

CONTRACT NOTICE

SERVICES

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Official Name: Department for International Development
Address: Abercrombie House, Eaglesham Road,
Attention: LS Nagarajan
Town: East Kilbride
Country: UK

Internet address(es):

General Address of the contracting authority: <http://www.dfid.gov.uk> Address Of the Buyer
Profile: <https://supplierportal.dfid.gov.uk/selfservice/>

Further information can be obtained at:

Specifications and additional documents (including documents for competitive dialogue and a dynamic and a dynamic purchasing system) can be obtained at:

Tenders or requests to participate must be sent to:

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

REGIONAL AUTHORITY
GENERAL PUBLIC SERVICES

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Service Provider for Independent Evaluation of SITA Africa: Supporting Indian Trade and Investment for Africa

II.1.2) Type of contract and location of works, place of delivery or of performance:

SERVICES

Main site or location of works: South Lanarkshire

NUTS code: UKM38

II.1.3) This notice involves

II.1.4) Information on framework agreement:

Duration of the framework agreement: Duration in year(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement:

II.1.5) Short description of the contract or purchases(s):

The Supporting Indian Trade and Investment for Africa (SITA Africa) is DFID's first South-South aid for trade (Aft) and value-chain programme. The purpose of SITA is to harness Indian resources (knowledge, technology, capital) to increase higher value-added exports from selected African countries to the Indian market and also third markets. Selected programme countries are Ethiopia, Kenya, Tanzania, Uganda and Rwanda. Implementation by the International Trade Centre (ITC) started in March 2014, with the first year being dedicated to design. DFID is now seeking to engage a Service Provider to deliver through a four year contract an independent evaluation that seeks to (i) Estimate SITA's contribution to programme outcomes and impact (as opposed to 'proving' or establishing attribution. An informed judgement on the likelihood and extent of how programme outputs have contributed to programme outcome and impact is feasible, and (ii) Learn lessons from DFID's first South-South aid for trade (Aft) and value-chain programme: finding out what works, for who, under what circumstances, why, and "so what"? And identify any unintended effects, both positive and negative.

II.1.6) Common procurement vocabulary:

75211200

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

YES

II.1.8) Division into lots:

NO

II.1.9) Variants will be accepted:

YES

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope:

As per ToR.

II.2.2) Options:

The contract will span a period of around 50 months with a possible extension of upto 12 months subject to project need, review recommendations, value for money, acceptable supplier performance to date and budget availability. If circumstances require further extension beyond the original contract duration, DFID will consider doing so by means of the negotiated procedure where necessary conditions can be met. The envisaged start date is last week of Sep or first week of October 2016.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 50 (From the award of contract).

SECTION III: LEGAL, ECONOMIC, FINANTIAL AND TECHNICAL INFORMATION**III.1) CONDITIONS RELATING TO THE CONTRACT****III.1.1) Deposits and guarantees required:****III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

The contract will be governed by English Law. Prices are not required at the PQQ stage, however, when required, prices must be quoted in GBP. All payments for the contract will be made in GBP Sterling. DFID reserves the right to annul the process and not award the contract.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Joint and several liabilities.

III.1.4) Other particular conditions to which the performance of the contract is subject:

No

III.2) CONDITIONS FOR PARTICIPATION**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: Refer PQQ Document.

Minimum level(s) of standards possibly required:

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: Refer PQQ Document.

Minimum level(s) of standards possibly required:

III.2.4) Reserved contracts:**III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS****III.3.1) Execution of the service is reserved to a particular profession:**

No

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

NO

SECTION IV: PROCEDURE**IV.1) TYPE OF PROCEDURE****IV.1.1) Type of procedure:**

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators:

Minimum: 5

Maximum: 8

Objective criteria for choosing the limited number of candidates: Set out in the PQQ Supplier Information and Instructions document.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

NO

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of criteria stated below:

1 :

Criteria: Quality of Personnel

Weighting: 20

2 :

Criteria: Methodology

Weighting: 50

3 :

Criteria: Commercial

Weighting: 30

IV.2.2) An electronic auction will be used:

No

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

7562

IV.3.2) Previous publication(s) concerning the same contract:

No

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents:

Payable documents: No

IV.3.4) Time-limit for receipt of tenders or requests to participate:

30. 5. 2016 - 14:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

21. 6. 2016

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

EN

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Period in months (from date stated for receipt of tenders):

6

IV.3.8) Conditions for opening tenders:

Persons authorised to be present at the opening of tenders: No

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No

VI.3) ADDITIONAL INFORMATION:

Additional Information: Tender documents including draft terms of reference are available in our Supplier Portal. However, only Registered Suppliers can access these documents. Details on Supplier Portal and guidance to register can be found in:

<https://www.gov.uk/government/organisations/department-for-international-development/about/procurement/>. PQQ should be sent via the DFID portal,

<https://supplierportal.dfid.gov.uk/selfservice/> using the PQQ guidance available. DFID Programme staff should not be contacted directly. Following assessment of PQQ, DFID will invite shortlisted applicants to submit full technical and commercial proposals and will provide feedback to unsuccessful applicants. The assignment is expected to start by end September/ early October 2016 and last until end-Nov 2020. with a possible extension of upto 12 months subject to project need, review recommendations, value for money, acceptable supplier performance to date and budget availability. If circumstances require further extension beyond the original contract duration, DFID will consider doing so by means of the negotiated procedure where necessary conditions can be met. From 1.4.2001, all UK development assistance has been fully untied which allows suppliers from anywhere in the world to bid for DFID contracts.

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

Official Name: John Mcghie

Address: DFID , Abercombie House, Eaglesham Road

Town: East Kilbride

Country: UK

Postal Code: G75 8EA

Phone: +44 1355843643

Body responsible for mediation procedures:

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE: