Provision of high quality immigration advice and services to families with No Recourse to Public Funds

Organisations are invited to respond to this questionnaire for the provision of high quality immigration advice and services to NRPF families who are destitute or at risk of being destitute. London Borough of Newham is reviewing requirements for the provision of such advice and would like to engage the market to determine the availability of suitable providers to seek quotes from. This is not an invitation to tender.

Newham’s Children and Young People’s Service wishes to test an invest to save model for the Multi-Agency Safeguarding Hub (MASH) for 12 months in order to inform future commissioning arrangements. A suitable provider would be required to enable non-UK nationals referred to MASH to access free and impartial OISC registered immigration advice and services (as specified in Section 82 of the Immigration and Asylum Act, 1999) up to OISC level 3.

The requirements of the service would be to:

* Provide 1FTE per week of registered immigration advice and services up to and including OISC level 3. This is inclusive of annual leave and sickness.
* Maintain an expected caseload of between 30-38 families at any one time, supporting approximately 70-90 families over the 12 months.
* Ensure the advisers providing the immigration advice and support are and remain registered with the OISC to a minimum of OISC level 2 for the duration of the contract
* Provide ongoing supervision and casework support for the immigration adviser providing the immigration advice and support to comply with the Commissioner's Code of Standards 2016, as published by the OISC.
* Work with families to understand the importance of and seek consent to provide regular case updates to Newham’s allocated case worker.
* Collect and provide agreed contract monitoring data.
* Be in place to deliver from 1st September 2021.

The estimated value for the 12 months is £76,000.

Please complete and return this market test questionnaire by Monday 2nd August 2021 to [Jason.eustice@newham.gov.uk](mailto:Jason.eustice@newham.gov.uk)

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| **Name of your Organisation** |  |
| **Address** |  |
| **Name of Key Contact** |  |
| **Position** |  |
| **Email** |  |
| **Phone Number** |  |
| **Is your organisation a:** | * **Private Sector** * **Local authority** * **Social Enterprise** * **Charity** * **Voluntary Community Sector/Third Sector** * **Other** |
| **Please provide a short introduction to your organisation (150 words max.)** |  |



**Please respond to the questions in the area provided below:**

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| **Question 1**  Do you provide impartial immigration advice and casework support to NRPF families who are destitute or at risk of destitution? Please provide us with some information on how you currently do this. | **Response** |
| **Question 2**  Do you have capacity to support the estimated required caseload as outlined above (30-38 families at any one-time, 70-90 families over 12 months)? | **Response** |
| **Question 3**  How do you support your current clients’ staff members to better understand and be able to respond to the rights and entitlements of migrants and key immigration issues? | **Response** |
| **Question 4**  Would you be in position to deliver in Newham from 1st September 2021 following a Request For Quotes process during August 2021? | **Response** |
| **Question 5**  Would your organisation be interested in providing a quote for the above service? | **Response**  Yes / No |