

Our ref:
Your ref:

Highways England
The Cube
199 Wharfside Street
Birmingham, B1 1RN

Dawsongroup
via Bravo

Direct Line: **Redacted**

1 November 2017

OFFICIAL

Dear Sir/Madam

HGV Tractor Unit Lease (2017-2020)

On behalf of Highways England, I am authorised to accept your proposal submitted on 13 October 2017 for the above Contract at the prices/rates quoted.

The Contract commencement date is 28 November 2017, and completion date is 27 November 2020 with the option to extend for a further 12 months.

The authorised maximum Package Order cost is **£134,648.80** (excluding VAT). This cost is not to be exceeded without prior written approval of the Procurement Officer.

Redacted is the Project Sponsor, and can be contacted direct on **Redacted** to arrange a start-up meeting. Please see Annex A overleaf for invoicing information.

Any queries relating to this contract should be sent to the Procurement Officer via the eSourcing Portal.

Yours faithfully

Redacted
Email: **Redacted**

Annex A - Invoicing information

Please note that the Project Sponsor will be contacting you shortly with a Blanket Purchase Agreement (BPA) number and a release number to quote with the BPA on your invoices.

1. When you report the value of completed work each month we will give you a receipt number.
2. Please quote the BPA number, the release number and the monthly receipt number on your invoice to ensure prompt payment.
3. When submitting your invoice(s), please also include the following information:

Invoice Address:	Invoice Details:	
Highways England Accounts Payable Team 11 th Floor The Cube 199 Wharfside Street Birmingham, B1 1RN	BPA	4097829
	Release	1
	Cost Centre:	3722
	Project Number (PIN):	555259
	Project Sponsor	Redacted