



CRANLEIGH PARISH COUNCIL

Neighbourhood Plan Planning Consultancy Specification July 2017

www.cranleighnhp.org

You are invited to submit a quotation to support Cranleigh Parish Council in bringing the Cranleigh Neighbourhood Plan to completion. You are asked to submit your quotation itemised in six sections:

1. Site Allocations

- Prepare and agree the site assessment framework.
- Undertake desk based site assessments.

2. Neighbourhood Plan Evidence Base

Review the evidence base to date and advise on any future data required.

3. Sustainability Appraisal/Strategic Environmental Assessment

Review the 2016 Scoping Report and prepare the Sustainability Appraisal.

4. Revision of the draft Neighbourhood Plan

Review the draft Neighbourhood Plan and provide comments to the Committee.

5. Preparation of Documents Required for Submission

- The Basic Conditions Statement.
- The Consultation Statement.
- The review of representations on the Pre-Submission Consultation.

6. Support through to Completion of the Neighbourhood Plan

Advising on changes to the Neighbourhood Plan that are recommended by the Examiner.

Timescale for work: to have the Cranleigh Neighbourhood Plan ready for submission to Waverley Borough Council for independent examination in February 2018.

Please submit your quotation by **9.00am on Tuesday 29 August 2017**.