

Deloitte LLP Stonecutter Court 1 Stonecutter Street London EC4A 4TR Commercial Directorate DVLA Longview Road Morriston Swansea SA6 7JL Phone: Web Site: www.dft.gov.uk Our ref: PPRO 004/070/011 Date: 28/11/2018

Via Email:

Dear Supplier

PPRO 004/070/011 – Propensity to Cycle - Discovery Phase

On behalf of the Secretary of State for Transport, I accept your tender as competed for via the Crown Commercial Service RM1043 Digital Outcomes and Specialists 3 Framework and subsequent proposal dated 19 November 2018 under the Crown Commercial Service Framework's Terms and Conditions. This letter and the document's listed below form a binding contract between you and the Department for Transport:

- 1. Buyer Specification
- 2. Supplier Proposal dated 19 November 2018
- 3. Call-Off Order Form and Terms and Conditions of Framework RM1043 (3)

The Department invites Deloitte LLP to attend a pre-contract meeting to agree project mobilisation plans, the Statement of Works and Call Off Order Form. The contract will commence on the agreed Commencement Date, within the Call Off Order Form.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Please contact the Contract Owner – Active Accessible Travel, Department for Transport, Great Minster House, 33 Horseferry Road, London SW1P 4DR. Television Email: to discuss arrangements for commencement of the work. Please acknowledge your receipt, understanding and acceptance of this letter via email to

Yours sincerely

Sent via email unsigned

Procurement Business Partner Department for Transport

On behalf of the Secretary of State for Transport