**DPS Schedule 6 (Order Form Template and Order Schedules)**

**Provision of Secondary Data Analysis**

**Order Form**

ORDER REFERENCE: CCZZ21A35

DfT Reference: TRAS0064

THE BUYER: Department for Transport (DfT)

BUYER ADDRESS Great Minster House, 33 Horseferry Road, London SW1P 4DR

THE SUPPLIER: Ipsos Market Research Limited

SUPPLIER ADDRESS:3 Thomas More squareLondon E1W 1YW

REGISTRATION NUMBER:registration number 948470

DUNS NUMBER: 00948470

This Order Form, when completed and executed by both Parties, forms an Order Contract. An Order Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 27th of June 2022.

It’s issued under the DPS Contract with the reference number CCZZ21A35 for the provision of Secondary Data Analysis.

DPS FILTER CATEGORY (IES):

Not applicable

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) CCZZ21A35 DPS Contract reference number]
3. The following Schedules in equal order of precedence:

* Joint Schedules for CCZZ21A35 **DPS** reference number.
  + Joint Schedule 1 (Definitions)
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + N/A
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
  + N/A
* Order Schedules for **CCZZ21A35** Order reference number
  + Order Schedule 1 (Transparency Reports)
  + N/A
  + Order Schedule 4 (Order-Tender)
  + Order Schedule 5 (Pricing Details)
  + Order Schedule 7 (Key Supplier Staff)
  + N/A
  + Order Schedule 9 (Security)
  + N/A
  + N/A
  + Order Schedule 20 (Order Specification)

1. CCS Core Terms (DPS version) v1.0.3
2. Joint Schedule 5 (Corporate Social Responsibility) DPS Contract reference number **CCZZ21A35**

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

Not Applicable

ORDER START DATE: 27th June 2022

ORDER EXPIRY DATE: 26th June 2025

ORDER INITIAL PERIOD: Three (3) Years

There is an option to extend the contract for up to one further year to 26th June 2026

DELIVERABLES

Option A - Secondary Data Analysis

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated 3 Year Charges used to calculate liability in the Contract period £450,000.00 (EX VAT)

ORDER CHARGES

Option A: £150,000 per year for the initial three years of the Contract, including all expenses but excluding VAT.

The Charges will not be impacted by any change to the DPS Pricing and will be held firm for the Contract period.

REIMBURSABLE EXPENSES

Not Applicable

PAYMENT METHOD

Invoices should be submitted to:

DfT Shared Services Centre  
5 Sandringham Park  
Swansea  
SA7 0EA

BUYER’S AUTHORISED REPRESENTATIVE

REDACTED

BUYER’S ENVIRONMENTAL POLICY

Not Applicable

BUYER’S SECURITY POLICY

Not Applicable

SUPPLIER’S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER’S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not Applicable

KEY STAFF

REDACTED

KEY SUBCONTRACTOR(S)

REDACTED

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)]

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | **REDACTED** | Signature: | **REDACTED** |
| Name: | **REDACTED** | Name: | **REDACTED** |
| Role: | **REDACTED** | Role: | **REDACTED** |
| Date: | 2 November 2022 | Date: | 07/11/2022 |