



JGA Limited

REDACTED TEXT under FOIA Section 40, Personal Information

Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**

REDACTED TEXT under FOIA Section 40, Personal Information

Date: **3rd November 2022**

Contract ref: **CCDE22A08**

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**.

Award of contract for the Provision of Level 4 PR & Communications Assistant Apprenticeship Training

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the "Authority"), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 7th day of November 2022 and the Expiry Date will be 6th day of November 2024. The Contracting Authority reserves the option to extend the call-off contract by 1 period of 6 months. The total contract value shall be £990,000.00 ex VAT including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6102, Apprenticeship Training Dynamic Marketplace, Lot 1: Apprenticeship Training Dynamic Marketplace and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Contract Order Form and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service by 16:00 Friday 4th November 2022.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours Sincerely,

Signed for and on behalf of **Cabinet Office**

Name: **REDACTED TEXT under FOIA Section 40, Personal Information**

Procurement Lead

Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**.

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Commercial
Service

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9th Floor, The Capital,
Old Hall Street, Liverpool.
L3 9PP

Tel: 0345 010 3503
Email: info@crowcommercial.gov.uk

www.gov.uk/ccs

Date: 3rd November 2022

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Call Off Award letter v3.0 3rd November 2022
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