

Contract Award Criteria & Scoring Questions - Quality Questions

1.0 GUIDANCE & INFORMATION

ROW NO.	NOTE	NOTE DETAILS
1.1	Award criteria	<p>You are now in the Technical Envelope of this ITT.</p> <p>Quality will be assessed on the basis of the Tenderer's written submissions within this Technical Envelope to the award criteria specified below. Each award criteria has a sub-weighting to ensure its relative importance is reflected in the overall scores.</p>
1.2	Scoring Matrix	<p>Each response to the award criteria will be marked out of a possible score of 5, using the scoring matrix as shown in Appendix 2 of the ITT. The scoring will be based on the general principles and descriptions shown in the matrix.</p> <p>Tenderers should note that a each response must score a 3 or above for each of the award criteria otherwise it may be rejected.</p>
1.3	Weighted Scores	<p>Each response to an award criterion will be awarded a score and this will be multiplied by the relevant sub-weighting to arrive at a weighted score. Weighted Scores will be added together to give a total score for this Technical Envelope.</p> <p>After each sub-question, there will be a percentage weight identified. This is noted at the end of each question, for example: (2%)</p>
1.4	Groups	<p>You are reminded that the Lead Tenderer is responsible for the overall preparation and submission of the Tender on behalf of all members of the Groups and MUST make clear the responsibilities/roles of Group members, where relevant.</p>
1.5	Word Count	<p>Tenderers should strictly conform to the word or page limits specified for the quality questions. Where a question allows for attachments outside of the word count, it is noted that only those which are deemed permitted are included and other information is not permitted, and if supplied without request or permission, may detrimentally affect your bid.</p>
1.6	Evaluation Criteria	<p>A reminder of the evaluation criteria and weighting assigned to the overall evaluation of bidders:</p> <p>Quality Questions below: 70%</p> <p>Presentation: 7%</p> <p>Interview: 3%</p> <p>Pricing Document: 20%</p>

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2.0 QUESTIONS

ROW NO.	NOTE	NOTE DETAILS	QUESTION WEIGHT
Question 1	2.1	<p>Skills of Operational Staff Delivering the Works</p> <p><i>*Provide attachments.</i></p> <p>* The success of the quality and calibre of work will be largely due to the experience, commitment and dedication of the operatives undertaking the Works as well as the management. Demonstrate how this will be achieved on this project (2%).</p> <ul style="list-style-type: none"> • Please explain how your organisation will ensure that skilled, experienced and dedicated staff undertake the Works required, and delivered energy efficiency improvements (2%). • Please provide example of how green roofs and/or PV has been installed on roofs, either as retrofit or as part of a whole roof retrofit and how this will be successfully implemented on this project (2%). • Please provide skills and qualifications matrix for all of the operational staff your organisation is proposing to work on the project, together with an organisation chart for the delivery of the Works (4%). • Please set out who your proposed sub-contractors will be and their roles. RBKC will retain the nomination and approval rights for sub-contractors (3%). <p>Please provide two Case Studies on Skills of Operational Staff Delivering the Works (plus a skills matrix and organisation chart as separate attachments and any relevant CV's to support your tender submission and support above questions).</p> <p>Max 400 words per question above. (not including attachments).</p>	13%
Question 2	2.2	<p>High quality and "Right First Time" Approach</p> <p><i>*Provide attachments.</i></p> <p>The Contractors appointed to the project will be tasked with the management of high quality workmanship which meets the clear and defined quality requirements of the supplier of the roofing system.</p> <ul style="list-style-type: none"> • Through the adoption of a "Right First Time" approach, please describe how your organisation will ensure the works are completed by your operatives (including any sub-contractors) both on time, first time and containing zero defects, and ensure that the u-values and energy efficiencies are achieved (5%). • In addition to the above, please explain how this will be monitored and reported to RBKC (2.6%). • Please detail your process for Client Handover procedures, to include any relevant resident handover information (2%). • Outline your approach to managing the Contract Design Portion elements, ensuring they are successfully developed and approved (3%). <p>Max 500 words per question above. (not including attachments).</p>	12.6%
Question 3	2.3	<p>Risk Assessment of the Delivery of the Works</p> <p><i>*Provide attachments.</i></p> <p>* Please provide details of your organisation's proposals for ensuring that staff (and any sub-contractors) work in accordance with established risk assessments when delivering the Works. Please provide details of the procedures that they will follow, that are specific for the works to this tender (3%).</p> <ul style="list-style-type: none"> • How do you envisage the temporary works, deliveries and logistics will be managed. In particular identify your strategy regarding scaffolding, crash decks and temporary roofing elements. Reference methodologies provided within your response. Please demonstrate how you would manage deliveries to the site and as required, identify any potential issues and potential solutions (2%). • Provide your suggestive / indicative phasing strategy and construction programme for the delivery of the works, indicating how you will deliver by the required completion date sagely and efficiently, encouraging the least disruption to residents and the public (1.4%) • Your detailed programme should highlight key design, procurement, mobilisation and works operations including critical paths, float, long lead items etc. and ensure your programme is loaded in to the response to this question, to demonstrate how you will deliver these works (2%). <p>Max 500 words per question above. (not including attachments).</p>	8.4%

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Question 4	2.4	Sustainability	*Provide attachments.	<p>* Please describe how your organisation will promotes sustainability and will demonstrate a commitment to a greener supply chain, as well as the action your organisation will take to reduce carbon footprint from transport when delivering the works and any other policies your organisation has in place which will help tackle climate change (2%).</p> <p>*Please provide examples of similar projects which have helped to decarbonise the operation of building you have worked on, and the role which you organisation played to deliver improvements to energy performance and how you will apply to this project (2%)</p> <p>* Please demonstrate that embodied carbon has been considered and will be reduced where possible in delivering this project (1%).</p> <p>* Please confirm how you will minimise distances of transportation or adopt sustainable modes of travel (1%).</p> <p>* Please confirm how you will separate waste materials and allocate for recycling following removal. Provide a Site Waste Management Policy (2%).</p> <p>Max 300 words per question above. (not including attachments).</p>	8.0%
Question 5	2.5	Resident Engagement	*Provide attachments.	<p>• Please explain how your organisation have engaged and communicated effectively to residents in a sensitive context. Please confirm you will engage effectively with residents on this project and please detail the lines of communication, including examples (0.5%).</p> <p>• Outline how you will ensure residents have safe access to and from their homes during the works to maximise resident satisfaction and reduce disruption for residents (1%),</p> <p>• Surveys will be required prior to undertaking certain elements of construction work. How will you manage these surveys affecting residents and their activities, to ensure undertaken without negative impact on time and cost (0.5%).</p> <p>• Please describe how established and resilient your supply chain is and give examples of previous projects where the team has worked together successfully to meet the expectations of residents and how it will be utilised on this particular project (1%)</p> <p>• Please confirm who your Resident Liaison Officer will be, and confirm their experience and how it will be utilised on this particular project (0.5%)</p> <p>Max 400 words per question above. (not including attachments).</p>	3.5%
Question 6	2.6	Social Value	*Provide attachments.	<p>• Detail how you plan to deliver and monitor each of the activities and associated KPIs you have identified in the Social Value Implementation Plan, which is appended to the Specification of Works, refer Appendix N. Include any evidence or supporting documentation to justify your proposed approach (1%)</p> <p>• Royal Borough of Kensington & Chelsea is committed to providing social value through our supply chain. How do you propose to deliver social value to the community through this contract? With particular focus on community engagement and education, sustainability, local employment. (1%)</p> <p>• It is noted that the Basement Areas at Bramley House are in need of repair & refurbishment works, although not currently included in the scope of works. RBKC are considering if this work could be included, and therefore the tendering Contractor is to consider how they can add social value to the project, with focus on the Basement Areas by providing a monetary contribution to these works, up to £200,000.00. It is explained that the Residents feel strongly that the basement works will add social value to the Bramley House Estate. An outline schedule of anticipated works is shown in Section 4. Social Value Strategic Priorities found in Appendix N - Social Value Information for Tenderers, as well as a breakdown of estimated costs, which can be found in Appendix N - Basement Budget Costs / Social Value Contribution (3%).</p> <p>Max 500 words per question above. (not including attachments).</p>	5.0%
Question 7	2.7	Roofing Systems	*Provide attachments.	<p>* Please explain which roofing system you will be using and describe how your level of expertise and recent experience in this area, that you will adopt and provide a high quality system/product for this project (1%).</p> <p>* RBKC has a number of Langley Roofing System across the Estate and therefore relies upon a general maintenance regime, which is standardised. Please explain how the roofing system you will be using will support maintenance following completion of the works (1%).</p> <p>* Please demonstrate how you will achieve the installation of a Langley Roofing System by a Langley approved installer to achieve a PAS 2030 and PAS 2035 compliant system, with a PAS 2030 certified installer (3%).</p> <p>Max 2000 words (not including attachments, such as pictures).</p>	5.0%

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Question 8	2.8	Windows & Doors *Provide attachments.	<p>* Please details of which window / door supplier and product you will be using and describe how the benchmark of Flat 1 windows will be achieved to the required levels of quality, finish and performance (1.5%).</p> <p>*Confirm you would provide relevant guarantees on these products (Yes/No) Confirm U-values and specification details that will be achieved on this project (1.5%).</p> <p>*Confirm by way of drawings, a typical window / door type example detail, including sections and elevation plans that you would propose to adopt on this project (1%).</p> <p>Max 1000 words (not including attachments).</p>	4.0%
Question 9	2.9	Emergency Call Out Response *Provide attachments.	<p>*Outline how you can provide a 1 hour emergency call out response to any major site issues as a result of the contract works (3.5%).</p> <p>Max 1000 words (not including attachments).</p>	3.5%
Question 10	2.10	Health & Safety *Provide attachments.	<p>*Provide details of H&S competency, referring to the Contractor Health and Safety Competency Questionnaire located in Appendix C (PCI) and completing questions (7%)</p> <p>-Refer to supplementary form provided with Specification of Works - Pre-Construction Information in Appendix C.</p> <p>-Answers and scoring to be provided by Principal Designer.</p>	7%
TOTAL WEIGHTING OF THIS PART OF THE TENDER EVALUATION				70.0%