

**Attachment 2c – Certificate of Past Performance**

**RM6269 – Restructuring & Insolvency**

**Primary Capabilities Template**

| **Primary Capabilities**  In order to bid for the Framework you must evidence all seven Primary Capabilities below across a maximum of three CoPPs using this template | |
| --- | --- |
| **Name of Bidder:** | [Bidder’s name] |
| **Section A - To be completed by the Bidder** | |
| **Certificate of Past Performance - details of the contract, to be certified by the Customer in Section B**  **Note:**  **The contract must:**   * **have been undertaken between 1st October 2018 and 31st October 2021; and** * **Relate to a target company with:**   + **An annual turnover of at least £20m**   + **A debt size of at least £5m**   *Please note there is no stipulation on when the contract started or completed, but all or part of the contract which evidences the Primary Capabilities must have been invoiced during this period.*  **CCS reserves the right to contact the customer to verify the content of the CoPPs you have submitted. You must notify the customer that they may be contacted by us** | |
| **Name of Customer / Client or their Trustee** | [Customer name] |
| **Name of Bidder:** | [Supplier name] |
| **Contract title:** | [Contract title] |
| **Start date of services evidenced:** | [dd/mm/yyyy] |
| **End date of services evidenced:** | [dd/mm/yyyy] |
| **Target company annual turnover** | £ |
| **Target company debt size** | £ |
| **Primary Capabilities**  For each Primary Capability that you are evidencing in this CoPP you must include an ‘X’ in the table (column B) below against the Primary Capability (column A) to which the CoPP relates.  Please see Attachment 2b - Certificate of Past Performance Guidance for further information.   | Column A | Column B | | --- | --- | | Accelerated mergers and acquisitions |  | | Business review |  | | Cash-flow review |  | | Distressed debt restructuring |  | | General restructuring advice |  | | Insolvency contingency planning |  | | Options analysis |  |   **Sector**  If relevant, for each Sector Specialism that you are evidencing in this CoPP you must include an ‘X’ in the table (column B) below against the Sector Specialism (column A) to which the CoPP relates.  Please see Attachment 2b - Certificate of Past Performance Guidance for further information.   | Column A | Column B | | --- | --- | | Advanced manufacturing |  | | Aviation |  | | Business services |  | | Construction |  | | Consumer |  | | Defence |  | | Energy |  | | Financial services |  | | Health and social care |  | | Heavy industry |  | | Technology, media and telecoms |  | | Transport |  | | |
| Please describe the Services performed under the contract and highlight **in bold type** where you refer to the Primary Capabilities in the box below. A maximum of 500 words in Arial font size 11 is permitted**.** | |
| [Insert contract description] | |
| **Section B - To be completed by the Customer / Client or their Trustee** | |
| **Certificate of Past Performance - Customer contact details**  **(for further clarification, if required)** | |
| **Customer / Client / Trustee contact name:** | [name of Customer / Client / Trustee contact] |
| **Customer / Client / Trustee address:** | [Customer / Client / Trustee address] |
| **Customer / Client / Trustee direct line:** | [Customer / Client / Trustee telephone number] |
| **Customer / Client / Trustee email:** | [Customer/ Client / Trustee email] |
| **Customer / Client / Trustee confirmation** | |
| We hereby certify that, to the best of our knowledge and belief, the supplier has satisfactorily supplied the services and delivered the deliverables and the outcomes described above in accordance with the contract. | (Authorised signature and date including the title of the individual who has signed)  **Signed: ……………………………………..**  **Name: ……………………………………..**  **Job Title: ………………………………..**  **Date: ……………………………………..** |
| **Guidance for Customers / Clients / Trustees confirming Certificate of Past Performance** | |
| Whilst the information in this certificate has been provided in good faith and in the belief that it is truthful and accurate, the Customer does not assume any responsibility or any liability nor make any guarantee, representation or warranty as to the contents of this Certificate of Past Performance. | |