

THRAPSTON TOWN COUNCIL

Mayor: Cllr. Karen Draycott

77 High Street
Thrapston
Northamptonshire NN14 4JJ

Tel: (01832) 734 673

Email: clerk@thrapstontowncouncil.gov.uk

Website: www.thrapstontowncouncil.gov.uk



SPECIFICATION: PROCUREMENT of PLAY EQUIPMENT for PEACE MEMORIAL PARK, MARKET ROAD, THRAPSTON NORTHAMPTONSHIRE

Introduction

The Peace Memorial Park at Market Road, Thrapston is the principal park in the town. Directly opposite Thrapston Primary School the existing play equipment in the park is heavily used by the primary school children and their younger siblings.

Existing provision for toddler play is poor. The current toddler multi-play suffers from being located under trees and consequently affected by tree detritus and bird droppings. The equipment is also out-dated.

As part of the park's centenary celebrations next year (2020) the council wishes to provide a new toddler play area, which can be enjoyed by parents and carers as well as children at play.

Strong consideration for the Town Council will be the ongoing maintenance costs for the various equipment options; ideally these will be very low.

The Site

The site is accessed from Market Road.

Although the proposed site is reasonably level it is anticipated some element of levelling / landscaping will be required.

The site is irregular in shape in order to avoid a number of existing features including some mature trees, smaller trees and a beacon.

The total area of the site is nominally 200 square metres; however, it is strongly advised that a site visit be made before preparing a quotation.

Please see attached OS map of the site and a Google Map view.

Specification

The play area should:

- Be suitable for Toddler / infant play space e.g. up to 5 years old
- Utilise the natural features of the site
- Have a low fenced perimeter with two access gates
- Include an all-weather access path from the Market Road entrance
- Provide comfortable seating and shelter within the play space for parents and carers
- Be of a construction that includes re-cycled and / or sustainably sourced materials
- Have low maintenance equipment with warranty (please specify warranty length for all equipment – preference will be given to lengthy warranties).
- Be surfaced with wet pour play surface commensurate with the equipment provided, which meets the current regulations and has at least a 5-year guarantee (other suitable floor surface e.g. grass matting may be quoted for separately if the supplier feels it better suits the equipment chosen)
- Provide a wide range of play experiences for both disabled (not just physical) and non-disabled children
- Include non-prescriptive play equipment and features
- Provide for active play, including movement such as climbing, swinging, sliding and rotating
- Have play spaces / equipment that can stimulate the five senses
- Give opportunities for imaginative play including play in safe enclosed spaces
- Avoid stereotypical playground equipment and layout – preference will be given to imaginative design

Additionally:-

- The quotation must include any groundworks associated with the construction of the play area including responsible disposal of any excess materials
- On completion of the project the supplier should arrange and pay for an independent safety inspection of the site by a suitability qualified person, the report of which must be handed to the Town Council prior to site hand over.
- To provide a one-year 'snagging' guarantee on completion for all works undertaken.
- To provide maintenance instructions for all works undertaken.

Consents

It is suggested that the plan to be submitted be referred to East Northamptonshire Council for Pre-Application advice.

Should the play area require planning permission from East Northamptonshire Council, the successful contractor will be required to apply for all necessary consents and permissions before commencing the construction of the play area.

Quotation Requirements

We are looking for a competitive quote to a maximum of **£50,000** excluding VAT for the supply, delivery and installation of all new works and equipment.

Hard copies of the following documentation should be provided to Thrapston Town Council, 77 High Street, Thrapston, Northamptonshire NN14 4JJ no later than **12:30pm on Friday 10th January 2020.**

- Method statement
- Risk assessments
- Public liability insurance
- Company health and safety policy
- Fixed-price quotations for, the design, build, installation, planning application process (if required) and independent safety inspection of new equipment. Please confirm to the Council whether your proposed project will require planning permission.

Your method statement must:-

- include full details of the proposed play area, equipment and surfacing to be installed
- include CAD and elevation drawings
- provide full details of relevant experience and qualifications
- provide details of comparable projects
- include contact details for a minimum of two reference sites

Your quotation should:-

- detail separate fixed costs for each element of the work including separate fixed costs for each item of equipment where necessary
- include all, preparatory work, supply, delivery and installation of all works, planning costs (if appropriate) and independent safety inspection report

Your method statement and quotation must take all latest relevant legislation and regulations into consideration.

All equipment should be robust and comply with the latest European Safety Standards EN1196 with relevant certification provided.

All suppliers to be API registered.

Failure to provide any of the information requested will result in your quotation being rejected.

Site Access

The play area is currently in use so is open for inspection. Site visits can be made at any time during daylight hours; local residents and their families should not be inconvenienced.

A location map is included.

Once appointed, the preferred contractor will need to negotiate access for works in advance with Thrapston Town Council.

Timings

Quotations must be received by Thrapston Town Council no later than **12:30pm on Friday 10th January 2020.**

It is the contractor's responsibility to ensure receipt by Thrapston Town Council. We suggest hand delivery or Recorded Delivery.

Once quotes have been received, they will be reviewed to ensure that they meet this specification.

Failure to provide any of the information requested will result in your quotation being rejected.

The Town Council will select the preferred contractor and notify the preferred contractor by **Friday 17th January 2020.**

It is expected that the project will be completed by the end of June 2020.

To make a site visit please contact:

Mr Janis Zakis (Facilities Assistant) 07838 292443 (facilities mobile) or 01832 734673 (Town Council office).