

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **Summer Hill Furniture Project 23341**

THE BUYER: **Department for Work and Pensions**

BUYER ADDRESS **5th Floor zone A, Caxton House, Tothill Street,
London SW1H 9NA**

THE SUPPLIER: **Dams Furniture Limited**

SUPPLIER ADDRESS: **Gores Road, Knowsley Industrial Park,
Knowsley, Merseyside, L33 7XS**

REGISTRATION NUMBER: **07014675**

DUNS NUMBER: **21-178-7792**

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 8th December 2020.
It's issued under the Framework Contract with the reference number RM6119 for the provision of Furniture & Associated Services.

CALL-OFF LOT(S):
Lot 1

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6119**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6119
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules for **Summer Hill Furniture** Project 23341
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 4 (Call-Off Tender)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 11 (Installation Works)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.7)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6119

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: **23 December 2020**

CALL-OFF EXPIRY DATE: **31 August 2021**

CALL-OFF INITIAL PERIOD: **9 months**

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£210,923**

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

The payment method will be via BACS transfer.

BUYER'S INVOICE ADDRESS:

REDACTED

Project Manager

Department for Work and Pensions

Caxton House, Tothill Street,

London SW1H 9NA

BUYER'S AUTHORISED REPRESENTATIVE

Sodexo, Integrator – Government & Agencies

One Southampton Row,

London.

WC1B 5HA

BUYER'S ENVIRONMENTAL POLICY

Available online at: <https://www.gov.uk/government/publications/25-year-environment-plan>

BUYER'S SECURITY POLICY

Available online at <https://www.gov.uk/government/publications/dwp-procurement-security-policies-and-standards>

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

Public Sector Sales

REDACTED

Gores Road, Knowsley Merseyside, L33 7XS

SUPPLIER'S CONTRACT MANAGER

REDACTED

Sales Director

REDACTED

Gores Road, Knowsley Merseyside, L33 7XS

PROGRESS REPORT FREQUENCY

Monthly (to be agreed as part of mobilisation)

PROGRESS MEETING FREQUENCY

Fortnightly in the run up to being on site and then monthly whilst on site.

KEY STAFF

Please see Call-Off Schedule 7

KEY SUBCONTRACTOR(S)

N/A Dams Furniture to complete production and Delivery & Installation

COMMERCIALLY SENSITIVE INFORMATION

Pricing Information

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Sales Director	Role:	Projects FFE Category Lead, DWP
Date:	15/12/2020	Date:	22/12/2020

