**SECTION 3 – Part B – Bid Response Document**

**(please download to enter your responses)**

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| 1. **EPAO Overview** | | **Question Weighting** |
| 1 | An **End Point Assessment Organisation (EPAO)** that has decided to deliver **End Point Assessment Services (EPAS)** for apprentices should have the ability and experience to deliver it to a high standard. Please provide an overview of your organisations ability to deliver such standard(s) and/or associated training in-line with the **Specification of Requirements**?    **Answers should include as a minimum reference to:**     1. *Overview of organisation and experience* 2. *Please confirm how you will assess and maintain the calibre of assessors included in the delivery of the services* 3. *How your organisation can deliver and create a solution that can be delivered in the regions selected for the standard(s) bid against.*  (Please also see Annex 2 – Current LA / PGTA coverage) 4. *With anticipated further growth, please confirm what capacity you offer to support across the country currently and/or how you intend to increase this capacity in time?*   **Providers could achieve higher marks by providing examples of delivering apprenticeship standards and case studies.** | **4 in total**    1  1  1  1 |
| a)                        b)                                c)              d) | |

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| 1. **Delivery of High Quality EPAS** | | **Question Weighting** |
| 2 | The apprenticeship levy was implemented to put the employers at the centre of apprenticeships and to create and to develop a standard that will meet the needs of the sector.    All providers must ensure they have a delivery model that meets the requirements of the standard(s) and the changing conditions in the market.     1. *Please explain the types of delivery models you would propose to enable a successful delivery of the standard(s) successfully?* 2. *What will be your approach to booking/scheduling EPAs to make the process user friendly?*     **Providers could achieve higher marks by providing a detailed description of the delivery model(s) most pertinent to the standard(s) including the benefits to the learner and a description of the processes that are involved for successful pass rates.** | **2 in total**  1  1 |
| a)                      b) | |

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| 1. **Project Delivery & Contract Management** | | **Question Weighting** |
| 3 | The EPAO will need to develop relationships with the NIoT to ensure that the apprentice completes their apprenticeship successfully.    As contract management will be key, please detail how you will provide thorough contract management to the NIoT during the life of the Agreement and apprenticeship training? This should include as a minimum reference to:    a) Detail the process for delivering the end point assessment services and ensuring they are completed in a timely manner    b) Please provide an overview of the implementation process and previous examples within your response.  c) Please provide an overview of the contract management process     d) Please detail how you will manage the relationship with the NIoT and apprentice to ensure that the EPA is delivered successfully?  **Higher marks may be achieved by providing example reporting with flowchart tools etc to demonstrate this and outlining progress, and how wellbeing is supported throughout the journey.** | **4 in total**      1      1    1      1 |
| a)                                    b)                                c)                              d) | |

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| 1. **Social Value** | | **Question Weighting** |
| 4 | NIoT is committed to delivering social value through responsible procurement and aims to work with providers who consider their impact on the wider community and have a focus as to how their services can improve the social value within their community and the communities of their contracting authorities.  Providers are to detail;   1. The approach to delivering social value as an organisation 2. How you understand and can support the social value aims of the NIoT     **Higher marks may be achieved by providing examples of social value taken place in the organisation or supporting NIoT contracting authority and evidence of social value goals for the organisation.** | **1 in total**    0.5    0.5 |
| Response:    a)                        b) | |