



Department for Transport

REDACTED
WSP UK Limited
Email: REDACTED

REDACTED
Commercial Relationship Manager
Department for Transport
REDACTED

REDACTED

Contract Agreement Number: **TLAB0001**

16 June 2023

Dear Alastair,

TLAB0001 – Enhancing Coach Capacity at Port of Dover- Technical Support

1. On behalf of the Secretary of State for Transport, I accept your proposal dated 24th May 2023 for the above-mentioned Contract. This contract is a direct award via CCS RM6165 Construction Professional Services Framework. This letter and the documents listed below form a binding contract between you and this Department;
 - I. Our Statement of Requirements, dated April 2023.
 - II. Your proposal titled “Eval Criteria- Enhancing Coach Capacity at Port of Dover Technical Support”, dated 24 May 2023.
 - III. RM6165 Construction Professional Services Call-off Terms.
 - IV. Dover Coach facility NEC4-PSSC-Agreement- TLAB0001
2. The Contract will start on 15th July 2023 and finish by 4th August 2023. The **Firm Price** for the Contract is **£25,500** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team.
3. Redacted is the project manager.
4. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

REDACTED
5. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Yours sincerely,

REDACTED