



Ministry
of Defence



**SCHEDULE H - PRICING AND PAYMENT FOR ADDITIONAL SERVICES
(PLACEHOLDER - SUBJECT TO NEGOTIATION WITH CONTRACTOR)**

MERLIN AND APACHE ENGINES FUTURE SUPPORT

**CONTRACT NUMBER
HELSS/0102**

SCHEDULE H

PRICING AND PAYMENT FOR ADDITIONAL SERVICES

1. SCOPE

1.1. This Schedule H sets out the terms which shall govern the provision of Additional Services undertaken by the Contractor under the Statement of Requirement, authorised and priced under Item 2 of the Statement of Requirements and in accordance with the Tasking Process detailed in Appendix B of this Schedule.

2. PRICES AND PAYMENT

2.1. If the Authority wishes the Contractor to perform Additional Services, the Authority shall raise a Request for Additional Services using the pro-forma set out as Appendix A to this Schedule H (a "Request") stating the Additional Services required.

2.2. The Contractor shall review the Request and may ask for further details of the Authority's specific requirements within ten (10) Business Days of receipt of the Request.

2.3. The Contractor shall provide a quotation for the Additional Services requested by the Authority (a "Quotation"). A Quotation will be provided within 10 Business Days (or such other time as is agreed between the Parties) following the Request and/or any clarification of the Request, and shall set out:

- a. The forecast date for completion of the Additional Services;
- b. The validity period during which the Authority may proceed with the Quotation by raising an Additional Services Order as defined below (if not previously withdrawn by the Contractor);
- c. Any limitations of liability or warranty applicable to the Additional Services where these differ from those set out elsewhere in the Contract, as applicable to the type of Additional Services performed.

2.4. With respect to price, the quotation shall provide a firm price in accordance with DEFCONS 127 or 643 and 811-814 for completion of the Additional Services (including the price for delivery if applicable) which shall be exclusive of all Tax. Profit shall be negotiated in line with the prevailing Single Source Contracting Regulations (SSCR) Profit Rate Guidance at the time using the Baseline Profit Rate for the year.

2.5. Where so requested by the Authority, or where a firm price cannot be provided prior to commencement of the Additional Services, an estimated price based on a Limit of Liability for performing the Additional Services.

2.6. The quotation shall include full details of key assumptions on which the price is based. The Quotation shall be provided within 10 business days.

2.7. If the Authority wishes to proceed it will send a purchase order offer for the Additional Services (an "Additional Services Order") to the Contractor within the validity period stated in the quotation.

2.8. The Contractor shall accept the Additional Services Order by counter-signing and returning a copy to the Authority. A binding contract for the provision of the Additional Services will arise at that point.

2.9. Where the Contractor has provided the Authority with a quotation containing an estimated price for the Additional Services, and the Authority has signified that it is content with the estimated price, the Contractor may commence work but shall prepare and submit a firm price quotation as soon as practical and no later than one (1) Month from the commencement of the work.

2.10. If at any time prior to agreement of the firm price it becomes apparent that the costs for the Additional Services shall exceed the estimated price agreed with the Authority, the Contractor shall immediately inform the Authority and cease all further work until the Authority has expressly authorised the Contractor to continue with the work, or until a firm price for the Additional Services has been agreed.

3. GENERAL PROVISIONS IN RESPECT OF WORK

3.1. Except as provided in paragraph 2.7 above, the Contractor shall not begin to perform any Additional Services until the Parties have agreed a firm price and the Contractor has accepted an Additional Services Order in accordance with paragraph 2.9 above.

3.2. The Contractor shall perform the Additional Services in accordance with the terms of this Contract and the terms of the Accepted Additional Services Order.

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APPENDIX A - ADDITIONAL SERVICES: REFERENCE DATA						Revision Number				
This form is to be used for Schedule H Additional Services tasks.									Green fields optional	
DE&S Reference						Date Task Received				
Supplier Reference			For Supplier PM use only			Task Reference				
Part 1 –Statement of Requirement (to be completed by DE&S)										
Contract Ref										
DE&S Task Owner		Name		Telephone		Email				
DE&S PM		Name		Telephone		Email				
DE&S Commercial		Name		Telephone		Email				
Supplier PM		Name		Telephone		Email				
Supplier Technical		Name		Telephone		Email				
Supplier Commercial		Name		Telephone		Email				
RCA Reference		UIN	RAC			Management Group				
VAT code		Other Financial Info								
Task Title:										
Platform Type & Mark			UOR Reference:							
Previous task reference(s)										
Business Case Approved		If no, state anticipated								
Task Code		Task	Sub-task	Application	Quantity	Units	Location	Output		
Requirements (including applicable Standards and Regulations)										
Requested Deliverable(s)				Acceptance Criteria			Requested Date			
Additional Info										
Additional conditions and QA										
Do export controls apply?		Are necessary export control/licenses in place?				Export control references/details (e.g. NDA, TAA, Other)				
Do additional security controls apply?		Are necessary security control(s) in place?				Security control reference(s)/detail (s) (e.g. SAL, Other)				
Government Furnished Assets										

OFFICIAL-SENSITIVE COMMERCIAL

V2.0

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Requested Bid Date		Requested Start Date		Requested Finish Date	
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APPENDIX A – ADDITIONAL SERVICES: REFERENCE DATA			Revision Number	
This form is to be used for Schedule H Additional Services tasks.		Green fields optional		
DE&S Reference		Date Task Received		
Supplier Reference	For Supplier PM use only	Task Reference		

Part 2 – Supplier Proposal (to be completed by Supplier)

Ref	
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Solution Summary (including specific Commercial and Technical standards and conditions and any applicable QA)

Applicable QA Requirements (amend as required)	
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Proposal Reference	
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Government Furnished Asset(s)	Due by

Price (£/Units)	
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Validity Date	
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Price type	
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Pricing Model used							
Pricing Model rationale							
Pricing rationale							
Planned start date							
APPENDIX A – ADDITIONAL SERVICES: REFERENCE DATA						Revision Number	
SCHEDULE H – Additional Services: Reference Data				Green fields optional			
DE&S Reference				Date Task Received			
Supplier Reference				Task Reference			
Risks (where applicable, detailed Risk Register attached)							
ID	Risk Title	Risk Description	Risk Type	Risk Owner	Mitigation Strategy	Fallback cost (£k)	Residual Exposure (£k)
1							
2							
3							
Exclusions							
ID	Description (add more rows as required)						
1							
2							
3							
Dependencies (add more rows as required)							
ID	Description	Impact of deficiency				Due Date	
1							
2							
3							
Deliverables (add more rows as required)							
ID	Description	Acceptance Criteria				Due Date	
1							
2							
3							
Business approval	Name:				Signature:		
	Job Title:				Date:		

Part 3 – Authorisation to Proceed (to be completed by DE&S)		
Technical Approval to Proceed	Name:	Signature:
	Job Title:	Date:
Commercial Approval to Proceed	Name:	Signature:
	Job Title:	Date:

APPENDIX A – ADDITIONAL SERVICES: REFERENCE DATA			Revision Number
This form is to be used for Schedule H Additional Services tasks.		Green fields optional	
DE&S Reference		Date Task Received	
Supplier Reference		Task Reference	
Financial Approval to Proceed	Name:	Signature	
	Job Title:	Date:	
Part 4 – Completion (to be completed by DE&S)			
ID	Deliverable (add more rows as required)	Accepted	Comments
1			
2			
3			
Authority	Name:	Signature	
	Job Title:	Date:	

APPENDIX B – HELSS/0102 TASKING PROCESS

