



Department for Transport

Commercial Directorate

DVLA
Longview Road
Morrison
Swansea SA6 7JL

Phone: [REDACTED]

Web Site: www.dft.gov.uk

Our ref: PPRO 004/096/036

Date: 25/02/2020

Civica UK Limited
2, Burston Road,
Putney,
London.
SW15 6AR

[REDACTED] [@civica.co.uk](mailto:[REDACTED]@civica.co.uk)

Dear [REDACTED]

PPRO 004/096/036 - GCS Workshop & Fleet – Asset Management

Extension

On behalf of the Secretary of State for Transport, I accept your quote dated 25 February 2020 under the terms and conditions of the Crown Commercial Service Framework Agreement (RM1059). This letter and the document's listed below form a binding contract between you and the Department for Transport.

1. The Terms and Conditions for Framework Reference RM1059
2. Local Authority Software Applications Call-Off Agreement.
3. Your quote dated 23 August 2017 and subsequent quote dated 25 February 2020.

For the following items

Ongoing software support and maintenance including Service Desk phone support of the Tranman Product at GCS for period 01st March 2020 – 28th February 2021

	Cost
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Total Cost with VAT	£20,536.02

The extension will commence on 01/03/2020 and expire on 28/02/2021, for the final year maintenance and support and with provision for some additional remedial work as and when required throughout the final year.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Please contact the Contract Owner [redacted] on telephone [redacted]
[redacted]
[redacted] extension.

Any variation to the above shall not be without the written agreement of the Authority. If you have any queries regarding the details of this order please contact me.

Please acknowledge receipt of this order by returning a signed electronic copy of this letter to me via email to [redacted]@dft.gov.uk or telephone.

Yours sincerely

Sent via email unsigned

[redacted] (MCIPS)
Procurement Business Partner
Department for Transport
[redacted]@dft.gov.uk
On behalf of the Secretary of State for Transport

Accepted for and on behalf of Civica UK Limited
Signature: [redacted]
Name: Capacity:
Date: 26 February 2020