**DPS Schedule 6 (Order Form and Order Schedules)**

**Order Form**

ORDER REFERENCE: **22-23/064**

THE BUYER: **Department for Education**

BUYER ADDRESS Sanctuary Buildings, Great Smith Street, London, SW1P 3BT

THE SUPPLIER: redacted

SUPPLIER ADDRESS: **redacted**

REGISTRATION NUMBER: redacted

DUNS NUMBER: redacted

DPS SUPPLIER REGISTRATION SERVICE ID: Not known

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 29/08/2023.

It’s issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of the Universal SEND evaluation.

DPS FILTER CATEGORY(IES):

Workplace Training/Skills Development

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for **22/23 - 064**
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + [Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

* Order Schedules for **22/23 - 064**

* + Order Schedule 1 (Transparency Reports)
  + Order Schedule 2 (Staff Transfer)
  + Order Schedule 4 (Order Tender)
  + Order Schedule 5 (Pricing Details)
  + Order Schedule 7 (Key Supplier Staff)
  + Order Schedule 8 (Business Continuity and Disaster Recovery)]
  + Order Schedule 9 (Security)
  + Order Schedule 15 (Order Contract Management)
  + Order Schedule 20 (Order Specification)

1. CCS Core Terms (DPS version) v1.0.3
2. Joint Schedule 5 (Corporate Social Responsibility)
3. Order Schedule 4 (Order Tender)

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services and ICT Contracts

ORDER START DATE: 29/08/2023

ORDER EXPIRY DATE: **30/09/2025**

ORDER INITIAL PERIOD: **2** Years, 1 Month, 2 days

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

Evaluation Year 1 (evaluation, Aug 23 to July 24): redacted

ORDER CHARGES

Option B: See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

**None**

PAYMENT METHOD

Payment by completion of work against milestones included within this contract

BUYER’S INVOICE ADDRESS:

Redacted

BUYER’S AUTHORISED REPRESENTATIVE

Redacted

Department for Education, Floor 5, 1 Unity Square, Nottingham, NG2 2GD

BUYER’S ENVIRONMENTAL POLICY

available on request

BUYER’S SECURITY POLICY

available on request

SUPPLIER’S AUTHORISED REPRESENTATIVE

Redacted

Redacted

SUPPLIER’S CONTRACT MANAGER

Redacted

Redacted

PROGRESS REPORT FREQUENCY

Weekly email update

PROGRESS MEETING FREQUENCY

Fortnightly keep in touch call by telephone or Teams

KEY STAFF

redacted

redacted

redacted

redacted

All based at CFE Research redacted

KEY SUBCONTRACTOR(S)

redacted

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

See Joint Schedule 4

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |