

NHS Leadership Academy
No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ


Carter & Corson Partnership Ltd


FAO: 

12 December 2022

Contract Award Notice – Specification Reference NHSLA.REG.376

Thank you for your application, received 3 November 2022, for the provision of *NHSLA.REG.376 Tackling Health Inequalities Through Population Health: A Leadership and Management Programme*.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: Tackling Health Inequalities Through Population Health: A Leadership and Management Programme (Lot 3).
2. The award criteria for this contract were detailed in the Specification document shared via email on 12 September 2022 and again with clarification on 14 October 2022. The technical / quality element made up of 70% of the total score, with the price element 30% of the total score. The overall score you obtained against the award criteria for your written bid was 89/100 (Lot 3).
3. Your score for Lot 2 was 87/100, and your bid was unsuccessful for this Lot.
4. The contract is awarded based on the costings submitted in your bid, up to a total price for Lot 3 of £19,000.00 (excluding VAT), covering  Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are not payable under this specification.
5. The contract period for this specification is 19 December 2022 to 30 June 2023.
6. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.REG.376 and your associated bid.
7. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy
Leadership and Lifelong Learning

AGREEMENT

Signed for and on behalf of **NHS England**:

Signed for and on behalf of **Carter and Corson Partnership Ltd**:

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.REG.376 Tackling Health Inequalities Through Population Health: A Leadership and Management Programme (Lot 3):

APPENDIX A: CONTRACT DETAIL

Carter and Corson Partnership Ltd

NHSLA.REG.376

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 19 December 2022 to 30 June 2023

1. Summary Programme Information

Provision of *Tackling Health Inequalities Through Population Health: A Leadership and Management Programme (Lot 3)*, including:

LOT 3 COMMITMENT & ACTIVITY

Techniques to Embed Population Health Management Approaches in Work

Co-design and delivery of a virtual masterclasses, covering aims:

- Learn about the core PHM capabilities – Infrastructure, Intelligence, Interventions, and Incentives – to support maturity in line with the PHM Maturity Matrix
- Behaviour science approach addressing health inequalities and patient and public involvement
- Tackling digital poverty, fuel poverty, language barriers and health inequalities in access health service

Specific deliverables:

[REDACTED]

Delivery to is to take place from January/February 2023 to May 2023, though an additional 1 month is given within the total contract period, to allow flexibility up to end June 2023, to account for planning and confirmation of the final workshop delivery timetable.

Design, development, and delivery will take place within the following key principles:

[REDACTED]

2. Contract Pricing Detail

The work will take place within the total contract price of £19,000 for Lot 3.

Detailed costings for Lot 3, including activities are:

LOT 3: Techniques to Embed Population Health Management Approaches in Work			
A. DESIGN AND DEVELOPMENT	UNIT	RATE	TOTAL
A. SUB-TOTAL			
B. DELIVERY	UNIT	RATE	TOTAL
B. SUB-TOTAL			
LOT 3 TOTAL			£19,000.00
LOT 3 PER WORKSHOP DELIVERY COST (EXCLUDING DESIGN & DEVT COSTS)			

Additional Notes on Contract Price:

1. All costings exclude VAT at the prevailing rate, where applicable.
2. Expenses are not payable under this specification.
3. Where recalibration of the planned elements is required, this should be completed within the set parameters of the Total Contract Price of £19,000 (excluding VAT), as part of planning and design, working in close collaboration with the Project Lead and Primary Care Senior Managers to approve the final design, structure, and content.
4. It should be noted that delivery of workshops is dependent on demand. In the event that overall delivery volumes under this contract reduce as a result of a lack of participant numbers, or changes to business planning processes, invoicing can take place for actual workshops delivered, at the per workshop price delivery cost detailed above.
5. A 'Call-Off' Purchase Order will be created, which will enable a 'draw down' of workshop costs as the project progresses, against actual volumes delivered. The delivery plan will be agreed with the Project Lead at initiation, though it should be noted that a degree of flexibility is required.
6. Where overall delivery volumes reduce, there is a possibility that this contract may be extended beyond 30 June 2023 – this will be reviewed and confirmed in April 2023 as required.