Description of renewals:
The Contract will run for three years with an option to extend annually for a further 1 + 1 years, making five years in total.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Computer

Lot No: 4

II.2.2) **Additional CPV code(s)**

66515200

II.2.3) **Place of performance**

NUTS code: UKH3

II.2.4) **Description of the procurement:**

Computer

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 31/03/2020

End: 30/03/2023

This contract is subject to renewal: yes

Description of renewals:

The Contract will run for three years with an option to extend annually for a further 1 + 1 years, making five years in total.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Schools' Offsite Activities

Lot No: 5

II.2.2) **Additional CPV code(s)**

66512000

II.2.3) **Place of performance**

NUTS code: UKH3

II.2.4) **Description of the procurement:**

School offsite activities

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 31/03/2020

End: 30/03/2023

This contract is subject to renewal: yes

Description of renewals:

The Contract will run for three years with an option to extend annually for a further 1 + 1 years, making five years in total.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Motor Fleet - General Vehicle

Lot No: 6

II.2.2) **Additional CPV code(s)**

66514110

II.2.3) **Place of performance**

NUTS code: UKH3

II.2.4) **Description of the procurement:**

Motor Fleet - general vehicles

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 31/03/2020

End: 30/03/2023

This contract is subject to renewal: yes

Description of renewals:

The Contract will run for three years with an option to extend annually for a further 1 + 1 years, making five years in total.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

This tender is open only to insurance companies and Managing General Agents regulated by the Financial Conduct Authority and Market Act 2000, Insurance Companies Act 1982 and any other statutory modifications thereof. Insurance companies and MGA's may provide terms through an intermediary/broker.

For the avoidance of doubt this competition does not include a requirement for insurance broking services and placement of coverage will be by Gallagher with the bidding Insurers/MGA and not via the introducing intermediary.

Evaluation will be undertaken as referred to within the ITT document

III.1.2) **Economic and financial standing**

List and brief description of selection criteria:

Applicants are requested to provide with their letter of application details of their financial standing, including confirmation of company registration number and the company address.

Applicants may be asked for further information if the Authority feels it is necessary.

The financial assessment will be based upon a credit check and review of the supplied accounts in relation to the value of business for the Lot(s) applied for.

Minimum level(s) of standards possibly required:

All bidders should hold an AM Best rating of BBB+ or equivalent.

In addition where a contract is divided into lots then the minimum yearly turnover shall be twice the expected contract value of each individual lot(s) bid for, but the Authority may set a minimum yearly turnover that a successful Tenderer is to have in the event they are awarded several lots to be executed at the same time.

III.1.3) **Technical and professional ability**

List and brief description of selection criteria:

Service providers shall be authorised to write the classes of insurance listed within EU member states subject to English law and jurisdiction of English Courts

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision:

Financial Services and Market Act 2000, Insurance Companies Act 1982 and other statutory modifications thereof, and associated obligations of the Financial Conduct Authority.

Insurers must be authorised to carry out business in the relevant class of insurance listed in II.1.4.

This competition does not include a requirement for insurance broking services and insurance brokers are not eligible to participate in the tender.

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 09/12/2019

Local time: 12:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

IV.2.7) **Conditions for opening of tenders**

Date: 09/12/2019

Local time: 14:00

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: yes

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

Essex County Council

County Hall

Chelmsford

CM1 1JZ

United Kingdom

Telephone: +44 3330321542

E-mail: ben.patterson@essex.gov.uk

Internet address: <https://www.essex.gov.uk>

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

High Court
Royal Courts of Justice, The Strand
London
WC2A 2LL
United Kingdom
Telephone: +44 2079476000

VI.5) **Date of dispatch of this notice:**
15/10/2019