

## Ministry of Defence

## Acceptance of Offer of Contract

To: Epiq Europe Ltd, 15<sup>th</sup> Floor, 110 Bishopsgate, London, EC2N 4AY.

We acknowledge receipt of your Authority's Letter of Offer, reference 707693451 dated 12 September 2023, with associated documents and confirm that we accept the offer contained therein. We understand that by accepting the Authority's offer, we are entering into a legally binding Contract. We agree that any other terms and conditions or any general reservations, which may be printed on any of our correspondence in connection with this work, shall not be applicable to the Contract. We confirm that we are proceeding with the work.

We agree that the Contract shall be subject to English Law (DEFCONs 529 and 530) unless we tick a preference for Scots Law (DEFCONs 529a and 530a).

Offer and Acceptance																					
<p><b>A) Offer</b></p> <p>Contract 707693451 constitutes an offer by the Authority for the supplier to supply the Deliverables. This is open for acceptance by the supplier until <b>26 September 2023</b>. By signing below the Contractor agrees to be bound by the attached Contract terms and conditions.</p> <p>Signed by: D McMenamin (electronically signed 12/09/23 9:00)</p> <p>Name (Block Capitals): DES MCMENAMIN</p> <p>Position: Commercial Officer</p> <p>For and on behalf of the Authority</p> <p>Authorised Signatory:</p> <p>Date: 12 September 2023</p>	<p><b>B) Acceptance of Offer of Contract</b></p> <p>I acknowledge receipt of the Authority's Contract letter reference 707693451.</p> <p>I confirm that I accept the Offer it contains and agree to be bound by its terms.</p> <p>Signed by:</p> <p>Name (Block Capitals):</p> <p>Position:</p> <p>For and on behalf of</p> <p>Authorised Signatory:</p> <p>Date<sup>1</sup>:</p>																				
<p><b>C) Scots law to apply?</b> Yes <input type="checkbox"/> No <input type="checkbox"/></p>																					
<p><b>D) Tier 1 Sub-Contractor data:</b><sup>2</sup></p> <table border="0"> <tbody> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>Location Of Work .....</td> <td>SME: Yes / No</td> </tr> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>Location Of Work .....</td> <td>SME: Yes / No</td> </tr> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>Location Of Work .....</td> <td>SME: Yes / No</td> </tr> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>Location Of Work .....</td> <td>SME: Yes / No</td> </tr> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>Location Of Work .....</td> <td>SME: Yes / No</td> </tr> </tbody> </table>		Name .....	value of work (£ ex VAT) .....	Location Of Work .....	SME: Yes / No	Name .....	value of work (£ ex VAT) .....	Location Of Work .....	SME: Yes / No	Name .....	value of work (£ ex VAT) .....	Location Of Work .....	SME: Yes / No	Name .....	value of work (£ ex VAT) .....	Location Of Work .....	SME: Yes / No	Name .....	value of work (£ ex VAT) .....	Location Of Work .....	SME: Yes / No
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<sup>1</sup> The date of unqualified acceptance by signature is the effective date of the Contract

<sup>2</sup> The MOD is required to report to the Government any spend with Small and Medium-sized Enterprises (SMEs) including Sub-contractors (Tier 1). SMEs are defined by the EU on <http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition/>