

[REDACTED]
Versatile Venues Ltd
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South Luffenham
Rutland
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(via National Highways e-Sourcing portal)

Procurement Division
National Highways
The Cube, 199 Wharfside St
Birmingham
B1 1RN

<http://nationalhighways.co.uk/>

28 January 2025

CONFIDENTIAL

**NOTIFICATION OF AWARD
MOBILE EXHIBITION VEHICLE & ANCILLARY SERVICES 2025-2028 (the "Contract")
(FTS CONTRACT NOTICE REFERENCE: 2024-042498)**

Dear [REDACTED],

Thank you for taking part in the above procurement.

The evaluation of all tenders has been completed. In accordance with Regulation 86 of the Public Contracts Regulations 2015 (the "Regulations"), I am writing on behalf of National Highways to advise you of its intention to award your organisation the Contract.

The purpose of this letter is to advise you that:

- National Highways is minded to accept your organisation's tender dated 27/09/24,
- In accordance with Regulation 86 paragraph 5(b) of the Public Contract Regulations 2015, a standstill period will not be observed as the only tenderer is the one who is to be awarded the contract, and there are no other candidates.
- You should note that:
 - if any legal proceedings are brought against the proposed award decision, the award will be suspended, and
 - this letter is without prejudice to the right of National Highways to abandon the procurement, cancel the award procedure or suspend awarding the Contract for any reason.

A binding contract will not come into force between National Highways and your organisation in relation to the Contract unless and until both parties have executed the Contract.

Appendix A of this letter contains a feedback report.

You must keep this letter and its content confidential until National Highways has publicly announced the award of the Contract.

Yours sincerely,

[REDACTED]

[REDACTED]
Senior Procurement Manager

APPENDIX A

Tender Assessment Feedback Report

Versatile Venues Ltd

Report Content

1. Introduction
2. Criteria for Award of Contract
3. Reasons for the Decision, Breakdown of the Scores and Characteristics of the Successful Tender.

1. Introduction

1.1 Purpose of Report

This report is provided on a confidential basis for your organisation's own internal purposes. It must not be shared or published in whole or in part with any third parties other than (where applicable) any entities with whom you have bid. Any such entities are also required to conform to this confidentiality requirement.

National Highways continues to recognise the importance of feedback to tenderers. We recognise the effort and resources involved in bidding for major and often complex contracts. We are keen that tenderers understand our objectives and values and that feedback is taken account of in future tenders.

The assessment panel trust that this feedback will assist you when bidding for other National Highways contracts.

2. Criteria for Award of Contract

2.1 Criteria for award of Contract

The assessment of the tenders was carried out in accordance with the Instructions for Tenderers (IFT) issued on 23 August 2024 (including any tender amendments) to identify the most economically advantageous tender on a weighting of 70% for quality and 30% for commercial.

The criteria for the award of the Contract are commercial and quality.

2.1.1 The quality sub-criteria and weightings are:

Quality Sub-Criterion	Quality Sub-Criterion Weighting	Question Number
Health, Safety & Wellbeing	25%	1
Storage & Security	20%	2
Specification	25%	3
Delivery & Customer Service	20%	4
Provision of a Dedicated Driver	10%	5

Quality Sub-Criterion	Quality Sub-Criterion Weighting	Question Number
Weighting of Total Score	70%	

2.1.2 There are no commercial sub-criteria.

3. **Reasons for the Decision, Breakdown of the Scores and Characteristics of the Successful Tender**

Your organisation's tender was successful because it obtained the highest overall score as set out below.

A breakdown of your organisation's scores along with quality feedback detailing the characteristics of the successful tender, is set out below.

3.1 **Quality Assessment**

Your scores for each of the quality questions were as follows:

Question Number	Final Quality Score (/10)	Question Weighting	Weighted Final Quality Score
1	6	25%	15
2	6	20%	12
3	9	25%	22.5
4	6	20%	12
5	3	10%	3

3.3 **Commercial Assessment**

Your score for the commercial question was:

Tenderer	Total Commercial Score / 100
Versatile Venues Ltd	100

3.2 Combined / Quality / Social Value / Commercial Scores (Total Score)

Your total combined score was:

Tenderer	Weighted Final Quality Score (70%)	Weighted Final Commercial Score (30%)	Total Combined Score
Versatile Venues Ltd	45.15	30	75.15