

RCloud Tasking Form – Part B: Statement of Requirement (SoR)

Title of Requirement	Redacted Under FOI Exemption
Requisition No.	RQ0000011770 PO0000008144
SoR Version	0.1

1.	Statement of Requirements
1.1	Summary and Background Information
	<p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Bio-enabled alteration of behaviour is a new and expanding field of research attracting multiple disciplines to understand these changes at a molecular level.</p> <p>An established method for building expertise (at both individual and institutional levels) is collaboration with external partners with appropriate programmes and capabilities. External PhDs are a recognised means to develop and maintain these collaborations.</p> <p>In this partnership, the specific project will be agreed between the parties and advertised to potential students. The project will align with appropriate Redacted Under FOI Exemption objectives and work streams.</p>
1.2	Requirement
	<ol style="list-style-type: none"> Redacted Under FOI Exemption As part of the literature review the student will propose a two year Redacted Under FOI Exemption study that will enable a deeper understanding to be developed within a specific area of molecular mechanisms for the Redacted Under FOI Exemption Once the proposal has been discussed and agreed with the Redacted Under FOI Exemption a more detailed project plan will be developed within 2 weeks and provided to Redacted Under FOI Exemption. The project plan will include but not be limited to a technical plan, risks, and outputs. Quarterly progress reports (by email) will be required on the progress of the technical approaches being undertaken, risks, issues, highlights and lowlights. Annual progress presentation to the Redacted Under FOI Exemption

6. At the end of the PhD the student will produce a thesis which will be fully referenced updating the literature review conducted during year 1.
7. Redacted Under FOI Exemption must have a proven track record in the area of biology of Redacted Under FOI Exemption transport of molecules to and across the blood brain barrier, and transcriptional and/or translational control of neuronal cells.
8. The academic supervisor must have a proven track record in successful PhD supervision.
9. Redacted Under FOI Exemption
10. All data generated by the contractor during the course of the research will be supplied to Redacted Under FOI Exemption No data will be deleted without prior written permission from Redacted Under FOI Exemption
11. Redacted Under FOI Exemption will be provided with an electronic copy of any published manuscripts.

Desirable:

1. Redacted Under FOI Exemption

Proposed Payment Plan

Progress payment 1: end of PhD Year 1 – (TBC)

Progress payment 2: end of PhD Year 2 - (TBC)

Progress Payment 3: end of PhD Year 3 – (TBC)

Progress Payment 3.5: end of PhD Year 3.5 – (TBC)

NOTE: Payment will be annually in arrears, and upon satisfactory completion of all deliverables at the end of each PhD Year.

Additional Terms and Conditions (as per section 3 Tasking Form Part A)







Redacted Under FOI Exemption

Additional Definitions

“PhD Year” - A consecutive twelve (12) Month period during the Term, commencing on the date that the Authority formally confirms approval of the student in writing

	<p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p>
1.3	Options or follow on work <i>(if none, write 'Not applicable')</i>
	Not Applicable
1.4	Contract Management Activities
	<p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p>
1.5	Health & Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement
	<p>Redacted Under FOI Exemption</p>

1.6	Deliverables & Intellectual Property Rights (IPR)				
Ref.	Title	Due by	Format	Expected classification (subject to change)	What information is redacted from deliverables
D – 1	Literature review	T0+12 Months	Report	Redacted	Redacted Under FOI Exemption
D - 2	Project Plan	T0+12 Months	Report	Redacted	Redacted Under FOI Exemption [Redacted] [Redacted] [Redacted]
D - 3	Quarterly progress reports	T0+3 and then every 3 months	Email	Redacted	Redacted Under FOI Exemption [Redacted] [Redacted] [Redacted] [Redacted]

D - 4	Annual presentation	T0+12, 24 and 36 months	Powerpoint presentation		<p>Redacted Under FOI Exemption</p> <p></p> <p></p> <p></p> <p></p>
D - 5	Final thesis	T0+36 months	Report		<p>Redacted Under FOI Exemption</p>

1.7	Deliverable Acceptance Criteria
	<p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p> <p>Redacted Under FOI Exemption</p>

2	Evaluation Criteria										
2.1	Method Explanation										
	Value for Money Index. The winner will be adjudged as having the lowest price per technical point scored- Please see criteria at 2.2, 2.3										
2.2	Technical Evaluation Criteria										
	<p>Confirmation that the proposal fully meets the Authority’s Statement of Requirement.</p> <p>Technical evaluation will be carried out by a team of between 3 and 5 assessors who will review the technical proposals independently and then bring their scores to a moderation meeting. The moderation meeting will be chaired by the Redacted Under FOI Exemption</p> <p>The moderation meeting will discuss each Tenderers response in turn and attribute a moderated technical score to each of the technical criteria and a final score calculated. Technical criteria are provided below</p> <p>Note 1: The Authority reserves the right to reject any Tender if a contractor scores below a 51 for the technical criteria. Please see beneath for further information on how each criteria will be scored:</p> <table><tr><th>Ref</th><th>Criteria</th><th>Available Score</th><th>Weighting</th><th>Total Available Score</th></tr><tr><td>T1</td><td>The proposal provides strong evidence that the bidder has expertise and deep technical knowledge in the biology of Redacted Under FOI Exemption They should demonstrate a strong reputation in</td><td>1-5</td><td>5</td><td>25</td></tr></table>	Ref	Criteria	Available Score	Weighting	Total Available Score	T1	The proposal provides strong evidence that the bidder has expertise and deep technical knowledge in the biology of Redacted Under FOI Exemption They should demonstrate a strong reputation in	1-5	5	25
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T1	The proposal provides strong evidence that the bidder has expertise and deep technical knowledge in the biology of Redacted Under FOI Exemption They should demonstrate a strong reputation in	1-5	5	25							

	the field of interest and have a history of producing relevant reports/papers.			
T2	The proposal provides strong evidence that the bidder has expertise and experience in the transport of molecular messengers to and across the Redacted Under FOI Exemption . They should demonstrate a strong reputation in the field of interest and have a history of producing relevant reports/papers.	1-5	5	25
T3	The proposal provides strong evidence that the bidder has expertise and experience in messenger mediated control of transcription and translation control in Redacted Under FOI Exemption Redacted Under FOI Exemption . They should demonstrate a strong reputation in the field of interest and have a history of producing relevant reports/papers.	1-5	5	25
T4	The proposal provides strong evidence that the bidder has a track record of the successful supervision of graduate students to PhD level.	1-5	3	15
				90

Technical Scoring Guide - Definition of Terms:	
Word or phase	Meaning
Comprehensive	Including or dealing with all or nearly all elements or aspects
Close to comprehensive	Including or dealing with slightly less elements or aspects than comprehensive

	Satisfactory	Acceptable	
	Limited	Missing some minor / important elements	
	Inadequate	Missing some major / important elements	
	T1. The proposal provides strong evidence that the bidder has expertise and deep technical knowledge in the biology of Redacted Under FOI Exemption They should demonstrate a strong reputation in the field of interest and have a history of producing relevant reports/papers.		
	Score	Key Indicators	
	5 = Exceeds	Demonstrates a comprehensive understanding of the Authority's requirements and objectives – illustrating knowledge that goes significantly beyond that presented in this Statement of Requirement	
		Demonstrates comprehensive evidence of experience and expertise relevant to the biology of Redacted Under FOI Exemption	
	4 = Fully meets	Demonstrates a close to comprehensive understanding of the Authority's requirements – illustrating knowledge that fully meets that which is presented in this Statement of Requirement	
		Demonstrates close to comprehensive evidence of experience and expertise relevant to the biology of Redacted Under FOI Exemption	
	3 = Adequately meets	Demonstrates a satisfactory understanding of the Authority's requirements	
		Demonstrates satisfactory evidence of experience and expertise relevant to the biology of Redacted Under FOI Exemption	

2 = Fails to meet in a minor respect	Has shortfalls in demonstrating an understanding of the question area / requirement – for example, simply mirroring the information presented in this Statement of Requirement
	Demonstrates limited evidence of experience and expertise relevant to the biology of Redacted Under FOI Exemption
1 = Fails to meet in a major respect	Fails to demonstrate understanding of the question area / requirement
	Demonstrates inadequate evidence of experience and expertise relevant to the biology of T Redacted Under FOI Exemption
T2- The proposal provides strong evidence that the bidder has expertise and experience in the transport of molecular messengers to and across the blood brain barrier. They should demonstrate a strong reputation in the field of interest and have a history of producing relevant reports/papers.	
Score	Key Indicators
5 = Exceeds	Demonstrates comprehensive expertise of relevance to the requirement
	Comprehensively demonstrates expertise and experience in the transport of molecular messengers to and across the blood brain barrier.
4 = Fully meets	Demonstrates close to comprehensive expertise of relevance to the requirement
	Close to comprehensively demonstrates expertise and experience in the transport of molecular messengers to and across the blood brain barrier.
3 = Adequately meets	Demonstrates satisfactory expertise of relevance to the requirement

		Satisfactorily demonstrates expertise and experience in the transport of molecular messengers to and across the blood brain barrier.	
	2 = Fails to meet in a minor respect	Demonstrates limited expertise of relevance to the requirement	
		Limited demonstration of expertise and experience in the transport of molecular messengers to and across the blood brain barrier.	
	1 = Fails to meet in a major respect	Demonstrates inadequate expertise of relevance to the requirement	
		Inadequately demonstrates expertise and experience in the transport of molecular messengers to and across the blood brain barrier.	
	T3- The proposal provides strong evidence that the bidder has expertise and experience in messenger mediated control of transcription and translation control in Redacted Under FOI Exemption They should demonstrate a strong reputation in the field of interest and have a history of producing relevant reports/papers.		
	Score	Key Indicators	
	5 = Exceeds	Demonstrates that the project team has comprehensive expertise and relevant experience to successfully deliver this requirement	
		Comprehensively demonstrates expertise and experience in neuronal cells to alter Redacted Under FOI Exemption	
	4 = Fully meets	Demonstrates close to comprehensive expertise of relevance to the requirement	
		Close to comprehensively demonstrates expertise and experience in neuronal cells to alter Redacted Under FOI Exemption	

	3 = Adequately meets	Demonstrates satisfactory expertise of relevance to the requirement
		Satisfactorily demonstrates expertise and experience in neuronal cells to alter Redacted Under FOI Exemption
	2 = Fails to meet in a minor respect	Demonstrates limited expertise of relevance to the requirement
		Limited demonstration of expertise and experience in neuronal cells to alter Redacted Under FOI Exemption
	1 = Fails to meet in a major respect	Demonstrates inadequate expertise of relevance to the requirement
		Inadequately demonstrates expertise and experience in neuronal cells to alter Redacted Under FOI Exemption
T4. The proposal provides strong evidence that the bidder has a track record of the successful supervision of graduate students to PhD level.		
Score	Key Indicators	
5 = Exceeds	Demonstrates comprehensive evidence of a track record of the successful supervision of graduate students to PhD level.	
	Provides significant additional relevant information and clear insights	
4 = Fully meets	Demonstrates close to comprehensive evidence of a track record of the successful supervision of graduate students to PhD level.	
	Provides some additional relevant information or insights	
3 = Adequately meets	Demonstrates satisfactory evidence of a track record of the successful supervision of graduate students to PhD level.	

		Provides little additional relevant information or insights	
2 = Fails to meet in a minor respect		Demonstrates limited evidence of a track record of the successful supervision of graduate students to PhD level.	
		Provides no additional relevant information or insights	
1 = Fails to meet in a major respect		Demonstrates inadequate evidence of a track record of the successful supervision of graduate students to PhD level.	
		Provides no additional relevant information or insights	

The weighted scores on each limb will be added together to give a final technical score. Each technical assessor will perform an individual evaluation and then a final moderated technical score will be arrived at in the moderation meeting.

A minimum score of 3 is required on T1, T2, and T3 giving an overall minimum score of 51 to be compliant. Redacted reserve the right to reject any bid deemed to be non-compliant.

Commercial Evaluation Criteria				
<p>Evaluation of Commercial bids will be undertaken against responses to the sub-criteria detailed below and scored in accordance with the 'Commercial Scoring Definitions' underneath.</p> <p>The Authority reserves the right to reject any Tender if a supplier scores a 'Fail' in any of the criteria below.</p>				
Ref	Sub-Criteria Description	Scoring Range	Sub-Criteria Weighting	Maximum Weighted Score

C1	Please submit your full firm price breakdown for all costs to be incurred, including: <ul style="list-style-type: none"> • What rates are being used for what Grade • Quantity of manpower hours per Grade • Travel & Subsistence costs • Journal publication fees • Any Materials costs • Any Facility costs • Any sub-contractor costs • Any other costs 	Pass/Fail	n/a	Pass/Fail
C2	Compliance with the Task specific terms and conditions as stated within the Statement of Requirement and Tasking Form.	Pass/Fail	n/a	Pass/Fail
C3	Compliance with the required quotation validity period of 60 days from tender due date.	Pass/Fail	n/a	Pass/Fail
C4	Supplier accepts Redacted Under Limitation of Contractor's Liability Cap as per the Invitation to Tender documentation.	Pass/Fail	n/a	Pass/Fail
Subtotal Available Weighted Mark				Pass/Fail

The score (Pass/Fail) awarded to each of the Commercial Sub-criteria will be in accordance with the following definitions:

Score	Definition
Pass	Fully meets the Authority's requirement. Provision and acceptance of the sub-criteria information in the format requested, which is clear, unambiguous and transparent.

Fail

Unacceptable/Nil Return.

Tenderer did not respond to the question or the response wholly failed to demonstrate an ability to meet the sub-criteria requirement.

The Commercial Criteria shall be reviewed on a strict pass/fail basis, failure in any of the Commercial Criteria shall result in a non-compliant bid. [Redacted Under FOI Exemption] reserve the right to reject any bid which it has deemed non-compliant under the above Commercial evaluation criteria.

Pricing Evaluation Criteria

Pricing

The price of each proposal will subsequently be divided by the final moderated technical score to arrive at the lowest price per technical point scored. The bidder with the lowest price per technical point scored will be adjudged as the winner.

Example:

Supplier A submits a proposal costing [Redacted Under FOI Exemption]. Their proposal receives a final moderated score of 50.

[Redacted Under FOI Exemption]

Supplier B submits a proposal costing [Redacted Under FOI Exemption]. Their proposal receives a final moderated score of 40.

[Redacted Under FOI Exemption]

In this scenario, Supplier A would be the winner as their price is lower per technical point scored.

2.3	Commercial Evaluation Criteria
	<p>Tenderer has submitted a commercially compliant bid.</p> <p>Firm priced version submitted within budget of [Redacted Under FOI Exemption] Pass/Fail</p> <p>Labour rates and price as per single source rates uploaded to R Cloud Pass/Fail</p> <p>Completion of Research Workers Form's Pass/Fail</p> <p>Completion of Statement Relating to Good Standing Pass/Fail</p> <p>Confirm acceptance of R Cloud Version 4 Terms and Conditions Pass/Fail</p> <p>Completion of DEFFORM 711 Pass/Fail</p> <p>Completion of Tasking Form Part C Pass/Fail</p>