

Contract Deliverables

1. Documents to be Delivered and maintained by the Contractor throughout the Contract duration

All documents shall be softcopy unless otherwise stated.

Item Ref.	Description	Contract reference	Required Delivery Date
A1	Project Management Plan (PMP)	Annex A 1.1.2	3 months After Contract Award (ACA) and reviewed on a quarterly basis
A2	GFA list	Annex A 1.2.4, Annex H, DEFCON 611 and 694	Prior to Contract Award and maintained on an quarterly basis
A3	IPR Register	Annex A 1.2.3, Annex K, Clause 3.2 of Terms and Conditions	Prior to Contract Award and maintained on an annual basis
A4	BR 2807(5)(P) – Equipment Handbook	Annex A 1.2.5	Submitted within six months ACA and reviewed on an annual basis
A5	Minor concession log	Annex A 1.3.3	Maintained by Contractor
A6	Progress Reports	Annex A 1.4.8	Submitted monthly by Contractor
A7	Meeting Minutes	Annex A 1.4.6	Draft minutes within 10 days of Meetings
A8	Financial Management Information Reports	Annex A 1.4.9 and DEFCON 647	Submitted quarterly by Contractor
A9	Safety and Environmental Case	Annex A 1.5.2	Reviewed annually at project safety meeting. Contractor to update following a major change in the system
A10	Quality Plan	Annex A 1.6.1, and DEFCON 602A	6 months ACA and reviewed on a quarterly basis
A11	Safety Case and Hazard Log	Annex A 1.5.4	Maintain and update as required
A12	Obsolescence Management Plan	Annex A 1.7.2	6 months ACA and reviewed on a quarterly basis
A13	Risk Management Plan (inclusive of Risk Register)	Annex A 1.8.1 – 1.8.2	6 months ACA and reviewed on a quarterly basis
A14	Configuration Control Management Plan	Annex A 1.2.13, DEFCON 606	6 months ACA and reviewed on an annual basis

A15	Business Continuity Plan	Annex A 1.1.3	Reviewed on an annual basis and to be provided upon request
A16	Exit Plan	Clause 42 of Terms and Conditions	On receipt of Exit Notice
A17	Contract Pricing Statement	Defence Reform Act 2014	Before Contract Award
A18	Contract Reporting Plan	Defence Reform Act 2014	Submitted within one month of the initial reporting date
A19	Contract Notification Report	Defence Reform Act 2014	Submitted within one month of the initial reporting date
A20	Interim Contract Report	Defence Reform Act 2014	by 30 June 2018
A21	Development Cost Plan (DCP)	Annex A 6.3	Prior to agreement of Contract Option at Item 6 of the Schedule of Requirements
A22	Equipment Log Book (inc. FAT Summary Report)	Annex A 1.2.10, Annex A 4.7	Provided as part of refurbishment.
A23	Concession Log	Annex A 1.3.3	On-going and reviewed on a 6 monthly basis
A24	ManufacturingData Packs as defined under Annex C to Part B - UK Data Item Description For Manufacturing Data Pack - UK DID MDP (Issue 08/16)	Annex A 6.4	To be provided following agreement of Contract Option at Item 6 of the Schedule of Requirements
A25	Cyber Implementation Plan	Clause 55	To be provided 3 months from Contract award