

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE: **C24468 - Server Replacement & Associated Hardware Support**

THE BUYER: HM Passport Office

BUYER ADDRESS 4<sup>th</sup> Floor, Freeman's Reach, Riverside Place,  
Durham, DH1 1SL

THE SUPPLIER: Probrand Limited

SUPPLIER ADDRESS: Alpha Tower 11th Floor, Suffolk St.  
Queensway, Birmingham, B1 1TT

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

SID4GOV ID: [REDACTED]

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as of last signature. It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

### CALL-OFF LOT(S):

- Lot 2 Hardware & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.

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2. Joint Schedule 1 (Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6068
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)

4. CCS Core Terms (version 3.0.6)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: TBC 2023

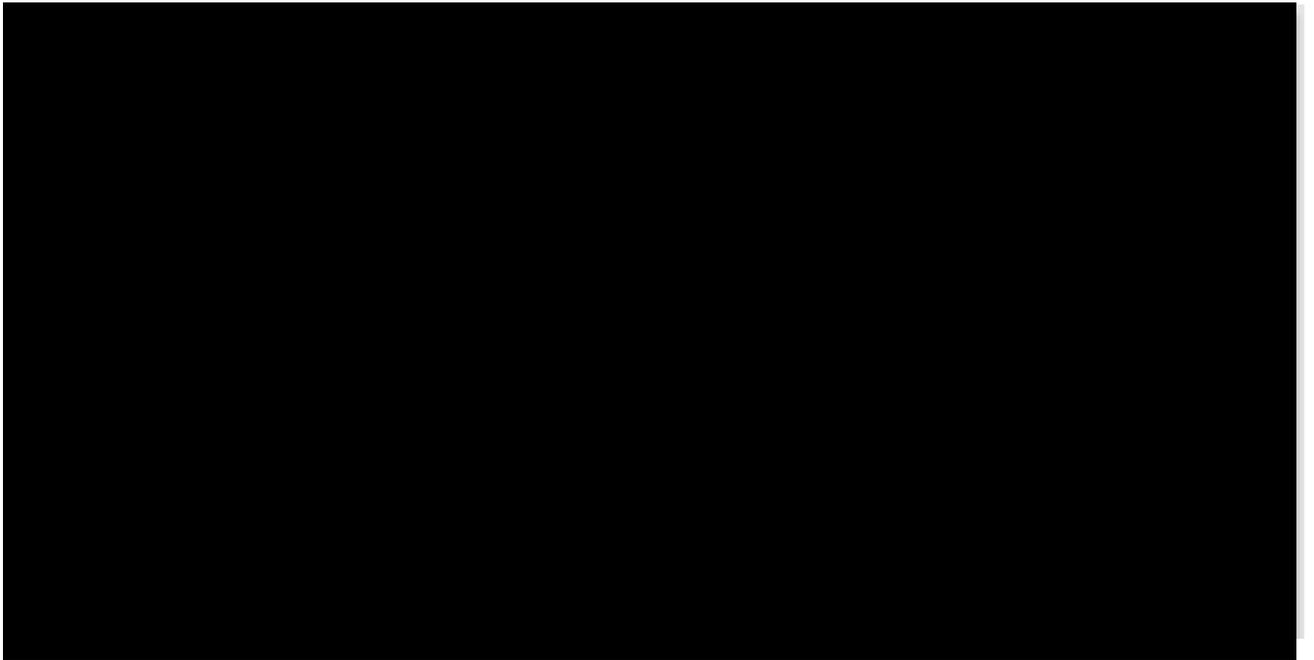
CALL-OFF EXPIRY DATE: TBC 2026

CALL-OFF INITIAL PERIOD: 36 months

CALL-OFF OPTIONAL EXTENSION PERIOD n/a

CALL-OFF DELIVERABLES

Supplier Quotation copied below for reference;



**LOCATION FOR DELIVERY**

[REDACTED]  
Enterprise Services, Digital, Data and Technology, Home Office, General Register Office, F Block, Smedley Hydro, Trafalgar Road, Southport, PR8 2HH

**DATES FOR DELIVERY OF THE DELIVERABLES**  
**TBC**

**TESTING OF DELIVERABLES**  
None

**WARRANTY PERIOD**  
The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier. In this case it shall be 36 months following the delivery of the goods.

**MAXIMUM LIABILITY**  
The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

**CALL-OFF CHARGES**  
£65,440.97 exc VAT

**REIMBURSABLE EXPENSES**  
None

**PAYMENT METHOD**  
The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier's quotation. Payment to be made by BACS payment.

**BUYER'S INVOICE ADDRESS:**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
Tel: [REDACTED]  
Email: [REDACTED]

**BUYER'S AUTHORISED REPRESENTATIVE**  
[REDACTED], Commercial Manager

HM Passport Office,

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4<sup>th</sup> Floor, Freeman's Reach,  
Riverside Place,  
Durham,  
DH1 1SL

[REDACTED]

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

Account Executive

[REDACTED]

Alpha Tower, 11<sup>th</sup> Floor, Birmingham, B1 1TT

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]

Tender and Frameworks Manager

[REDACTED]

Alpha Tower, 11<sup>th</sup> Floor, Birmingham, B1 1TT

**KEY SUBCONTRACTOR(S)**

Not applicable

**COMMERCIALY SENSITIVE INFORMATION**

Supplier's pricing.

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

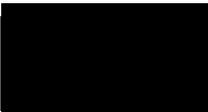
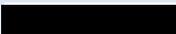
**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

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<b>For and on behalf of the Supplier:</b>		<b>For and on behalf of the Buyer:</b>	
Signature:		Signature:	
Name:		Name:	
Role:	Tenders Manager	Role:	Commercial Manager
Date:	09.01.23	Date:	09.01.2023