



**European Union**

European Regional  
Development Fund



## Invitation to Quote Q17/1

### Introduction

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The aim of this document is to select and appoint a provider for the following activity/service: **Provision of a UK Company Database**. Licences procured from this Quotation may be used by other companies which are part of the Manchester Growth Company.

This document presents the detailed purpose and requirements of providers wishing to submit a quote for this contract.

### About the Business Growth Hub

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Established in 2011 the Business Growth Hub (trading name of GM Business Support Ltd) has helped thousands of businesses across Greater Manchester, from established and large companies to start-ups and SME enterprises.

The Hub helps ambitious business people to realise their growth potential by offering access to a range of practical services, from assessing growth options to unlocking finance or accessing experienced business mentors.

Accountable to the Greater Manchester Local Enterprise Partnership, the Business Growth Hub's challenge is to ensure that companies across Greater Manchester reach their full potential and are able to access the right support and services to meet their needs. These include:

- Personal support to identify and address business growth opportunities and challenges;
- Business to business networking through growth lunches and specialist events;
- Expert growth advice and planning under Growth, Growth Start-up, Mentoring, Digital Growth, and Access to Finance and Green Growth;
- Delivery of Business Growth Service for manufacturers across the North West of England; and
- Access to a wealth of public and private sector business and professional partners with a range of specialist knowledge and skills including a network of committed private providers who share our vision for supporting growth.

Complementary support is also provided by UKTI Trade and Investment services and MIDAS, to attract inward investment and support re-investment by companies.

The Hub works with business leaders across Greater Manchester, and the wider North West, who are looking to connect with other like-minded businesses to discover new opportunities for growth.

The Business Growth Hub - funded by the European Regional Development Fund (ERDF) and the UK Government's Regional Growth Funds, provides support to businesses of all sizes, from innovative young enterprises to established corporates, to be part our growing network and overcome barriers to growth.

## **Requirement**

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Quotations are requested from bidders who are able to provide a UK Company Database that will fulfil the following criteria:

- a) Hold information on both incorporated and unincorporated business in the UK;
- b) Record the geographic location of the company;
- c) Subject to filing requirements hold financial information, including P&L Account and Balance sheet;
- d) Detail of subsidiaries, parent companies and corporate structure;
- e) Detail company sector and SIC code;
- f) Export company reports in multiple formats including excel, word/PDF;
- g) Ability to run aggregated statistics on growth criteria such as changes in employment or turnover over multiple year periods;
- h) Download data for direct marketing to include company name, postal address, telephone number;
- i) Web-based system accessible from an internet connected device;

The new contract will run from the 14th June 2017.

## **Quotation submission requirements – format and delivery**

### **Format**

Interested bidders are asked to submit a quotation by email:-

- a) Confirming that the product offered meets the above requirements;
- b) Stating the functionality for each criteria;
- c) Details other functionality or services that would add value.

### **Pricing Options**

Please advise of costs for per user license over both a 1 year and 2 year contract.

### **Return**

Quotations should be returned by email no later than **13:00 on Wednesday 15<sup>th</sup> March 2017** to [nick.batty@businessgrowthhub.com](mailto:nick.batty@businessgrowthhub.com). Please reference **Quote Q17/1** in your email.

Any communication regarding this request for Quotation should be sent to the same email address.

**The Business Growth Hub is not bound to accept the lowest priced or any quote and shall not be bound to accept the supplier as sole supplier. Prices quoted shall remain firm for the duration of the contract.**