

# **Highways England Company Limited**

# REGIONAL DELIVERY PARTNERSHIP

Delivery Integration Partner (Lot 2B) Form of Agreement (Scheme Contract)

Description of Scheme: A30 Chiverton to Carland Cross

# THIS SCHEME CONTRACT is made the 31<sup>st</sup> day of March 2020 PARTIES:

- HIGHWAYS ENGLAND COMPANY LIMITED (company no 09346363) whose registered office is at Bridge House, 1 Walnut Tree Close, Guildford, Surrey GU1 4LZ ("the Client") and
- 2. **COSTAIN LTD** a company incorporated in and in accordance with the laws of England and Wales having as its registered number 610201 and its registered office at Vanwall Business Park, Costain House, Maidenhead SL6 4UB ("the *Supplier*").

#### **RECITALS**

- (A) The Parties have entered into a framework contract dated 19 November 2018 (the "Framework Contract") for the delivery of a programme of schemes as part of the Client's Regional Investment Programme.
- (B) Pursuant to the Framework Contract, the Client has allocated to the Supplier a package of schemes including the works, and the Parties have entered into a contract dated 17 February 2020 recording that allocation (the "Package Contract")
- (C) Pursuant to the Package Contract, the *Supplier* has submitted proposals to the *Client* for the development and construction of the *works*. The *Client* has accepted those proposals and the Parties have agreed to enter into this Agreement in order to record the terms on which the *Supplier* will Provide the Works.

#### **OPERATIVE PROVISIONS**

#### 1. DOCUMENTS AND INTERPRETATION

- 1.1 The documents forming this contract are
  - 1. this Agreement,
  - the terms of the Framework Contract so far as relevant to this contract, including in particular the terms governing pricing of the works,
  - 3. the contract data at Annex One (the "Scheme Contract Data"),
  - 4. the *conditions of contract* identified in the Scheme Contract Data, including the *additional conditions of contract* at Annex Two and
  - 5. the other documents referred to in the Scheme Contract Data.
  - 6. the Covid-19 letter dated 31 March 2020 issued by Highways England to the Project Director of Costain.

- 1.2 In this contract (including the Recitals)
  - terms identified in the framework contract data or in the Scheme Contract Data are in italics and
  - 2. terms defined in the Framework Contract or the *conditions* of *contract* have capital initials.

#### 2. OBLIGATIONS OF THE PARTIES

- 2.1 The *Supplier* agrees to Provide the Works in accordance with this contract.
- 2.2 The *Client* agrees to pay the *Supplier* for the *works* in accordance with this contract.

The parties have agreed to enter into this contract on 31 March 2020 by way of an exchange of emails and intend by this email exchange to be bound by this contract.

## **ANNEX ONE**

#### **Scheme Contract Data**

# Part one - Data provided by the Client

#### 1. General

- The conditions of contract are the core clauses and the clauses for main Option C, Option W2 for avoiding and resolving disputes, secondary Options Y(UK)1, Y(UK)2 and Y(UK)3 and the following secondary (X) Options of the NEC4 Engineering and Construction Contract (June 2017):
  - Option X2
  - Option X7
  - Option X8
  - Option X10
  - Option X11
  - Option X15
  - Option X18
  - Option X20
  - Option X22
- The works are an upgrade of the A30 from single to dual carriageway including construction of a new off line section, new grade separated junctions at Chiverton Cross and Carland Cross, and Chybucca and associated side road alterations
- The Project Manager is

Name

Address for communications:

## Via CEMAR

Address for electronic communications:

#### Via CEMAR

- The *Supervisor* is to be confirmed by the *Client* prior to the notice to proceed to Stage Two being issued.
- The Scope is in Part 2A and Part 2B of the Scheme Contract Scope for A30 Chiverton to Carland Cross
- The Site Information is in A30C2CC\_Site Information

 The boundaries of the site are as defined by the Red Line Boundary within General Arrangement Drawings, drawing numbers:

HA551502-ARP-LSI-SW-DR-ZL000075, HA551502-ARP-LSI-SW-DR-ZL000076, HA551502-ARP-LSI-SW-DR-ZL000077 & HA551502-ARP-LSI-SW-DR-ZL000078

- The period for reply is two weeks, except that
  - the period for reply for ministerial correspondence is 5 days and
  - the period for reply for general external correspondence is 5 days and
  - the period for reply for Freedom of Information requests is 5 days.
- The following matters will be included in the Early Warning Register

The Development Consent Order (DCO) is due to be finalised by the Secretary of State's decision which is expected on 06 February 2020.

- Early warning meetings are to be held at intervals no longer than one month.
- 2. The Supplier's main responsibilities
- The key dates and conditions to be met are condition to be met key date
   Not Used.
- 3. Time
- The starting date is 31 March 2020
- The access dates are to be confirmed by the Client prior to the notice to proceed to Stage Two being issued

part of the Site	date
1	
2	
3	

• The *Supplier* submits revised programmes at intervals no longer than one calendar month.

- The completion date for the whole of the works (excluding landscaping aftercare) is be confirmed by the Client prior to the notice to proceed to Stage Two being issued.
- The Client is willing to take over the works before the Completion Date.
- The period after the Contract Date within which the *Supplier* is to submit a first programme for acceptance is four weeks.

# 4. Quality management

- The period after the Contract Date within which the Supplier is to submit a quality policy statement and quality plan is two weeks.
- The period between Completion of the whole of the works (other than landscaping aftercare) and the defects date is 52 weeks.
- The defect correction period is four weeks, except that
  - the *defect correction period* for works requiring traffic management is 16 weeks.

### 5. Payment

- The *currency of the contract* is the pound sterling (£).
- The assessment interval is monthly. {TA2}
- The interest rate is, unless the provisions of the Late Payment of Commercial Debts (Interest) Act 1998 otherwise require, 3% per annum above the Bank of England base rate in force from time to time.
- The Supplier's share percentages and the share ranges are

share range	Supplier's share percentage
less than 100%	
greater than 100%	

• The exchange rates are those published in the Financial Times on the assessment date when the payment in another currency is included in the Price for Work Done to Date.

# 6. Compensation events

 The place where weather is to be recorded is CAMBORNE (Location: 50.218, -5.327)  The weather measurements to be recorded for each calendar month are

the cumulative rainfall (mm)

the number of days with rainfall more than 5 mm

the number of days with minimum air temperature less than 0 degrees Celsius

the number of days with snow lying at 08:00 hours GMT and these measurements:

None

- The weather measurements are supplied by Met Office, Fitzroy Road, Exeter, Devon, EX1 3PB. Telephone: 0870 900 0100.
- The weather data are the records of past weather measurements for each calendar month which were recorded at weather station named CAMBORNE and which are available from Met Office, Fitzroy Road, Exeter, Devon, EX1 3PB. Telephone: 0870 900 0100.
- Where no recorded data are available, assumed values for the ten year return weather data for each weather measurement for each calendar month are Met Office, Fitzroy Road, Exeter, Devon, EX1 3PB. Telephone: 0870 900 0100

# 8. Liabilities and insurance

These are additional Client's liabilities

None

# Option W2: Resolving and avoiding disputes

- The tribunal is arbitration.
- The *arbitration procedure* is the Institution of Civil Engineers Arbitration Procedure (April 2012).
- The place where arbitration is to be held is London.
- The person or organisation who will choose an arbitrator if the Parties cannot agree a choice or if the arbitration procedure does not state who selects an arbitrator is the President for the time being of the Institution of Civil Engineers or their nominee.
- The Senior Representatives of the Client are

Name (1)

Address for communications **Highways England**, **Bridge House**, **1 Walnut Tree Close**, **Guildford**, **GU1 4LZ** 

Address for electronic communications

Name (2)

Address for communications **Highways England, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6HA** 

Address for electronic communications

- The Adjudicator is the person chosen by the Parties from the list of adjudicators published by the Institution of Civil Engineers.
- The Adjudicator nominating body is the Institution of Civil Engineers.

# Option X7: Delay damages

 Delay damages for Completion of the whole of the works are £nil per day.

# Option X8: Undertakings to the *Client* or Others

- The *undertakings to Others* are provided to a person who takes over ownership of the *works* from the *Client*.
- The Subcontractor undertaking to the Client is provided by the Supplier's lead design consultant.

# Option X10: Information modelling

 The period after the Contract Date within which the Supplier is to submit a first information execution plan for acceptance is two weeks.

# Option X15: The Supplier's design

 The period for retention following Completion of the whole of the works or earlier termination is 12 years.

# Option X18: Limitation of liability

- The Supplier's liability to the Client for indirect and consequential loss is limited to two times the construction cost of the scheme
- For any one event, the Supplier's liability to the Client for loss of or damage to the Client's property is limited to two times the construction cost of the scheme
- The Supplier's liability for Defects due to its design which are not listed on the Defects Certificate is limited to two times the construction cost of the scheme
- The Supplier's total liability to the Client for all matters arising under or in connection with the contract, other than the excluded matters listed in clause X18.5, is limited to two times the construction cost of the scheme

The *end of liability date* is 12 years after Completion of the whole of the *works*.

# Option X20: Key Performance Indicators

• The incentive schedule for Key Performance Indicators is

KPI target	Amount paid if target achieved
Additional Opportunity 1 (interim payment)	of forecast Budget Saving, assessed under clause X22.8(2) (see Note 1 below)
Additional Opportunity 1	of Budget Saving or, if there is a Budget Overspend, one sixth of the Budget Overspend or of the Band 1 Limit (whichever is lower)
Additional Opportunity 2	of Budget Saving or, if there is a Budget Overspend, one sixth of the Budget Overspend or of the Band 1 Limit (whichever is lower)
Additional Opportunity 3	of Budget Saving or, if there is a Budget Overspend, one sixth of the Budget Overspend or of the Band 1 Limit (whichever is lower)

#### Notes to table above:

- If achieved, the interim opportunity payment (line 1 of the table) is included in the amount due following the issue of a notice to proceed to Stage Two and is excluded from the final amount due, when it is replaced by the corresponding final opportunity payment (line 2 of the table).
- 2 Any final opportunity payments achieved by the *Supplier* (lines 2 to 4 of the table) are included in the final amount due.
- A report of performance against each Key Performance Indicator is provided is to be confirmed
- The start of works date is 31 March 2020
- The JTR target is will be confirmed by the Client prior to the notice to proceed to Stage Two being issued.
- The open for traffic date is 31 December 2023

# Option X22: Early Supplier involvement

- The Budget (if fixed at the Contract Date) is and is shown in A30\_C2CC\_Scheme\_Budget\_24.03.2020.pdf
  - The Pricing Information is in Part 1 of the *quotation* information for the Framework Contract.
- The Contractor prepares forecasts of the total Defined Cost of the work to be done in Stage Two (in the format specified in the Scope) at intervals no longer than one month.
- The Supplier prepares forecasts of the total Project Cost (in the format specified in the Scope) at intervals no longer than one month.
- The Supplier's budget share percentages and the budget share ranges are

budget share range	Supplier's budget share percentage
less than	
from	

 The Investment Baseline will be confirmed by the Client prior to the notice to proceed to Stage Two being issued

# Option Y(UK)1: Project Bank Account

 The Supplier pays any charges made and is paid any interest paid by the project bank. Option Y(UK)2: The Housing Grants, Construction and Regeneration  The first invoice date is to be agreed with the Project Manager within 2 weeks of the starting date. Later invoice dates occur on the same day of each calendar month after the first invoice date until all amounts due to the Supplier under the contract have been paid.

Option Y(UK)3: The Contracts (Rights of Third Parties) Act 1999

**Act 1996** 

term

person or organization

The provisions of Option Y(UK)1

Named Suppliers

Option Z:
Additional
conditions of
contract

- The additional conditions of contract are the following clauses in the document entitled "Delivery Integration Partner Scheme Contract – Z clauses (Engineering and Construction Contract)"
  - mandatory clauses Z1 to Z12

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# Part two – Data provided by the Supplier

- 1. General
- The Development Phase OHP Amount is
- The construction fee percentage is
- The Fee (if fixed at the Contract Date) is
- The working areas are the Site, Costain Offices and Jacobs Offices.
- The key persons are

Name (1):

Job: Project Director

Responsibilities: Accountable for the safe delivery of the A30 Chiverton to Carland Cross Scheme

Qualifications: BEng Civil Engineering, PRINCE2 Practitioner, **APMP** 

Experience: Over 30 years' experience managing and delivering complex infrastructure schemes

Name (2):

Job: Design Lead

Responsibilities: Principal point of contact for design. Lead and manage the design team and ensure design delivery, in accordance with the agreed Scope of Works.

Qualifications: IEng, MICE, FIHIE, MCIHT

Experience: A wealth of experience in leading and delivering complex schemes to a range of public and private sector clients across the UK and Ireland. He has good knowledge of design and construction and has led teams on a variety of projects.

 The following matters will be included in the Early Warning Register

Not Applicable

# 2. The Supplier's main responsibilities

 The Scope provided by the Supplier for its design is in Not Applicable

#### 3. Time

The programme identified in the Contract Data is in
 To be submitted by the Supplier for acceptance within four weeks after the Contract Date.

#### 5. Payment

- The activity schedule is to be agreed prior to Stage Two.
- The lump sum for Development Phase Activities is
- The cash flow forecast is in A30\_C2CC\_CFF.xlsx
- The total of the Prices at the date of issue of a notice to proceed to Stage Two is

# Option W2: Resolving and avoiding disputes

• The Senior Representatives of the Supplier are

Name (1)

Address for communications: Costain House, Vanwall Business Park, Maidenhead, SL6 4UB

Address for electronic communications:

Name (2)

Address for communications: Costain House, Vanwall Business Park, Maidenhead, SL6 4UB

Address for electronic communications:

# Option X10: Information modelling

The information execution plan is to be agreed

# Option X22: Early Supplier involvement

• The Stage One key persons are

Name (1):

Job:

Responsibilities: Accountable for the safe delivery of the A30

Chiverton to Carland Cross Scheme

Qualifications: BEng Civil Engineering, PRINCE2 Practitioner,

**APMP** 

Experience: Over 30 years' experience managing and

delivering complex infrastructure schemes

Name (2):

Job: Design Lead

Responsibilities: Principal point of contact for design. Lead and manage the design team and ensure design delivery, in accordance with the agreed Scope of Works.

Qualifications: IEng, MICE, FIHIE, MCIHT

Experience: A wealth of experience in leading and delivering complex schemes to a range of public and private sector clients across the UK and Ireland. He has good knowledge of design and construction and has led teams on a variety of projects.

# Option Y(UK)1: Project Bank Account

- The project bank is to be agreed
- named suppliers are to be agreed

# Data for the Schedule of Cost Components

 The listed items of Equipment purchased for work on the contract, with an on cost charge, are

Equipment time-related on cost charge time period

Not Applicable

The rates for special Equipment are

Equipment rate

Not Applicable

• The rates for Defined Cost of manufacture and fabrication outside the Working Areas by the *Supplier* are

category of person

rate

Not Applicable

# **ANNEX TWO**

# Z clauses (NEC4 Engineering and Construction Contract – June 2017 edition)

# Clause Z1 Changes to Core and Secondary Option Clauses

#### General

All references in the *conditions of contract* to the *Contractor* are treated as references to the *Supplier*.

#### 11 Identified and defined terms

11.2(10) Delete and insert

"The Fee is the lump sum

- stated in the Contract Data or
- calculated by applying the construction fee percentage to the forecast Defined Cost of the Construction Phase Activities at the date when the Parties agree the Budget

unless later changed in accordance with the contract."

- 11.2(26) In the definition of "Disallowed Cost"
  - (i) insert an additional sub-bullet under the third main bullet point as follows
  - comply with a commitment set out in the Commitments Register or with the Client's Behavioural Maturity Framework described in the Scope,
  - (ii) after "and the cost of" insert the following additional bullet points
  - implementing any modifications or enhancements to the Supplier's data collection systems (or those of a subcontractor, at any stage of remoteness from the Client) to meet the Client's requirements as stated in the Scope,
  - carrying out additional audits of the Supplier's quality management system during any period while the number of Quality Management Points in effect is above the Threshold Level,
  - corrective action in relation to any Performance Metric for which a score of zero is in effect,
  - replacing a key person (and any associated costs),

#### 11.2(31) Delete and insert

"The Price for Work Done to Date is

- for Development Phase Activities, the total of the amounts stated in the Cash Flow Forecast to be due on or before the assessment date and
- for Construction Phase Activities (including any Construction Phase Activities which the *Project Manager* instructs the *Supplier* to perform during Stage One)
  - for the whole of the works (other than landscaping aftercare if
    it is to be paid for as a series of lump sums each linked to an
    activity on the Activity Schedule), the total Defined Cost which
    the Project Manager forecasts will have been paid by the
    Supplier before the next assessment date, plus
  - if landscaping aftercare is to be paid for as a series of lump sums each linked to an activity on the Activity Schedule, the total of the Prices for each such completed activity, plus
  - prior to Completion of the whole of the works, an instalment of the Fee calculated by applying the construction fee percentage to the total Defined Cost (but such instalment does not exceed the Fee) or
  - after Completion of the whole of the works, the Fee."

#### 11.2(32) Delete and insert

The Prices are

- for Development Phase Activities, the lump sum stated in the Contract Data and
- for Construction Phase Activities (including any Construction Phase Activities which the *Project Manager* instructs the *Supplier* to perform during Stage One), the lump sum prices for each of those activities stated in the Activity Schedule

unless later changed in accordance with the contract.

#### 11.2 Add the following defined terms

#### (36) The Additional Opportunities are

- Additional Opportunity 1 achieving Start of Works by the start of works date,
- Additional Opportunity 2 achieving Journey Time Reliability during Stage Two equal to or better than the JTR target and

 Additional Opportunity 3 – achieving Open for Traffic by the open for traffic date.

The detailed metrics for each Additional Opportunity are set out in the Scope.

- (37) The Band 1 Limit is
  - if clause X22.2B does not apply, an amount calculated as the sum of the Fee and the Development Phase OHP Amount or
  - if clause X22.2B applies, twice that amount.
- (38) The BCR is the benefit-cost ratio for the *works*, calculated in accordance with the process set out in the Scope.
- (39) Budget Overspend is the amount (if any) by which the final Project Cost is more than the final Budget.
- (40) Budget Saving is the amount (if any) by which the final Project Cost is less than the final Budget.
- (41) The Cash Flow Forecast is the *cash flow forecast* unless later changed in accordance with the contract.
- (42) Construction Phase Activities are the activities listed in the Scope as being intended to be performed during Stage Two.
- (43) Development Phase Activities are the activities listed in the Scope as being intended to be performed during Stage One.
- (44) The Development Phase OHP Amount is the amount so stated in the Contract Data, comprising the head office overhead and profit components of the lump sum for Development Phase Activities.
- (45) The Discrimination Acts are the Equality Act 2010 and any provisions of any earlier statutes that are expressly preserved in force by that Act.
- (46) Enforcement Action is enforcement action brought by a regulatory authority against the *Supplier* or an Associated Company under any health and safety or environmental legislation, including a successful prosecution or the issue of a prohibition or improvement notice under any contract.
- (47) The Final BCR is the BCR assessed at Completion of the whole of the *works*.
- (48) The Framework Contract is the framework contract between the Parties for the delivery of schemes forming part of the *Client's* Regional Investment Programme within Lot 2B.
- (49) The High Level Requirements are the *Client's* requirements for the *works* set out in Part 2A of the Scope.

- (50) The Investment Baseline is the BCR assessed at the *starting* date.
- (51) Information Systems are the systems specified in the Scope for the collection and storage of information regarding the Site and the *works* or any revised systems introduced by the *Client* from time to time.
- (52) Package Contract is a contract entered into between the Parties for delivery of a package of schemes of which the *works* form part.
- (53) PCF Stage 3 and PCF Stage 5 are the stages of progress of the *works* defined as such in the Project Control Framework.
- (54) The Commitments Register is the list of commitments given by the *Supplier* and set out in the Scheme quality plan in relation to delivery of the *works*.
- (55) Related Dispute is a dispute under or in connection with a contract between a Party and Others relating to the Regional Investment Programme.
- (56) Related Dispute Adjudicator is an adjudicator appointed to determine a Related Dispute.
- (57) RIDDOR Incident is an incident occurring under any contract between
  - the Supplier or an Associated Company and
  - the *Client* or any other person

which results in death or serious injury to any worker or nonworker and for which the *Supplier* is responsible under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (or any replacement of it).

- (58) SGAR3 is the date on which the *Client's* senior responsible officer notifies the *Supplier* that PCF Stage 3 has been satisfactorily completed.
- 11.3 Terms defined in the Framework Contract or (where the *works* form part of a Package Contract) in the Package Contract have the same meaning when used in the contract.

#### 20 Providing the Works

20.4 Delete this sub-clause.

#### 21 The Supplier's design

In line 3 after "applicable law" insert "or enable delivery of the vision, objectives and approach described in the Framework Contract".

## 26 Subcontracting

- In line 3 after "Works" insert "or that the Subcontractor is not a Named Supplier, unless the Subcontractor has signed a formal waiver expressly confirming that it does not wish to be a Named Supplier".
- 26.3 Insert an additional bullet point before the third bullet point
  - "they do not include all the provisions specified in the Scope,".

# 28 Assignment

Delete clause 28.

#### 29 Disclosure

Delete clause 29.

#### 44 Correcting Defects

In the first bullet point after "defect correction period" insert "(other than any such period relating to landscaping aftercare)"; in the second bullet point after "Defects" insert "(other than any Defects relating to landscaping aftercare)".

## 51 Payment

51.2 Delete the first sentence.

#### 60 Compensation events

- 60.1(1) Insert additional bullet points before the first main bullet point
  - a change to the Information Systems or the introduction of a new Information System,
  - a change which is stated elsewhere in these conditions of contract not to be a compensation event,".

In the second main bullet point, after "design" insert "or for which the *Supplier* is responsible under clause Z8.1".

Insert an additional sub-bullet after the second main bullet point

- "in order to rectify a Defect in the design of the works,".
- 60.1(4) Insert at the end (before the full stop)
  - ", unless the instruction relates to a notification from the *Supplier* that a conflict of interest may exist or arise".
- 60.1(21) Delete this sub-clause.

#### 80 Client's liabilities

80.1 Insert at the end of the second main bullet point (before the full stop)

"(excluding a fault in any design for which the *Supplier* has responsibility under the contract)".

Delete the third main bullet point.

#### 83 Insurance cover

Delete clause 83 and insert

"83.1 The *Supplier* provides the insurances stated in, and to comply with the requirements set out in, Annex B to the Scope."

#### 91 Reasons for termination

#### After 91.8 Insert new clauses

"91.9 The Client may terminate if the Supplier receives a score of

- zero for the same Performance Metric in two consecutive quarters or twice within a period of four consecutive quarters or
- 4 or below for the same Performance Metric in four consecutive quarters.

In the event of a termination under this clause, the termination procedures followed are P1, P2 and P3 and the amounts due on termination are A1 and A3.

# 91.10 The Client may terminate if

- an event listed in any of clauses 90.2, 90.3 or 90.4 of the Framework Contract occurs,
- the Supplier does not take action to reduce the total number of Quality Management Points in effect to below the Threshold Level following the issue of a quality warning notice or
- the Supplier's lead design consultant, a key Subcontractor or another key resource needed for the works is no longer available and the Supplier is unable to propose an alternative resource acceptable to the Project Manager.

In the event of a termination under this clause, the termination procedures followed are P1, P2 and P3 and the amounts due on termination are A1 and A3.

91.11 The *Client* may terminate if an event listed in clause 90.5 of the Framework Contract occurs and the Parties have not agreed and implemented the actions needed to overcome or

mitigate any resulting conflict of interest. In the event of a termination under this clause, the termination procedures followed are P1 and P3 and the amounts due on termination are A1 and A2.

- 91.12 The *Client* may terminate if it fails to obtain all statutory and other consents needed for the *works* on terms that will enable the *works* to be delivered within the Budget and in accordance with the Accepted Programme. In the event of a termination under this clause
  - if the failure is due to a fault of the Supplier in managing the consenting process, the termination procedures followed are P1, P2 and P3 and the amounts due on termination are A1 and A3, including any additional costs incurred by the Client in securing the relevant consents or
  - if the failure is for any other reason, the termination procedures followed are P1 and P3 and the amounts due on termination are A1 and A2.
- 91.13 The *Client* may terminate if the *Project Manager* and the *Supplier* have not agreed the Budget prior to the start of PCF Stage 5 and the *Project Manager* has not notified the Budget to the *Supplier*. In the event of a termination under this clause, the termination procedures followed are P1 and P3 and the amounts due on termination are A1 and A2.
- 91.14 The *Project Manager* may at any time issue an instruction removing part of the *works* from the Scope. Following the issue of an instruction under this clause, the *Client* may appoint another supplier to complete the *works*. The instruction is assessed as a compensation event, except that if the instruction is given for one of reasons R1-R15, R18 or R22 or following the occurrence of an event listed in clauses 91.9, 91.10 or 91.12 (where the failure is due to a fault of the *Supplier*) the assessment includes amount A3."

## 93 Payment on termination

93.2 In amount A4, line 1, after "The" insert "construction".

#### After 93.6 Insert new clause

- "93.7 Where a termination happens during Stage One, amount A1 is amended to read
  - the Price for Work Done to Date using the date of termination as the assessment date and
  - any other Defined Cost reasonably incurred by the Supplier in expectation of completing the Development Phase Activities."

# Option X2 Changes in the law

X2.1 In line 2 after "Contract Date" add "unless the change and its effects could reasonably have been anticipated by the *Supplier* prior to the Contract Date".

## **Option X10 Information modelling**

X10.7(3) Delete this sub-clause.

#### Option X11 Termination by the *Client*

X11.2 In line 2 delete "A1, A2 and A4" and insert "A1 and A2".

#### Option X15 The Supplier's design

- X15.1 Delete this sub-clause.
- X15.2 Delete this sub-clause.
- X15.3 Delete this sub-clause.
- X15.5 Delete this sub-clause.

# Option X18 Limitation of liability

- X18.5 Delete the bullet points and insert in their place
  - loss of or damage to the Client's property,
  - delay damages,
  - Supplier's share,

- · fraud or fraudulent misrepresentation,
- events for which the contract requires the Supplier to insure (but only up to the required level for each type of insurance stated in the Scope).
- infringement of the rights of Others,
- loss or damage
- to third party property or
- due to pollution,
- loss arising from breach of
- confidentiality or data protection obligations or
- anti-bribery or anti-corruption obligations,
- interest on debt and
- losses caused by the Supplier's illegal acts, deliberate default, deliberate abandonment or reckless misconduct.

# **Option X20 Key Performance Indicators**

X20.4 Delete the second sentence.

#### Option X22 Early Supplier involvement

X22.1(1) Amend the definition of "Budget" to read:

"Budget is the forecast of the Project Cost

- stated in the Contract Data or
- if not so stated, to be agreed between the Parties using the Pricing Information at SGAR3 or later if the Parties agree (but in any event not later than the start of PCF Stage 5)

unless later changed in accordance with the contract. The Budget includes all the items listed in the "Cost Heads" table in Appendix A to the Pricing Information."

- X22.1(4) In the definition of "Pricing Information", line 2, after "assessment" insert "of the Budget and".
- X22.2(1) In line 2 delete "One" and insert "Two".

In line 3 delete "the starting date until".

In line 4 after "Two" insert "until Completion of the whole of the works. Each forecast includes a detailed breakdown of the Defined Cost expected to be incurred in each of the next 12 months and an

explanation to justify any changes made since the previous forecast".

Delete the second bullet point and insert "it does not represent a realistic forecast of the Defined Cost expected to be incurred or of when it is to be incurred."

#### After X22.2 Insert new clauses:

- "X22.2A The *Project Manager* may instruct the *Supplier* to perform Construction Phase Activities during Stage One.
- X22.2B If the *Project Manager* and the *Supplier* have not agreed the Budget prior to the start of PCF Stage 5, the *Project Manager* may assess the Budget and notify the *Supplier* of the assessment. In that event the *Supplier* is not entitled to a share of any Budget Saving."
- X22.3(5) In line 2 delete "stated in the Contract Data".
- X22.3(9) Delete the last sentence and insert:

"The Activity Schedule includes only Construction Phase Activities, including any Construction Phase Activities which the *Project Manager* instructs the *Supplier* to perform during Stage One."

- After X22.5(3) Insert new sub-clause:
  - "(4) If a notice to proceed to Stage Two is issued, the *Project Manager* notifies the *Supplier* of the changes needed to the Contract Data to incorporate the details agreed or assessed during Stage One. The Parties sign a memorandum adopting the updated Contract Data."

#### X22.6 Delete and insert:

- "(1) If the *Project Manager* gives an instruction changing the High Level Requirements, the *Project Manager* and the *Supplier* discuss different ways of dealing with changes to the Budget, the Prices for Development Phase Activities, the Cash Flow Forecast and the Fee which are practicable.
- (2) The *Project Manager* and the *Supplier* agree changes to the Budget, the Prices for Development Phase Activities, the Cash Flow Forecast and the Fee within four weeks of the event arising. If the *Project Manager* and the *Supplier* cannot agree the changes, the *Project Manager* assesses the changes and notifies the *Supplier* of the assessment.
- (3) The *Project Manager* and the *Supplier* take into account in agreeing changes to

- the Prices for Development Phase Activities and the Cash Flow Forecast, the effect of the event on the forecast Defined Cost of the Development Phase Activities and
- the Fee, the construction fee percentage applied to the effect of the event on the forecast Defined Cost of the Construction Phase Activities.
- (4) The Budget, the Prices for Development Phase Activities, the Cash Flow Forecast and the Fee are not changed for any other reason."

#### X22.7 Delete and insert:

- "(1) If there is a Budget Saving, clause X22.8 applies.
- (2) If there is a Budget Overspend and the *works* do not form part of a Package Contract, the *Supplier* pays the Budget Overspend or the Band 1 Limit, whichever is lower. This amount is included in the final amount due.
- (3) If there is a Budget Overspend and the *works* form part of a Package Contract, clause 15 of the Package Contract applies.
- (4) If there is a termination for any reason prior to Completion of the whole of the works, the Supplier is not entitled to a share of any Budget Saving and clause X22.9 does not apply.
- (5) If, prior to Completion of the whole of the works, the Client terminates for one of reasons R1 to R15, R18 or R22 or following the occurrence of an event listed in clauses 91.9, 91.10 or 91.12 (where the failure is due to a fault of the Supplier), clause X22.7(2) or (if the works form part of a Package Contract) clause 15 of the Package Contract applies based on the Project Manager's current forecasts of the final Budget and the final Project Cost. Clause X20.4 does not apply and any interim amount paid for the achievement of Additional Opportunity 1 is excluded from the amount due on termination."

# After X22.7 Insert new clause X22.8 headed "Budget Saving":

"(1) The *Project Manager* assesses the *Supplier's* share of the difference between the Budget and the final Project Cost. The difference is divided into increments falling within each of the *budget share ranges*. The limits of a *budget share range* are the final Project Cost divided by the Budget expressed as a percentage. The *Supplier's* budget share equals the sum of the products of the increment within each

budget share range and the corresponding Supplier's budget share percentage.

- (2) The *Project Manager* makes a preliminary assessment of the *Supplier's* budget share at the completion of PCF Stage 5 using the current Budget and the forecast final Project Cost. of this share is included in the amount due following the issue of a notice to proceed to Stage Two.
- (3) The *Project Manager* makes a further preliminary assessment of the *Supplier's* budget share at Completion of the whole of the *works* (other than the Section comprising landscaping aftercare) using forecasts of the final Budget and the final Project Cost. This share is included in the amount due following Completion of the whole of the *works* (other than the Section comprising landscaping aftercare).
- (4) The Project Manager makes a final assessment of the Supplier's budget share using the final Budget and the final Project Cost. This share is included in the final amount due."

# After X22.8 Insert new clause X22.9 headed "BCR improvement – works not part of Package Contract":

"If

- the works do not form part of a Package Contract,
- there is a Budget Saving and
- the Final BCR is equal to or higher than the Investment Baseline the Supplier is paid an amount equal to

up to a maximum of % of the *Client's* share of the Budget Saving in total.

This amount is included in the final amount due."

# Option Y(UK)1 Project Bank Account

Y1.2 In line 1 delete "three" and insert "six".

# Option Y(UK)2 The Housing Grants, Construction and Regeneration Act 1996

Y2.2 Delete the first two sentences (including the three bullet points) and insert

"The Supplier submits an invoice on or before each invoice date. Invoices are in the format and contain all the details specified in the Scope or required by the Project Manager. The Supplier submits such information as the Project Manager requires to show that the amount stated as due in each invoice has been correctly assessed.

The date on which a payment becomes due is the next *invoice date* after the date when the *Supplier* submits an invoice for the amount due (as certified by the *Project Manager*) and certifies the relevant details in accordance with the *Client's* electronic invoicing system (or the *invoice date*, if the *Supplier* submits its invoice and certifies the details on that date)."

## **Schedule of Cost Components**

Delete and replace with the document entitled "Schedule of Cost Components" at Annex Three.

#### Clause Z2 Discrimination

- Z2.1 The Supplier indemnifies the Client against all costs, charges, expenses (including legal and administrative expenses) and payments made by the Client arising out of or in connection with
  - an investigation or proceedings under the Discrimination Acts or
  - an allegation of bullying or harassment

resulting from any act or omission of the *Supplier* in connection with the contract.

#### Clause Z3 Subcontracting

- Z3.1 The Supplier assesses the amount due to a Subcontractor without taking into account the amount assessed under the contract.
- Z3.2 If the Supplier subcontracts work to an Associated Company, the Defined Cost of the work subcontracted is assessed as if the work had not been subcontracted unless otherwise agreed by the Client.
- Z3.3 The *Client* may, having stated the reasons, instruct the *Supplier* to remove a Subcontractor. The *Supplier* then

arranges the removal of the Subcontractor and the appointment of a replacement in accordance with the contract.

#### Z3.4 Before

- appointing a proposed Subcontractor or
- allowing a Subcontractor to appoint a proposed subsubcontractor

the Supplier submits to the Project Manager for acceptance

- either
  - a European Single Procurement Document (as described in regulation 59 of the Public Contracts Regulations 2015) in respect of the proposed Subcontractor or subsubcontractor or
  - other means of proof (as specified in regulations 60(4) and 60(5) of the Public Contracts Regulations 2015) that none of the mandatory or discretionary grounds for exclusion referred to in regulation 57 of the Public Contracts Regulations 2015 applies to the proposed Subcontractor or subsubcontractor and
- details of any RIDDOR Incident under any contract for which the proposed Subcontractor or subsubcontractor is responsible and of any Enforcement Action brought against the proposed Subcontractor or subsubcontractor.
- Z3.5 The Supplier does not appoint the proposed Subcontractor (or allow the Subcontractor to appoint the proposed subsubcontractor) until the Project Manager has accepted the submission. A reason for not accepting the submission is that
  - it shows that there are grounds for excluding the proposed Subcontractor or subsubcontractor under regulation 57 of the Public Contracts Regulations 2015 or
  - the Project Manager is not satisfied that the proposed Subcontractor or subsubcontractor has put in place adequate measures to ensure that similar matters to the RIDDOR Incident or the event giving rise to Enforcement Action will not occur.
- Z3.6 If requested by the *Project Manager*, the *Supplier* provides further information to support, update or clarify a submission under clause Z3.4.

- Z3.7 If, following the acceptance of a submission under clause Z3.5, it is found that
  - one of the grounds for excluding the Subcontractor or subsubcontractor under regulation 57 of the Public Contracts Regulations 2015 applies or
  - the Subcontractor or subsubcontractor has not put in place adequate measures to ensure that similar matters to the RIDDOR Incident or the event giving rise to Enforcement Action will not occur

the Project Manager may instruct the Supplier to

- replace the Subcontractor or
- require the Subcontractor to replace the subsubcontractor.

#### Clause Z4 Adjudication

Z4.1 The NEC4 Dispute Resolution Service Contract (June 2017) includes the following additional condition of contract:

"Any information concerning the Contract obtained by either the *Adjudicator* or any person advising or aiding the *Adjudicator* is confidential, and is not used or disclosed by the *Adjudicator* or any such person except for the purposes of this Agreement. The *Adjudicator* complies, and takes all reasonable steps to ensure that any persons advising or aiding the *Adjudicator* comply, with the Official Secrets Acts 1911 to 1989."

Z4.2If a dispute under the contract raises issues that are substantially the same as or connected with issues in a Related Dispute and the Related Dispute has been referred to adjudication, the dispute under the contract is referred to the Related Dispute Adjudicator and the Related Dispute Adjudicator becomes the *Adjudicator*.

# Clause Z5 Assignment and transfer

- Z5.1 The Supplier does not assign, transfer or charge the benefit of the contract or any part of it or any benefit or interest under it without the prior agreement of the Client.
- Z5.2 If requested by the *Client*, the *Supplier* executes a novation agreement (in the form set out in the Scope or such other form as the *Client* may reasonably require) transferring the benefit and burden of the contract to
  - a replacement organisation established to take over the Client's functions or part of them,

- another public body or organisation exercising similar functions.
- a Department or Office of Her Majesty's Government or
- a local authority.

#### Clause Z6 Joint ventures

Z6.1 Where two or more Consortium Members comprise the *Supplier*, clause 91.1 is amended by inserting after "the other Party" wherever it appears (three places) the words "(or, in the case of the *Supplier*, any Consortium Member)".

#### Clause Z7 Construction Industry Scheme

- Z7.1 In this clause Z7 (but not otherwise)
  - the Act is the Finance Act 2004 and
  - the Regulations are the Income Tax (Construction Industry Scheme) Regulations 2005 (SI 2005/2045).
- Z7.2 This contract falls within the scope of the Construction Industry Scheme provided for by Chapter 3, Part 3 of the Act.
- Z7.3 The Supplier provides the information required by the Regulations to enable the Client to verify (in accordance with paragraph 6 of the Regulations) whether the Supplier under the Act
  - is registered for gross payment,
  - is registered for payment under deduction,
  - is exempt from registration as a local authority or other public body or
  - is neither registered nor exempt from registration.
- Z7.4 If the *Supplier* is registered for payment under deduction or is neither registered nor exempt from registration
  - the *Supplier* submits an application for payment which separately identifies the cost of labour and
  - the *Client* deducts the relevant percentage from the payment in accordance with the Act and the Regulations.

# Clause Z8 Single point design responsibility

Z8.1 The Supplier accepts sole responsibility for the design of the whole of the works, whether carried out before or after the Contract Date and including any design carried out by or on behalf of the Client, and for any mistake, inaccuracy or discrepancy in or omission from such design and all such design is treated for the purposes of the contract as having been carried out by the Supplier.

#### Clause Z9 Indemnified claims

- Z9.1 The *Client* notifies the *Supplier* as soon as practicable of any notice or demand which it receives in respect of a claim made by a third party against the *Client* in respect of a matter for which the *Supplier* is liable under the contract (an Indemnified Claim).
- Z9.2 The Supplier may elect to conduct the defence of any Indemnified Claim (including any settlement negotiations) in the name of the Client. The Client co-operates with and gives reasonable assistance to the Supplier in defending the Indemnified Claim.
- Z9.3 The Supplier keeps the Client fully and regularly informed and consults with the Client as appropriate in relation to the conduct of any Indemnified Claim.
- Z9.4 Where the *Supplier* is diligently conducting the defence of an Indemnified Claim, the *Client* does not settle nor agree to make a payment in respect of the Indemnified Claim without the prior consent of the *Supplier*.
- Z9.5 The Supplier bears the costs which it incurs in defending an Indemnified Claim. The Supplier indemnifies the Client against any costs incurred by the Client arising out of the Supplier's defence of the Indemnified Claim.
- Z9.6 The *Client* may at any time prior to the settlement of an Indemnified Claim give the *Supplier* notice that the *Client* is taking over the conduct of the Indemnified Claim. On receipt of the *Client*'s notice the *Supplier* 
  - takes all the steps necessary to transfer the conduct of the Indemnified Claim to the Client and
  - co-operates with and gives reasonable assistance to the Client in defending the Indemnified Claim.
- Z9.7 Where the reason for the *Client's* notice is not due to the fault of the *Supplier* in conducting the Indemnified Claim, the

Supplier is released from its indemnity to the *Client* in respect of it.

# Clause Z10 Project Bank Account

- Z10.1 The *Supplier* includes all Subcontractors and subsubcontractors as Named Suppliers.
- Z10.2 The Client may at any time notify the Supplier that payments under the contract will no longer be made using the Project Bank Account. This notice is a compensation event. Within one week of the Client's notice, the Supplier notifies the Named Suppliers that the Project Bank Account is no longer to be used and proposes an alternative method to ensure that the Named Suppliers receive payments in accordance with their contracts.

#### Clause Z11 Corruption or loss of data

- Z11.1 If any data of the *Client* is corrupted, lost, stolen or sufficiently degraded as a result of the *Supplier's* default so as to be unusable, the *Supplier* immediately reports this to the *Project Manager* and
  - the Project Manager may instruct the Supplier to restore
    the data in accordance with the Project Manager's
    requirements (and any cost incurred by the Supplier in so
    doing is Disallowed Cost) or
  - the Client may itself restore the data (and the Supplier pays to the Client any reasonable expenses which the Client incurs in so doing).

## Clause Z12 Landscaping Aftercare

- Z12.1 The following additional conditions of contract apply after the defects date in relation to the Section comprising landscaping aftercare only
  - (1) Until the Completion Date, the *Supervisor* notifies the *Supplier* of each Defect as soon as he finds it and the *Supplier* notifies the *Supervisor* of each Defect as soon as he finds it.

- (2) The Supplier corrects a notified Defect before the end of the defect correction period. The defect correction period begins when the Defect is notified.
- (3) If the Supplier is not given access in order to correct a notified Defect before the end of the defect correction period, the Project Manager assesses the cost to the Supplier of correcting the Defect and the Supplier pays this amount. The Scope is treated as having been changed to accept the Defect.
- (4) If landscaping aftercare is to be paid for as a series of lump sums each linked to an activity on the Activity Schedule, the date when each such activity is completed is an assessment date.

## ANNEX THREE

# **Schedule of Cost Components**

This schedule is part of these conditions of contract. An amount is included

- only in one cost component and
- only if it is incurred in order to Provide the Works.

In this schedule the *Supplier* means the *Supplier* and Associated Companies, but not its Subcontractors.

#### 1 People

The following components of

- the cost of people who are directly employed by the *Supplier* (excluding people identified in the Fee Schedule) and whose normal place of working is within the Working Areas,
- the cost of people who are directly employed by the Supplier (excluding people identified in the Fee Schedule) and whose normal place of working is not within the Working Areas but who are working in the Working Areas, proportionate to the time they spend working in the Working Areas and
- the cost of people undertaking design who are directly employed by the Supplier (excluding people identified in the Fee Schedule) and who are Providing the Works outside the Working Areas, proportionate to the time they spend working.
- 1.1 Wages, salaries and amounts paid by the *Supplier* for people paid according to the time worked on the contract.
- 1.2 Payments related to work on the contract and made to people for
  - (a) overtime
  - (b) working in special circumstances
  - (c) special allowances
  - (d) absence due to sickness and holidays
  - (e) statutory redundancy and notice severance on a pro rata basis for the period engaged in order to Provide the Works where redundancy arises because the person is no longer required to be employed to Provide the Works and that person cannot be deployed elsewhere. The amount of the statutory redundancy and notice severance will relate only to the length of service of that person in order to Provide the Works.

- 1.3 Payments made in relation to people in accordance with their employment contract for
  - (a) travel, subsistence and lodging in accordance with Highways England's Travel and Subsistence policy
  - (b) relocation
  - (c) medical examinations
  - (d) passports and visas
  - (e) travel insurance
  - (f) items (a) to (e) for dependents
  - (g) protective clothing
  - (h) contributions, levies or taxes imposed by law
  - (i) pensions and life assurance excluding payments made in relation to any pensions deficits
  - (i) death benefit
  - (k) occupational accident benefits
  - (I) medical aid and health insurance
  - (m) a vehicle
  - (n) safety training specific to Providing the Works.
- 1.4 The following components of the cost of people who are not directly employed by the *Supplier* but are paid for by the *Supplier* according to the time worked while they are within the Working Areas.

Amounts paid by the Supplier.

#### 2 Equipment

The following components of the cost of Equipment which is used within the Working Areas.

- 2.1 Payments for the hire or rent of Equipment not owned by
  - the Supplier,
  - the Supplier's ultimate holding company or
  - a company with the same ultimate holding company

at the hire or rental rate multiplied by the time for which the Equipment is required.

- 2.2 Payments for Equipment which is not listed in the Contract Data but is
  - owned by the Supplier,
  - purchased by the Supplier under a hire purchase or lease agreement or

 hired by the Supplier from the Supplier's ultimate holding company or from a company with the same ultimate holding company

at open market rates, multiplied by the time for which the Equipment is required.

- 2.3 Payments for Equipment purchased for work included in the contract listed with a time- related on cost charge, in the Contract Data, of
  - the change in value over the period for which the Equipment is required and
  - the time-related on cost charge stated in the Contract Data for the period for which the Equipment is required.

The change in value is the difference between the purchase price and either the sale price or the open market sale price at the end of the period for which the Equipment is required. Interim payments of the change in value are made at each assessment date. A final payment is made in the next assessment after the change in value has been determined.

If the *Project Manager* agrees, an additional item of Equipment may be assessed as if it had been listed in the Contract Data.

2.4 Payments for special Equipment listed in the Contract Data. These amounts are the rates stated in the Contract Data multiplied by the time for which the Equipment is required.

If the *Project Manager* agrees, an additional item of special Equipment may be assessed as if it had been listed in the Contract Data.

- 2.5 Payments for the purchase price of Equipment which is consumed.
- 2.6 Unless included in the hire or rental rates, payments for
  - transporting Equipment to and from the Working Areas other than for repair and maintenance,
  - erecting and dismantling Equipment and
  - constructing, fabricating or modifying Equipment as a result of a compensation event.
- 2.7 Payments for purchase of materials used to construct or fabricate Equipment.
- 2.8 Unless included in the hire rates, the cost of operatives is included in the cost of people.

#### 3 Plant and Materials

The following components of the cost of Plant and Materials.

- 3.1 Payments for
  - purchasing Plant and Materials,
  - delivery to and removal from the Working Areas,

- providing and removing packaging and
- samples and tests.
- 3.2 Cost is credited with payments received for disposal of Plant and Materials unless the cost is disallowed.

#### 4 Subcontractors

The following components of the cost of Subcontractors.

4.1 Payments to Subcontractors, excluding Associated Companies, for work which is subcontracted without taking into account any amounts paid to or retained from the Subcontractor by the *Supplier*, which would result in the *Client* paying or retaining the amount twice.

## 5 Charges

The following components of the cost of charges paid or received by the Supplier.

- 5.1 Payments for the provision and use in the Working Areas of
  - water,
  - gas,
  - electricity,
  - telephone and
  - internet.
- 5.2 Payments to public authorities and other properly constituted authorities of charges which they are authorised to make in respect of the works.
- 5.3 Payments for
  - (a) cancellation charges arising from a compensation event
  - (b) buying or leasing land or buildings within the Working Areas
  - (c) compensation for loss of crops or buildings
  - (d) royalties
  - (e) inspection certificates
  - (f) charges for access to the Working Areas
  - (g) facilities for visits to the Working Areas by Others
  - (h) consumables and equipment provided by the *Supplier* for the *Project Manager's* and *Supervisor's* offices.
- 5.4 Payments made and received by the *Supplier* for the removal from Site and disposal or sale of materials from excavation and demolition.

#### 6 Manufacture and fabrication

The following components of the cost of manufacture and fabrication of Plant and Materials by the *Supplier* which are

- wholly or partly designed specifically for the works and
- manufactured or fabricated outside the Working Areas.
- 6.1 Amounts calculated by multiplying each of the rates for people in the Contract Data by the total time appropriate to that rate spent on manufacture and fabrication of Plant and Materials outside the Working Areas.

# 7 Design

Not Used

#### 8 Insurance

The following are deducted from cost

- the cost of events for which the contract requires the Supplier to insure and
- other costs paid to the Supplier by insurers.