



## Department for Transport

Client Relationship Executive  
Financial Times  
One Southwark Bridge  
London  
SE1 9HL

Business Partner  
Group Procurement Division  
2/29 Great Minster House  
33 Horseferry Road,  
London,  
SW1P 4DR

Web site: [www.dft.gov.uk](http://www.dft.gov.uk)

21<sup>st</sup> September 2016

Dear

### **PPRO 04/049/057– Financial Times Group Licence**

I refer to your proposal, dated 19<sup>th</sup> September 2016, sent to Darren Smith of the Group Communications Team at the Department for Transport.

On behalf of the Secretary of State for Transport I am writing to accept your quotation and Content Licence Terms (received 19/09/16) in relation to FT Corporate Digital Content Licence. This letter and the documents listed below form a binding contract between you and this Department.

- Your quotation for the FT Corporate Digital Content Licence (received 19/09/16) (Attached).

The Project Sponsor, will be the point of contact for the duration of this contract.

The contract will commence on 29/09/2016 and shall continue until 28/09/2017 as per the term sheet.

The Firm Price for the work will be £10,510 (pounds sterling) excluding VAT. This amount is not to be exceeded without the Department's prior permission in writing.



You will be issued with an official Purchase Order Number. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the **Purchase Order to:**

**Accounts Payable,  
Shared Services arvato,  
5 Sandringham Park,  
Swansea Vale,**

**Swansea**  
**SA7 0EA.**

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

If you are content to enter into a binding contract please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed:	
Name..	
Position .....	B2B SALES DIRECTOR
Date:	6th OCT 2016.

Yours sincerely



By authority of the Secretary of State for Transport