



Department
for Work &
Pensions



[REDACTED]

Senior Commercial Manager
Employment Category
Department for Work and Pensions
3rd Floor, Hartshead Square
Sheffield
S1 2FD

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23 February 2021

Fedcap Employment Limited
Suite 006 BIZ HUB
Cleveland Business Centre
Oak Street
Middlesbrough
TS1 2RQ

Notice of provisions surviving expiry of CV04 (the “Letter”)

Dear [REDACTED]

Various Contracts (as amended) between the (1) Secretary of State for Work and Pensions (the “Authority”) and (2) Fedcap Employment Limited (the “Contractor”) at Schedule 1 (the “Contracts”)

1. The Authority wishes to provide notice pursuant to CV04, detailing the provisions of CV04 that shall survive its expiry.
2. Terms used but not otherwise defined in this Letter have the same meaning as set out in the CV04 Contract(s) to which the term refers.

Background

3. The purpose of this Letter is to include additional provisions that shall survive the expiry of CV04 pursuant to paragraph 13(iv) of CV04.
4. This Letter shall be interpreted and construed so that it varies each CV04 Contract set out at Schedule 1.
5. Subject to paragraph 4, the CV04 Contract(s) set out at Schedule 1, including any previous variations, will remain effective and unaltered.

Provisions surviving CV04 expiry

6. The Authority hereby provides notice to the Contractor pursuant to paragraph 13(iv) of CV04 that the following provisions of CV04 shall remain fully in force as part of the CV04 Contract after the Relief Expiry Date.

- a. Paragraph 11 of Schedule 2 (Payment Model);
- b. Paragraph 3 of Annex 4 to Schedule 2 (Payment Model);
- c. Schedule 3 (Contractor Code of Conduct);
- d. Schedule 4 (Financial Distress);
- e. Schedule 5 (Additional Management Information);
- f. Schedule 6 (Customer Service Standards), including Annex A and Annex C to Schedule 6 (Customer Service Standards);
- g. Schedule 10 (Provider Guidance); and
- h. Paragraph 9 (Definitions) of CV04.

7. This Letter shall not constitute a waiver of any right or remedy of the Authority or the Contractor arising before, during or after this Letter, except to the extent set out in this Letter.

Please confirm your acceptance of this Letter by countersigning this Letter and uploading a scanned copy to the Jaggaer (DWP e-portal) fileshare folder named [REDACTED]

If you have any queries, please contact the team on [REDACTED]

Yours sincerely,

[REDACTED]

Senior Commercial Category Manager
For and on behalf of the Authority

We hereby acknowledge receipt and accept the terms of this letter.

Signed: _____
For and on behalf of the Contractor

Name: [REDACTED]

Position: [Director]/[Authorised Signatory]

Date: 9TH March 2021

Schedule 1: Contracts modified by CV04

The following contracts are modified in accordance with CV04:

Contract Type	Contract Reference	Contract Name/Description	Contract Start
ESF2: Extended ESF 2014-20	ECM_7301	ESF 2014-2020 Enterprise M3	07/10/2019
ESF2: Extended ESF 2014-20	ECM_3419	ESF Leicestershire	19/10/2016

Key:

ESF1: ESF Marches or ESF Enterprise M3

ESF2: Extended ESF 2014-20