



## **Gostrey Meadow Playground Refurbishment Project Tender 2024**

### **1. Overview**

This document has been prepared by Farnham Town Council for the purpose of inviting proposals from a suitably qualified company to design, procure, demolish the existing play equipment, install and commission new play facilities at Gostrey Meadow, Union Road, GU9 7RN

### **2. Background**

Farnham Town Council took over the ownership and management of Gostrey Meadow from Waverley Borough Council in Autumn 2019 and has been improving park ever since. Gostrey Meadow is a very popular park situated in the centre of Farnham and has good access from roads, bus routes and is near Farnham Railway station. There is an impressive list of events throughout the year from Christmas Lights Switch-on to the Sustainability Festival.

The current playground is over 16 years old and in a poor state of repair especially the surface.

### 3. Budget

The Council has agreed a budget of between £170,000 and £200,000 (excl. VAT) for the project.

### 4. Timetable

Applicants will need to adhere to the timescales set out below:

Action		Date
Issue invitation to tender	The Council will publish on :	13 <sup>th</sup> November 2024
Site Visits	The site is publicly accessible and therefore prior contact is not required for a site visit.	Ongoing
Deadline for questions	All questions should be submitted by email to the named contact	22 <sup>nd</sup> November 2024
Deadline for response to questions	All responses will be made available to all tenders	29 <sup>th</sup> November 2024
Deadline to receive tenders	Tenders should be submitted with the guidance below	6 <sup>th</sup> December 2024
Approval of contractor	The successful contractor will be notified after public consultation in January 2025	February 2025
Work to take place	Project start date	TBC

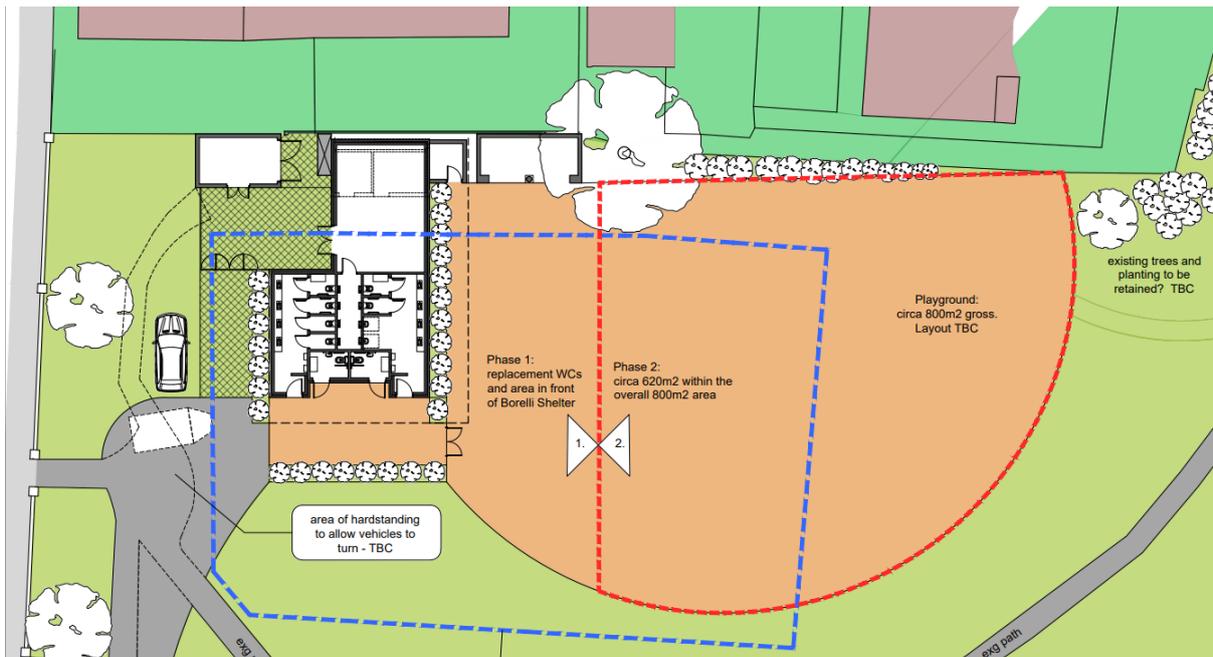
### 5. Contact

All contact should be via email to [iain.mccready@farnham.co.uk](mailto:iain.mccready@farnham.co.uk). All queries will be answered on the 29<sup>th</sup> November.

### 6. Description of Works

- a. The Council is currently seeking to appoint an experienced and qualified contractor to refurbish and enhance the playground at Gostrey Meadow.
- b. The playground is for children from 1 year to 11 years old and play equipment needs to provide interest across these ages.
- c. The new area will be 800 sq metres with a fence surrounding the playground and including an area of seating within the fenced area.
- d. The Council wishes to install modern, high quality and accessible friendly equipment to ensure that the play is inclusive for all children and an asset to the local community.

- e. Following on from 452 responses from users during a public consultation the items required are listed below as a guide:
- Multi-play tower
  - Swings
  - Water play
  - Roundabout
  - Sensory play
  - Musical boards
  - Seesaw
  - Spinning dish
  - Spring rocker
- f. Other feedback from the survey was that 85% of responses preferred wooden play equipment and 37% of responses stated that it was important that the playground can be accessed by both non-disabled children and these with health conditions or impairments.
- g. Farnham Town Council would welcome ideas and recommendations for the site.
- h. Seating (both picnic and benches) areas are to be incorporated in the design.
- i. Soft landscaping areas to be included.
- j. The clearance of the existing site and equipment would need to be carried out by the contractor.
- k. To ensure all the surfacing materials used are designed, manufactured and installed to a current British Standards 1176 and 1177. Approved members of CHAS, API, ROSPA and Construction Line. The surface would need to be wet pour.
- l. To include relevant signage.
- m. The design would need to be colourful and innovative and reflect the surrounding environment. It also should be robust and anti vandal. All replacement parts should be readily available to reduce closures of certain play equipment.
- n. The construction would need to be done in two phases. Phase 1 will be the construction of 70 % of the play area including wet pour surface. Phase 2 will be the remaining 30% with picnic area seating, any remaining play equipment and surfacing once the construction of the new toilets block is completed. Farnham Town Council also reserve the right to exclude specific elements from the tender at our discretion if required.



## 7. Specification

Responses to the tender should include:

- 1, A cost for the above works, clearly broken down to show:-
  - a. Cost of the removal of the current play equipment.
  - b. Cost of equipment per item and installation for Phase 1.
  - c. Cost of installation including groundworks and surface Phase 1.
  - d. Cost of equipment per item and installation Phase 2.
  - e. Cost of Installation including groundworks and surface Phase 2.
  - f. Total cost must be valid for a minimum of 9 months.
- 2, A timeline for the works needs to be completed.
- 3, A Method Statement on how to protect the park for users must be included.

## 8. Access

Access must only be off Union Road and not the South Street entrance.

## 9. Safety

The contractor must provide a method statement and full risk assessment of the works before the contract is accepted. The contractor must ensure that it protects its employees, any council staff and members of the public visiting the site. The contractor must always use appropriate PPE in accordance with regulations.

## **10. Tender Submission**

- a. Applicants should send one copy of their proposal to Farnham Town Council, Town Hall, South Street, Farnham, Surrey, GU9 7RN by 12 noon on 6th December 2024. The proposal should demonstrate that you have read and understood the requirements.
- b. Tender submissions should be posted to Farnham Town Council, Town Hall, South Street, Farnham, Surrey, GU9 7RN. Envelopes should be marked 'Playground Tender. Not to be opened until 6th December 2024.'
- c. Shortlisted suppliers will be contacted by 16th December.
- d. It is likely that the contract will start in Spring/ Summer 2025.