

Mr Lawrence Port
Little Paxton Parish Council
The Car Park, Village Hall, High Street, Little Paxton
St. Neots
Cambridgeshire
PE19 6EY

22 December 2023

Our ref: 8110138700

Dear Mr Port,

Site Address: The Car Park, Village Hall, High Street, Little Paxton, St. Neots, Cambridgeshire, PE19 6EY

I am writing to you on behalf of Eastern Power Networks PLC the licensed electricity distribution network operator for the above site.

Thank you for asking us to look at the electricity connection at the above site. Please find enclosed our quotation to carry out the Works described in the Schedule in accordance with the attached Terms and Conditions. We have also included our "GSOP Factsheet". **It is important that you read the Terms and Conditions carefully. They contain provisions that limit or exclude our liability to you and the circumstances when the price and completion date may change**

Subject to the Terms and Conditions, the Works will be completed for the price stated in the Schedule. Based on the information that you have provided, we have included a provisional date for completion of the Works to be carried out by UK Power Networks described in the Schedule. Please note that you can change this date (please see the section overleaf headed "Completion Date" for more information). You will need to contact us again to agree a firm date for carrying out of the Works (please see the section overleaf headed "Completion Date" for more information on how and when to do this).

Digging near live electricity cables and other underground services is dangerous. It can be difficult to locate existing services which can cause delays. Therefore, if you wish to arrange for or carry out the excavation of the joint bay(s) or cable trench(es), before accepting the quotation you must ensure that the person who will carry out the excavation for you has read and understands the booklet "Avoiding danger from Underground Services" (HS (G) 47) published by the Health & Safety Executive (available at [hse.gov.uk](https://www.hse.gov.uk)) and agrees to carry out the excavations in accordance with it. Please note that if you arrange for the carrying out of the excavation works you are responsible for:

- all your costs associated with carrying out the excavations and reinstatement;
- all costs associated with any difficulties and delays that you encounter in locating existing services and carrying out the excavations;
- UK Power Networks' additional costs (including but not limited to any re-works and re-scheduling or termination costs) where:

(i) there is a delay in completing the excavations such that the site is not ready for our Works on the date that we agree to carry out the Works; or

(ii) the excavations are not completed in accordance with the booklet "Avoiding danger from Underground Services" (HS (G) 47) published by the Health & Safety Executive and our instructions.

If you no longer wish to carry out the excavation and reinstatement works, please do contact me and I will arrange for a revised quotation to be issued to you.

The Works covered by this quotation may be carried out in roads that are subject to lane rental charges. Lane rental charges are daily charges levied by certain road authorities such as TfL where a utility is carrying out works in roads that are covered by a lane rental scheme. Please note that the price may be amended to reflect the costs arising from such lane rental charges in accordance with the Terms and Conditions.

Please note that your quotation may fall within the Quotation Accuracy Scheme (QAS). This provides information so that you can assess whether the specific charge included within the quotation is accurate in terms of consistency with our Connection Charging Statement. More information can be found at www.ukpowernetworks.co.uk

Validity and Accepting this quotation

This quote is valid for 6 months. After this date, if you later wish to proceed with the Works we will be happy to provide you with a new quotation.

To accept this quotation please make payment either by credit card on the telephone, BACS, or send a cheque. If you send a cheque, please ensure that you write your name, address and the quotation reference number at the start of this letter on the back of the cheque (for more details please see the Schedule). Please note that in making payment (either by telephone or by post) you are accepting this quotation and you will be bound by the Terms and Conditions.

Completion Date

We have included in the Schedule a provisional Completion Date for the Works to be carried out by UK Power Networks based on the information that you provided to us. However, we understand that you may wish to discuss this date with us and agree an alternative Completion Date to fit with your construction programme. Therefore, before we can schedule the Works, you must telephone us on the number below to either:

(i) confirm that you wish for the Works to take place on the provisional Completion Date in the Schedule; or

(ii) agree with us an alternative Completion Date.

You must confirm the provisional Completion Date or agree an alternative Completion date with UK Power Networks and provide site access to UK Power Networks that it reasonably requires so that it can complete the works on or before the date falling 6 months from the date of your acceptance of the quotation. If you fail to do so UK Power Networks may write to you to terminate the notice and UK Power Networks will be released from its obligation to carry out the Works

If the Works **do not require long lead items** you must contact us not less than 30 days before the date that you would like us to carry out the Works to confirm the provisional Completion Date or agree an alternative Completion Date.

If the Works **require long lead items**, to enable us to make the necessary arrangements, you must contact us not less than 14 weeks before the date that you would like the Works to take place to confirm the Provisional Completion Date or agree an alternative Completion Date. Where long lead items (such as road closures) are required this will be made clear in the box marked "Description of the works carried out by UK Power Networks" in the Schedule.

Please note that we may terminate the quotation if for any reason (other than for UK Power Networks' breach of this quotation) the works are not completed on or before the date falling 6 months from the date of your acceptance of the quotation

Please note that if Your Works are not satisfactorily completed when we arrive at Your Site to carry out the Works we will not be able to start the Works. In such circumstances we will have to charge you a cancellation fee or rescheduling fee and arrange another time for us to carry out our Works.

Cooling off period

Once you have made the payment to accept this quotation you have 14 days from the date of payment within which to notify us in writing (quoting the job number) if you wish to cancel the Works. Following receipt of your written cancellation notice, you will be refunded the Price.

Please note that if Your Works are not satisfactorily completed when we arrive at Your Site to carry out the Works we will not be able to start the Works. In such circumstances we will have to charge you a cancellation fee and arrange another time for us to carry out our Works.

What happens once you have accepted the Quotation? UK Power Networks will contact you or your nominated representative. We will confirm what work needs to be completed by you before we can start the Works. At this stage we will also let you know if we need to revise the quotation or amend the date of connection should you wish to change this. If you want to discuss this quotation or the date of connection, please contact UK Power Networks Connections Coordinator on 0800 141 3344 between 8.30am and 5pm.

If you want to discuss this quotation please contact your Connections Coordinator on 0800 141 3344 between 8.30am and 5pm.

Yours sincerely

Gemma Ling
Cambridge Coordinator
Connection Services
UK Power Networks

Schedule

Correspondence Address		Job Details	
Mr Lawrence Port Little Paxton Parish Council The Car Park, Village Hall, High Street, Little Paxton St. Neots Cambridgeshire PE19 6EY		Job Number 8110138700 Quotation Expiry Date 28 Jun 2024 Connection Coordinator Gemma Ling	
Site Address :	The Car Park, Village Hall, High Street, Little Paxton, St. Neots, Cambridgeshire, PE19 6EY		
<p>Description of work to be carried out by you ("Your Works") :</p> <p>Your Works are the tasks that you are to undertake as described in the document headed "Your To Do List" that accompanies this letter and forms part of the quotation.</p> <p>Please note that the carrying out of excavation and reinstatement works is specialised and can be dangerous. You must ensure that whoever undertakes the excavation and re-instatement works for you is familiar with and understands the booklet "Avoiding danger from Underground Services" (HS (G) 47) published by the Health & Safety Executive.</p> <p>Whilst UK Power Networks has provided an indicative location for the existing cable it is not guaranteed that the cable is located there. Locating cables and other underground services requires specialised skills and equipment to be used whilst undertaking the excavation and is an iterative process.</p> <p>If you have chosen to undertake the excavation works you are responsible for all additional excavation, abortive works and re-works necessary to locate and expose the existing cable so that your site is ready for UK Power Networks to undertake its works on the date that we agree. If Your Site is not ready on the agreed date for UK Power Networks to carry out its Works you will be responsible for paying UK Power Networks' additional costs (including but not limited to any re-works and re-scheduling or termination costs).</p> <p>If you no longer wish to carry out the excavation and reinstatement works please do contact me and I will arrange for a revised quotation to be issued to you.</p> <p>Please note that for the avoidance of doubt where you install ducts as part of Your Works such ducts become the exclusive property of UK Power Networks upon acceptance of the ducts by UK Power Networks and the pulling of UK Power Networks' cable through such ducts.</p> <p>Connection Timescales:</p> <p>Provisional Completion Date: 22/12/2024</p> <p>*This date can be altered to suit your construction programme provided that it is on or before the date falling 6 months from the date of your acceptance of the quotation</p>			

Description of the Works to be carried out by UK Power Networks:

UK Power Networks to complete all excavations and reinstatement to install a new single phase service which will terminate at the new meter position.

We will also arrange traffic management and council permits for all public work.

SUBJECT TO-

Customer to supply and install a GRP or brick built kiosk.

Customer to arrange for an electrician for internal wiring.

Customer to arrange meter supplier to fit a new meter.

Customer to arrange for parking for up to two UK Power Network vehicles.

Customer to ensure work area is clear.

Customer to install 25mm meter tails and 16mm earth wire.

Customer to install Sub main or move Fuse box to adjacent new meter position (max 2m of meter tails)

<p>Installation of a new single phase electricity supply. This includes the:</p> <ul style="list-style-type: none"> - Technical checks to identify the closest suitable mains cable to connect the supply to our electrical network - Excavation of a hole in a typical footway surface; for example paving slabs; to expose the mains cable (The size of the hole will allow our engineers to safely work on this cable) - Electrical works within the hole to connect the new service cable to the mains cable - Installation of the main fuse in the new position - Electrical safety testing of UK Power Networks' equipment - Reinstatement of the hole and relaying of the surface material; for example paving slabs <p>(Please note: You will need to choose an electricity supplier to install the new meter)</p>	£3,133.00
<p>Excavation and reinstatement of the trench with new cable installation. This is charged per metre and includes the:</p> <ul style="list-style-type: none"> - Excavation of a trench in a typical footway surface; for example paving slabs - Laying of new ducting (protective tubing) into the trench - Laying of electrical warning tape above the duct - Reinstatement of the trench and relaying of the surface material; for example paving slabs - Installation of the new service cable into the duct 	£594.00
<p>Excavation and reinstatement of the trench with new cable installation. This is charged per metre and includes the:</p> <ul style="list-style-type: none"> - Excavation of a trench in a typical road surface; for example tarmac - Laying of new ducting (protective tubing) into the trench - Laying of electrical warning tape above the duct - Reinstatement of the trench and relaying of the surface material; for example tarmac - Installation of the new service cable into the duct 	£1,962.00
<p>Excavation and reinstatement of the trench with new cable installation. This is charged per metre and includes the:</p> <ul style="list-style-type: none"> - Excavation of a trench in an unmade surface; for example a grassed area - Laying of new ducting (protective tubing) into the trench - Laying of electrical warning tape above the duct - Reinstatement of the trench - Installation of the new service cable into the duct 	£3,616.00
<p>Road closure (without diversion) for the duration of works. This includes the:</p> <ul style="list-style-type: none"> - Set-up and maintenance of road closure signage <p>This does not include any Local Authority Charges</p>	£456.00
Notification of works on the highway to neighbouring residents	£122.00
For the purposes of the Terms and Conditions the following elements of the Works are "Diversionary Works"	
Total Excluding VAT	£9,883.00
VAT @ 0%	£ 0.00
Total (including VAT)	£9,883.00

Please note that the Price and the Completion Date are subject to the Terms and Conditions attached to this letter

You can pay by either:

- **Online:** Scan the QR code to access UK Power Networks easy to use 24/7 self-service online payment portal or visit onlinepayment.ukpowernetworks.co.uk. We recommend our customers to use this payment option as a preferred way of paying quotes online.



- **Phone:** To make a card payment over the phone, please ring the contact named in your quotation, or call please call 0800 141 3344 we are open Monday to Friday 8.30am to 5.00pm. We accept all major credit and debit cards - apart from American Express.

- **BACS/CHAPS/Bank Transfer:** Please quote 8110138700 as the Reference Number as we will not be able to progress your work without it.

- **Account Name:** UK Power Networks (Operations) Ltd

- **Account Number:** 02302934 Sort Code: 40 05 30 or

- **Cheque:** please complete and return the Acceptance Slip attached

Acceptance Slip for Cheque Payments

Please return to: UK Power Networks, Finance Department, Energy House, Carrier Business Park, Hazelwick Avenue, Three Bridges, Crawley, West Sussex
RH10 1EX

Please make cheques payable to: "UK Power Networks"

Payer name: Address:	Job No:	8110138700
	Quotation Expires on:	28 Jun 2024
	Full Payment of the price:	£9,883.00
	Customer Name:	
	Site Address:	The Car Park, Village Hall, High Street, Little Paxton, St. Neots, Cambridgeshire, PE19 6EY