

## World Beneath Waves Exhibition Tender Clarifications

**Q1- As a new company there may be a possibility regarding being able to complete Question 8.8 of the Supplier Questionnaire, would this mean we would be an automatic fail for this tender?**

- If you're unable to supply the relevant information to Question 8.8 please tick no, but explain why this is the case for the assessors of the tender. Then complete Section 4 with the relevant information as this would help support the Q8 as it will be providing us a 'self-certify' why you have not got a minimum score.

**Q3: Will the project will be commissioned as a design & build (designer employs subcontractors directly) or if the project is a design and supervised with contractor management (NMRN commissions contractors directly with support from the designer with the appointments and project administration following a tender procedure)?**

- The winning supplier will provide the designs for first Phase to the NMRN, if it progress to Phase 2 (Build and Install) the supplier will procure (and therefore manage) the subcontractors with approval from the NMRN.

**Q4- If the project is a design and build, do we need to confirm our preferred subcontractors for this part of the tender (design portion)?**

- Please provide the details of the sub-contractors you will be using for the design portion, and provide list of intended suppliers for the build and install phase if proceeded (funding pending).

**Q5- Should the fee breakdown and resource plan be for a combined Stage 1 (Design) and Stage 2 (Build and Install), or just the Design stage at this point.**

- Please provide for both.

**Q6- Is there a particular file type to adhere to for submission, or allowed to use our standard organisation format?**

- Please submit all files as easily accessible versions such as PDFs or images as JPEGs/PNGs.

**Q7- In addition to the 2500-word limit is it possible to include a separate appendix for images and annotation where appropriate?**

- If you require to link to a separate appendix please state this in your response. Images with annotations is fine please keep the succinct.

**Q8- Please confirm the £28,000 design fee des not include a production budget for art working, as it is understood it is unlikely to be undertaken until the delivery phase?**

- It does not as production will fall under Build and Install in Phase 2. (correct?)

**Q9- Can you supply a list of AV equipment you have in stock that could be repurposed for the exhibition?**

- The current exhibition space has a projector and screen fixed in place which has been used in majority of previous exhibitions. There is a large monitor which is available for use to be mounted on one of the exhibition walls to display images or video via Brightsign.

**The NMRN does not retain AV equipment stock, there is available these items if required;**

- 4 x Panasonic PT EZ580L projectors. Please note, these have short throw fixed focus lenses installed (model ET-ELW21) which may make them unsuitable depending on install location.
- 3 x Audac DPA154 4 channel audio amplifiers
- 2 x Apart speaker pairs

**It is to be noted that the equipment listed above were purchased for an exhibition in 2016.**

**Q10- The extent of digital deliverables is unclear, 'artwork/logo for use on NMRN digital platform and exhibition'; can you confirm this excludes web design etc?**

- It will exclude artwork, this is artwork or logos to be used for the NMRN on our websites and online platforms such as Facebook, Twitter etc.

**Q11- On page 31 of ITT; question 2b 'b. Evidence that Risk has been considered in the planning of the work, in particular Risk in respect of schedule delays. The Tenderer shall submit specific Risk Assessments for the work AND provide a clear description of how Risk planning and management will continue throughout the work.'; Risk assessments would be provided under CDM at key stages to comply with the role of Principal Designer, and continue into RIBA 4, fabrication and install with relevant principal contractor. Please can you confirm that for the tender submission you would require a method statement on how these would be provided and our methodology around this as well as general approach to risk expressed in relation to scheduling and not the provision of risk assessments as part of the tender submission?**

- Please provide a method statement with the accompanying methodology.
- The NMRN would also like to see demonstrated how the supplier will identify and manage risks through the course of the contract through Phase 1 and Phase 2 (if approved). Including how the identified risks such as staff absences, rising costs for materials, sub-contractor delays etc. will be managed.

**Q12- Are the NMRN able to provide any more information on the space/cases/networks / other equipment which may be available for the smaller exhibition at NMRN Hartlepool? (as this may affect the proportion of the budget for the build of this element)**

- Please see below photographs of the area at NMRN-Hartlepool the small exhibition will contain with current interpretation about HMS Trincomalee.
- It will mainly be a replacement of the three panels as seen. The surface ledges on either side of the globe could provide room for small interactives that approximately measures W 145cm x D 53cm. The globe can be replaced if required.
- There are no requirements currently for objects or cases at this location.
- See the following pages for photographs of the spaces.

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