



Department for Transport

Department for Transport
33 Horseferry Road
London
SW1P 4DR

Rhipto Rr - Norsk Senter

██████████@rhipto.org

FAO: ██████████

Date: 13/01/2021

Procurement ref: **TISEM0020**

Dear ██████████

Award of contract for Understanding the Socio-Economic and Structural Factors Influencing Piracy in the Gulf of Guinea

Further to your submission of a Tender for the above project, I am writing to advise that the Procurement is now complete.

I am pleased to inform you that your company has been successful and therefore we would like to award the contract to you. Your tender was ranked first with a total weighted score of **86.62%**.

The contract shall commence on **18/01/2021** for a period of **3 months** (unless extended by the department).

This procurement activity was conducted via a competitive, open procurement. This letter and the documents listed below form a binding contract between you and the Department for Transport.

- Tender documents made available via DfT's e-sourcing Portal on 04/12/2020
- Your proposal/quotation submitted on 04/01/2021
- DfT General Conditions of Contract for Services as found on:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/773857/general-conditions-of-contract-for-services-under-5.pdf

The firm approved cost for the work will be for **£67,800.00** (exclusive of VAT) and this must not be exceeded.

The Contract Lead, ██████████@dft.gov.uk will contact you to discuss start up arrangements under this contract.

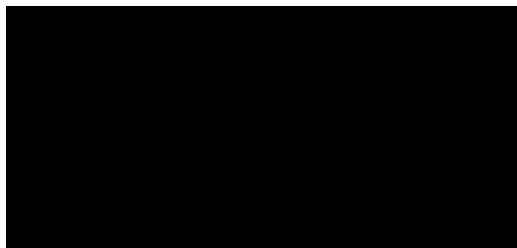
You will be contacted separately regarding confirmation of your company details (including bank details) in order to create a vendor record on our payment system. Once completed you will be issued with an official Purchase Order Number. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the Purchase Order to:

 @sharedservicesarvato.co.uk

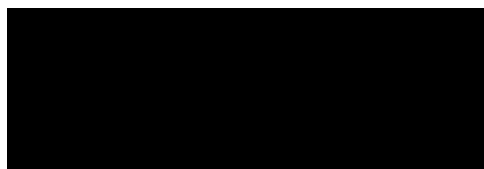
**Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

If you are content to enter into a binding contract, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

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| Position: Senior Analyst..... |
| Date: 13/01/2021..... |

Yours sincerely,



 DfT Commercial Manager

Signed for and on behalf of the Department for Transport