

Our ref: TMTii 20

Andy Haworth
WSP UK Ltd
3 White Rose Office Park
Millshaw Park Lane
Leeds
LS11 0DL

Richard O'Neill
Procurement Delivery Manager
Lateral
8 City Walk
Leeds
LS11 9AT

Direct Line: [REDACTED]

8 November 2017

Dear Andy

TMTii 20 – Technology Operations Centre (TOC) Business Strategy Support

On behalf of Highways England Company Limited, I accept your submission dated 13 September 2017 for the above Call off Agreement.

This letter and the documents listed below (in no order of precedence) form a binding contract between the Highways England Company Limited and yourselves:

1	RM RM1089 CCS Framework Agreement
2	TMTii 20 Call Off Agreement
3	NEC 3 - Professional Services Contract
4	TMTii 20 – Collaborative Performance Framework v3
5	TMTii 20 – Scope v3 (<i>Tender Amendment 2</i>)
6	Highways England Baseline Personnel Security Standard (BPSS) guidance
7	Highways England Data Handling Policy
8	9.1.9 UK Travel and Subsistence Allowances at a Glance
9	Chapter 9A Travel and Subsistence Policies
10	Chapter 9C Travel and Subsistence Guidance
11	TMTii 20 - Secondary Competition Q&A v5 (12 September 2017) (Final Version) which included the following Tender Amendments: TA 1 – Amended Scope & RfQ TA 2 – Amended Scope TA 3 – Amended Staff Rate Card TA 4 – Amended Staff Rate Card

12	WSP's Submission comprising of: a) completed Anti-Collusion Certificate - Question Section on Bravo b) completed Fair Payment Charter - Question Section on Bravo c) completed Anti-Fraud Code of Conduct - Question Section on Bravo d) completed Quotation declarations - Question Section on Bravo e) WSP UK Ltd "Quality Submission - Final Draft (inc CVs).pdf" f) TMTii 20 – Staff Rate Card – WSP UK Ltd g) TMTii 20 - Call Off Agreement - WSP.docx h) WSP UK Limited Financial statement
13	Pre Award Checks - communications: <ul style="list-style-type: none"> • Highways England's Evidence of Insurance check dated 27/10/17 and WSP's response 31/10/17. • Highways England's staff check of 27/10/17 and WSP's response 31/10/17.

The initial contract value is £130,482.67. The maximum Contract limit is up to £4,500,000. This letter does not constitute any commitment to spend £4,500,000 prior to the Completion Date. Any additional requirements will be executed in accordance with the Call Off Agreement

The operative period of the contract will be **2 years** plus **3 +1 year** extension options (2+1+1+1) (Subject to Highways England operational needs and Supplier performance).

Invoices should be forwarded direct to:

Highways England
 FS Payments
 The Cube
 199 Wharfside Street
 Birmingham
 B1 1RN

Quoting the contract reference number **TMTii 20**, the appropriate Project Identification Number, the appropriate BPA and cost centre numbers (*to be provided by the Service Manager*).

ACTION NOW REQUIRED:

- Please confirm receipt and understanding of this letter.

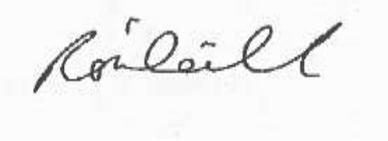
Upon receipt of this letter please contact the Service Manager, Matthew Bayliss ([REDACTED]), to discuss arrangements for commencement of the Contract.

You must treat this letter in confidence until Highways England makes a public announcement. If you are planning to issue a press release regarding this Contract please seek approval from Highways England prior to publication. Press notice

enquiries should be directed to the Highways England Press Office, 0844 693 1448,
PressOffice@highwaysengland.co.uk.

Lee Bryant will be in touch with you shortly regarding the completion of the TMTii 20
– Call Off Agreement

Yours sincerely



Richard O'Neill
Procurement Delivery Manager