



Department
for Environment
Food & Rural Affairs



The European Agricultural
Fund for Rural Development:
Europe investing in rural areas



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22 November 2019

COMMERCIAL IN CONFIDENCE

Farm and Land Management Advice Framework (contract ecm_56787)

Farm and Land Management Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	FaLMA Lot 4: CSF: One-to-one On-farm Advice & Group Event
Mini-Contract Reference:	FaLMACSFWM001

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of CSF advice in Lot 4 for the West Midlands Area will commence on 22 November 2019. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/B: Nutrient Management Plan	31/03/2020	RDPE	■	■	■
WQ1/C: Farm Infrastructure Audits	31/03/2020	RDPE	■	■	■
WQ1/E: Water Pathway Management	31/03/2020	RDPE	■	■	■
WQ1/G:	31/03/2020	RDPE	■	■	■

Machinery Testing & Calibration (Fertiliser & Manure Spreaders)					
WQ1/H: Soil Husbandry	31/03/2020	RDPE	■	■	■
WQ1/J: Pesticide Filling/ Wash-down Facilities & Biobed/Biofilter Design	31/03/2020	RDPE	■	■	■
WQ1/K: Maximising Countryside Stewardship Opportunities Through CSF	31/03/2020	RDPE	■	■	■
WQ1/L: Water Holding Structure Design & Management Advice <i>(Constructed Wetlands & Sustainable Rural Drainage Features)</i>	31/03/2020	RDPE	■	■	■
WQ1/Q: Soil & Nutrient Management Plans	31/03/2020	RDPE	■	■	■
WQ1a/M1: Standard Soil Sampling with No Interpretation for standard agricultural soil analysis (P, K, Mg, pH) plus textural classification and organic matter	14/02/2020	RDPE	■	■	■
2a workshop/ Meeting: Agriculture Ammonia Emissions Reduction	28/02/2020	RDPE	■	■	■
Grand Total					35950

NB: for RDPE funded events, the unit cost is 110% of the price supplied, due to the potential Sliding Scale bonus payment. The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 24 October 2019
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 07 November 2019
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 12 May 2020 (within 6 weeks of the mini-contract delivery end date).

To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main framework contract take precedence.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely

[REDACTED]
Category Manager
Defra Group Commercial

T: [REDACTED]
[REDACTED]

Annex A: Delivery Milestones

Deadline	Activity
22/11/2019	Inception Meeting to be held. 27 of the total contact names to be provided by CSF Team.
22/11/2019	Delivery of one-to-one visits to commence.
20/12/2019	40 of the total contact names to be provided by CSF Team.
31/12/2019	15 of 55 one-to-one visits delivered and reports sent to farmers.
31/01/2020	All 55 contact names to be provided by CSF Team.
31/01/2020	30 of 55 one-to-one visits delivered and reports sent to farmers.
14/02/2020	All soil sampling to be completed.
28/02/2020	45 of 55 one-to-one visits delivered and reports sent to farmers.
28/02/2020	Agriculture Ammonia Emissions Reduction Group Event delivered
31/03/2020	All 55 one-to-one visits delivered and reports sent to farmers.
12/05/2020	Final claim submitted