
RSM Risk Assurance Services LLP

**6th Floor,
25 Farringdon Street,
London,
EC4A 4AB**

Attn: **REDACTED**
REDACTED

Date: 31st March 2017

Procurement ref: CCBC16A02

Dear Sir/Madam,

Award of contract for the supply of HGIAS: NHS LA

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Government Internal Audit Agency (an Executive Agency of Her Majesty's Treasury) (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence on the 01/04/2017 and the Expiry Date will be 31/03/2020. The Authority reserves the option to extend the call-off contract by 1 period of 1 year (3+1).

The estimated total contract value over three years shall be £162,750 excluding VAT based upon the Supplier's response to price in the tender. REDACTED

It is important to note that this contract value is an estimate based upon the staff/grade mix commercial offer submitted by the Supplier within the tender. There is not a maximum contract value cap for this requirement, and no minimum Contract value, but the expectation is that the Contract value will be delivered akin to the commercial offer of the Supplier dependent upon the audit plan agreed between the Authority and the Supplier each year.

The actual number of audit days will be dependent on the annual audit budget, and agreed audit plan (no minimum Contract value, although estimate is c£REDACTED per year). The audit plan will be initially agreed between the HIA and the Finance Director (or designated person) prior to, or around the start of, each financial year and approved by the Audit & Risk Committee (ARC).

This procurement activity was a further competition under framework Internal Audit Contractor Framework (RM4167) **Lot 1** - Core Internal Audit Services, including Advisory Services and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via email to REDACTED within 7 days of the date of this letter. They in turn will manage its ratification and return a copy for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Government Internal Audit Agency (and Executive Agency of Her Majesty's Treasury)

Name: REDACTED

Commercial Manager

Signature: REDACTED

Date: 31st March 2017