

VARIATION TO THE CONTRACT WITH: National Centre for Social Research

CONTRACT NUMBER: 2011/036

CONTRACT DATE: 27/03/2013

CONTRACT VARIATION DATE: 28/06/2018

VARIATION NUMBER: 13

REASON

Amendments to the contract for the Study of Early Education and Development, detailed in Schedule 1 Clause 1 below cover updates to the SEED website (www.seed.natcen.ac.uk). The aim of these updates is to restructure key pages, improve signposting and accessibility of content and provide clearer more accessible content in order to improve the user journey and increase visibility and dissemination of the SEED study and its findings to non-participant audiences such as early years providers, local authorities, academics and policy makers.

SCHEDULE ONE

Clause One

1.1. NatCen will produce the following updates to the SEED website, subject to agreement with the Department:

- Restructuring the homepage and site layout so that there is clear signposting for non-participants, and an intuitive user journey to relevant content.
- Populating the new areas with agreed content relating to study background, design, methodology and research findings and uploading new infographics.
- Future updates, page creation and edits as new reports are released 2018-2020 (1/2 day per new report).
- Creation of new design assets (2 complex infographics and 5 simple ones).

1.2. NatCen will subcontract part of this work to Soapbox and Alpine which the Department will not be liable for. General oversight of the changes laid out in this contract variable will be managed by the NatCen SEED Project Manager.

SCHEDULE TWO

The cost of the work outlined in schedule 1 will be [REDACTED] which will be invoiced on 30th November 2018 subsequent to the website being signed off for publication. This breaks down into:

- [REDACTED] for Soapbox/Alpine website development agencies to develop new front-page design and structure
- [REDACTED] for 9 days for NatCen Digital Manager and NatCen internal systems development lead (comprising 1.5 days to amend navigational structure of the website, 1 day to test new front-page design and structure, 2 days to create

cross-site content edits and upload new design assets, 2 days to review with DfE and carry out final edits, 2.5 days for future updates as new reports are released).

- [REDACTED] for 5.5 days for NatCen designer (2 complex infographics at 1.5 days design time i.e. [REDACTED], and 5 simple infographics at 0.5 days design time i.e. [REDACTED])
- [REDACTED] for 1 day for NatCen SEED project manager for general oversight of the works

Revised costs and invoicing schedules are provided below.

Table: Invoicing Schedules

Key to Components of the Evaluation:

- Component 1 – Longitudinal Study of Children
- Component 2 – Study of Early Years Settings
- Component 3 – Intensive Case Studies of Good Practice in Early Years Settings
- Component 4 – Value for Money Study
- Component 5 – Qualitative Studies of Children with SEN/D and Childminders.

Project Milestone	Payment Amount	Payment Date
2012/13 Financial Years		
• Sample design and questionnaire design underway for Component 1.	[REDACTED]	31 st March 2013
TOTAL	180,213	
2013/14 Financial Year		
<ul style="list-style-type: none"> • Sample drawn for Component 1. • Pilot questionnaire completed for Component 1. • Pilot fieldwork completed for Component 1. 	[REDACTED]	31 st July 2013
<ul style="list-style-type: none"> • Component 1: Baseline interviews underway (Cohorts C1, C2, C3). • Component 5: Scope and sample design agreed. 	[REDACTED]	31 st December 2013
<ul style="list-style-type: none"> • Component 1: W2 pilot completed. • Component 1: baseline C4 interviews completed, and W2 C1 interviews completed. • Component 5: Sample drawn and childminders recruited. • Component 2: scope agreed. 	[REDACTED]	31 st March 2014
• Additional project management time to	[REDACTED]	31 st March

resolve sampling issues		2014
TOTAL	1,078,216	
2014/15 Financial Year		
<ul style="list-style-type: none"> Component 5: Childminder interviews completed. Component 1: baseline C4 interviews completed, and W2 C2 interviews completed. Component 2: Visits underway. Component 5: Draft report on study of childminders for 		30 th June 2014
<ul style="list-style-type: none"> Component 1: short draft report on baseline data for 2 year old cohorts C1-C3. 		29 th August 2014
<ul style="list-style-type: none"> Component 1: baseline C6 interviews completed, and W2 C3 interviews completed. 		31 st December 2014
<ul style="list-style-type: none"> Component 1: W2 C4 interviews completed. Component 1: W3 pilot completed. Component 4: VfM sample drawn and contact with settings underway 		31 st March 2015
<ul style="list-style-type: none"> Component 2: Childminder quality observations completed Component 4: VfM fieldworker training complete 		31 st March 2015
TOTAL	1,459,598	
2015/16 Financial Year		
<ul style="list-style-type: none"> Component 4 - continuation of cost data collection. 		30 th May 2015
<ul style="list-style-type: none"> Component 3: Sample of settings drawn and design agreed. Component 1: Draft report on baseline data for all cohorts (C1-C6) submitted. 		29 th May 2015
<ul style="list-style-type: none"> Component 1 – W2 C5 interviews completed, and W3 C1-C3 completed. Component 2 - Interim setting quality report (based on 2 year old settings). 		30 th July 2015
<ul style="list-style-type: none"> Component 4 - continuation of cost data collection. 		31 st August 2015
<ul style="list-style-type: none"> Component 4 – continuation of cost data collection. Component 3 - case studies recruited. Component 5 - Sample design finalised and recruitment underway for SEN/D study. 		30 th September 2015
<ul style="list-style-type: none"> Component 2: EYPP telephone screening 		30 th October 2015

complete.		
<ul style="list-style-type: none"> Component 1 – W2 C6 interviews completed. Component 3 - fieldwork with settings and parents underway. Component 5 - case study fieldwork underway. 		31 st December 2015
<ul style="list-style-type: none"> Component 4 - cost data collection complete. 		31 st December 2015
<ul style="list-style-type: none"> Component 2: EYPP qualitative study: set up project; design of topic guides completed; and fieldwork underway 		29 th February 2016
<ul style="list-style-type: none"> Component 5: SEN/D fieldwork with families and settings completed. Component 3: fieldwork with settings and parents completed. 		31 st March 2016
<ul style="list-style-type: none"> Component 2: EYPP fieldwork completed and early headline findings submitted to DfE. Component 4: Report on costs and funding submitted 		31 st March 2016
TOTAL	£1,515,459	
2016/17 Financial Year		
<ul style="list-style-type: none"> Component 2: setting quality visits completed Component 2: Analysis of findings from setting quality visits underway Component 3: report on Good practice case study. Component 1: W3 C4-C6 interviews underway. Component 5: Report on Study of Children with SEN/D. Component 1: interim report on analysis of aged 3 survey data (W2 survey). 		31 st July 2016
<ul style="list-style-type: none"> Component 1: W4 pilot questionnaire designed and pilot completed. 		15 th August 2016
<ul style="list-style-type: none"> Component 4: Interim report on VfM submitted 		31 st October 2016
<ul style="list-style-type: none"> Component 1: W4 fieldwork with Cohorts 1-3 completed 		31 st January 2017
<ul style="list-style-type: none"> Component 1: CSBQ exercise with teachers for Cohorts 1-3 underway 		31 st March 2017
TOTAL	843,450	
2017/18 Financial Years		
<ul style="list-style-type: none"> Components 1 and 4: On-going analysis. 		31 st July 2017

• Component 1: interim report on cohorts C1-C6 prior to entry to reception.		15 th October 2017
• Component 1: Survey data from Baseline and W2 archived		31 st October 2017
• Component 1: W4 fieldwork with Cohorts 4-6 completed		31 st January 2018
• Components 1 and 4: On-going analysis.		31 st March 2018
• Component 1: W4 data available for analysis		31 st March 2018
• Component 1: Survey data from W3 archived		
• Component 1: CSBQ exercise with teachers for Cohorts 4-6 underway		31 st March 2018
TOTAL	445,951	
2018/19 Financial Years		
• Component 1: Verification of provider type and production of class_C4 variable for wave 3 (Contract Variation 10, Schedule 1, Clause 1)		30 th May 2018
• Component 1: CSBQ data from teachers for all cohorts available for analysis		31 st July 2018
• Component 1: Provider type analysis and impact annex analysis completed; age four report signed off for publication		30 th August 2018
• Component 1: Code and derived datasets for impact age 4 report provided by Oxford to DfE		30 th August 2018
• Component 4: on-going analysis.		30 th October 2018
• Component 1: Website restructure and edits		30 th November 2018
• Component 1: interim impact report on C1-C6 with analysis of EYFS data and survey data		31 st January 2019
• Components 1 and 4: On-going analysis.		31 st March 2019
TOTAL	269,055	
2019/2020 Financial Years		
• Component 1: Survey data from W4 archived		30 th June 2019
• On-going analysis and reporting.		30 th September 2019
• On-going analysis and reporting.		31 st March 2020
TOTAL	219,825	
2020/21 Financial Years		
Final report drafted.		30 th September 2020
TOTAL	57,788	
EVALUATION TOTAL excluding VAT	£6,069,555	

The original contract dates from before August 2013 when HMRC ceased to classify research by eligible bodies as exempt from VAT. VAT at the standard rate will apply to all charges under this contract variation at the prevailing rate of VAT at the relevant tax point. All costs are quoted net of VAT.

Expenditure for the financial year 2012-2013 shall not exceed **£180,213** exclusive of VAT.
Expenditure for the financial year 2013-2014 shall not exceed **£1,078,216** exclusive of VAT.
Expenditure for the financial year 2014-2015 shall not exceed **£1,459,598** exclusive of VAT.
Expenditure for the financial year 2015-2016 shall not exceed **££1,515,459** exclusive of VAT.
Expenditure for the financial year 2016-2017 shall not exceed **£843,450** exclusive of VAT.
Expenditure for the financial year 2017-2018 shall not exceed **£445,951** exclusive of VAT.
Expenditure for the financial year 2018-2019 shall not exceed **£269,055** exclusive of VAT.
Expenditure for the financial year 2019-2020 shall not exceed **£219,825** exclusive of VAT.
Expenditure for the financial year 2020-2021 shall not exceed **£57,788** exclusive of VAT.

Total Project Expenditure excluding VAT shall not exceed £6,069,555.

We agree that all other terms and conditions of the Contract remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment. We confirm acceptance of the Variation of the terms specified above.

As witness the hands of the parties

**Authorised to sign for and on behalf of
the Secretary of State for Education**

**Authorised to sign for and on behalf of
the Contractor**

Signature

Signature

Date

Date

Name in Capitals

Name in Capitals

Position and Address

Position and Address

