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DIPS Order Form Template

20250911 PS 405 Solution Architecture Services DIPS Order Form Template v.4.0

ORDER FORM

This Order Form is for the provision of the Call-Off Deliverables. It is issued under the DIPS Framework Contract with a unique reference number starting with RM6249 to be issued by **DD PS Commercial Team**.

The DIPS Framework and this Call-Off Contract are to be for the delivery of service-based outcomes only. This Framework is not for the request and delivery of resource. If specific resources are needed alternative sourcing methods must be used, such as Public Sector Resourcing.

During the Call-Off Contract Period, the Requirement Holder and the Supplier may agree and execute a Statement of Work (in the form of the template set out in Schedule 3 to this **Order Form / Statement of Requirements Template¹**). Upon execution of any Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

The Parties agree that when the Requirement Holder seeks further Deliverables within the initial scope of the original Call-off contract from the Supplier that are not provided for in this Call-Off Contract, the Requirement Holder and Supplier will agree and execute a Call-Off Variation Form.

All capitalised terms in this **Order Form / Statement of Requirements Template** shall have the meanings set out in DIPS Framework Joint Schedule 1 (Definitions) unless otherwise stated.

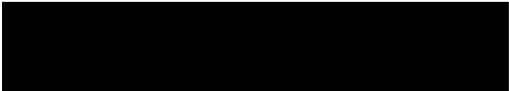
¹ This represents DIPS Framework Schedule 6

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1. DIPS Requirement Identification

Call-Off Lot	Lot 1 - Solution, Enterprise and Technical Architecture, Data, Innovation, Technical Assurance and Knowledge & Information Management				
Call-Off Reference	DIPS Ref: RM6249(1)/010 PS 405	Version Number	V 4.0	Date	11.09.2025
Call-Off Contract title:	Solution Architecture Services				
Call-Off Contract description:	Capability to Service Owner areas within Defence Digital to provide and assure all aspects of solution and technical architecture ensuring compliance with extant solutions and interoperability. This includes providing situational awareness of technical, data and security matters across Defence and its partners, whilst providing an independent solution assurance function to the Service Owners and the Project teams.				
Commercial Strategy (Please confirm proposed route to market –					
Further Competition	☒	Competitive award criteria to be used for undertaking evaluation of proposal(s)	Quality 60% Price 40%		
Direct Award*	☐				
Contract Charges Contract Value (excluding VAT) for Call-Off Contract					
Contract Value £713,206.00 ex VAT 					
Timescales					
Call-Off Start Date	1 st October 2025				
Call-Off Initial Period	6 Months				
Call-Off Expiry Date	31 st March 2026				
Call-Off Optional Extension Period	3 month extension from 1st April 2026 to 31st June 2026 (Subject to Financial Approval).				

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Minimum notice period prior to a Call-Off Optional Extension Period	1 month
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DIPS Order Form Template**2. Contact details**

Government Directorate / Organisation Title	Defence Digital	Name of Supplier	KPMG LLP
Name of Requirement Holder's Authorised Representative		Name of Supplier's Authorised Representative	
Post title		Post title	
Requirement Holder's Address		Supplier Address	
Postcode		Postcode	
Telephone		Telephone	
Email		Email	
Name of Requirement Holder's Project Lead			

3. Statement of Requirements (SOR)**[SEE ALSO SCHEDULE 1)**

Background/justification for Call-Off Contract

For several years Lead Solution Architects have been a key enabler for coherence, assurance and strategic direction within the Defence Digital, Service Executive teams providing technical rigour in shaping and delivering architecture services across Defence.

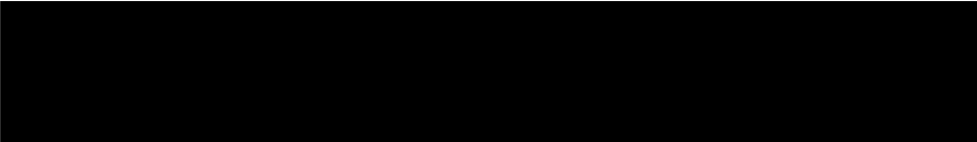
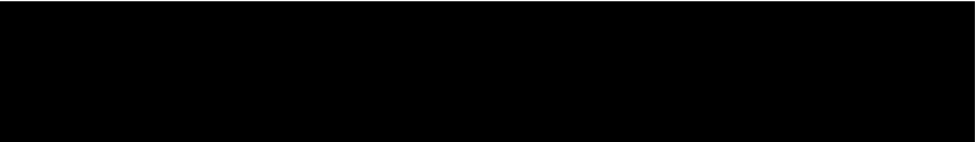
Defence is currently in a period of flux with Defence Reform and the Strategic Defence Review being announced 2 June 25, coupled with a rapidly evolving ICT landscape, maintaining the Solution Architecture capability is essential to drive coherence, value for money and effectiveness of D&IT services and ICT architecture.

It is vital that the solution architect capability continues within Defence in support of its operations. The Authority is moving towards an outcome based approach to architecture which will require the production of core architecture artefacts that align to both the Common Approach to Architecture and Agile Approach to Architecture, shaping architecture governance and ensuring architecture policies, standards and guide-rails are adhered to. It is imperative that the supplier will provide a range of continuous up-skilling and development opportunities to the core crown solution architecture function.

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Description of Services to be provided under the Call-Off Contract	
SOR attached at Schedule 1	
Activities required to be undertaken under the Call-Off Contract	
The supplier will be required to work with Enterprise and Technical Architecture to drive commonality, re-use and repeatable solutions. The supplier will deliver critical solution architecture artefacts to support business areas of highest priority, whilst driving good practice, re-use and removing duplication in IT solutions.	
Outputs to be provided under the Call-Off Contract	
SOR attached at Schedule 1	
Acceptance/rejection criteria / provisions	
	
Material KPIs / Critical Service Level Failure	
	
Material KPIs	

3. Statement of Requirements (SOR)

Not applicable

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The following shall constitute a Critical Service Level Failure for the purposes of this Call-Off Contract in accordance with DIPS Framework Call-Off Schedule 14 (Service Levels):

Critical Service Level Failure

Not providing suitably SQEP'd and valid SC/DV Vetted resource required to the deliver the defined outputs.

The applicable Service Levels are as specified in Annex A to Part A of DIPS Framework Call-Off Schedule 14 (Service Levels).

List all Requirement Holder Assets applicable to the Services that shall be issued to the Supplier and returned to the Requirement Holder at termination of the Call-Off Contract

MODNet(O) Accounts, Laptop and Ancillaries for all supplier staff.

MODNet(S) Accounts and Access at key sites including MOD Corsham (Base Location), MOD AbbeyWood, MOD Main Building and RAF Wyton.

ROSA laptops where applicable.

Additional quality requirements & standards (in addition to any quality requirements & standards detailed in the addition to the DIPS Framework Call-off Schedules)

From the Call-Off Start Date, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards, including those referred to in DIPS Framework Schedule 1 (Specification). The Requirement Holder requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

Requirement Holder's additional Standards:

- No Deliverable Quality Plan is required reference DEFCON 602B
- Concessions shall be managed in accordance with Def Stan. 05-061 Part 1, Issue 7 - Quality Assurance Procedural Requirements – Concessions
- Any contractor working parties shall be provided in accordance with Def Stan. 05-061 Part 4, Issue 4 – Quality Assurance Procedural Requirements – Contractor Working Parties

See DIPS Framework Schedule 1 (Specification).

Project and risk management

3. Statement of Requirements (SOR)

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4. Call-Off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing those DIPS Framework schedules are not being used in this Call-Off Contract. If the documents conflict, the following order of precedence applies:

1. This Order Form including the General Conditions in section 2(b) and the Call-Off Special Terms in section 2(c).
2. Joint Schedule 1 (Definitions)
3. Any Statement(s) of Work (in the form of the template set out in **Schedule 3** to this **Order Form / Statement of Requirements Template** (Framework Schedule 6)) executed by the Requirement Holder and the Supplier with a corresponding Call-Off Contract reference
4. [Framework Special Terms] **Not Applicable**
5. The following Schedules in equal order of precedence:

- Joint Schedules

- Joint Schedule 2 (Variation Form) ○ Joint Schedule 3 (Insurance Requirements) ○
Joint Schedule 4 (Commercially Sensitive Information) ○ Joint Schedule 5
(Corporate Social Responsibility) ○ Joint Schedule 7 (Financial Difficulties)
[Optional] [NOT USED] ○ Joint Schedule 11 (Processing Data) **[NOT USED]**

- Call-Off Schedules

- Call-Off Schedule 2 (Staff Transfer), Parts A, B, C **[A, B and C Optional – see guidance note within Call-Off Schedule 2] [NOT USED]** and D. **[PART D APPLIES]**
- Call-Off Schedule 3 (Continuous Improvement) ○ Call-Off Schedule 5
(Pricing Details and Expenses Policy)
- Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables) ○ Call-Off Schedule 8 (Business Continuity and Disaster Recovery) **[Optional] [NOT USED]** ○ Call-Off Schedule 9 (Security) ○ Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 13 (Implementation Plan and Testing) **[NOT USED]** ○ Call-Off Schedule 14 (Service Levels) **[Optional] [NOT USED]** ○ Call-Off Schedule 17 (MOD Terms) **[Optional] [NOT USED]** ○ Call-Off Schedule 25 (Ethical Walls Agreement) ○ Call-Off Schedule 26 (Cyber) **[NOT USED]**

- 1 Core Terms (DIPS version)
 - 2 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Requirement Holder (as decided by the Requirement Holder and Commercial) take precedence over the documents above.
- No other Supplier terms are part of the Call-Off Contract.

5a. General Conditions

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Additional general DEFCON/conditions and DEFFORMs applicable to providing the Deliverables, are to be listed here: (e.g. IR35 Assessment Status, Cyber Risk Assessment details) Additional Conditions:



5b. Call-Off Special Terms

The following Special Terms are incorporated into this Call-Off Contract:

None

5c. Call-

The following Special Terms are incorporated into this Call-Off Contract:

None

5d. Requirement Holder's Security Policy

A **Security Aspects Letter** to be issued and executed alongside this Order Form – to be included at Schedule 4 of the Order Form

5e. Cyber Essentials Scheme

The Requirement Owner to tick one of the following options, in accordance with DIPS Framework Call-Off Schedule 26 (Cyber): -

Cyber Essentials Plus: The Requirement Holder requires the Supplier to have / maintain a Cyber Essentials Plus level Certificate for the work undertaken under this Call-Off Contract.	☐
Cyber Essentials: The Requirement Holder requires the Supplier to have / maintain a Cyber Essentials level Certificate for the work undertaken under this Call-Off Contract.	☐
The Requirement Holder requires no level of Cyber Essentials	☒

5f. Requirement Holder's Environmental Policy

Available online at: Management of environmental protection in defence (JSP 418) - GOV.UK (www.gov.uk) This version is dated 18th August 2023

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5i. Implementation Plan

Not applicable

☐

5j. Additional Insurances

Not applicable

5k. Guarantee

Not applicable

5l. Proposed Subcontractor(s)

5m. Commercially Sensitive Information

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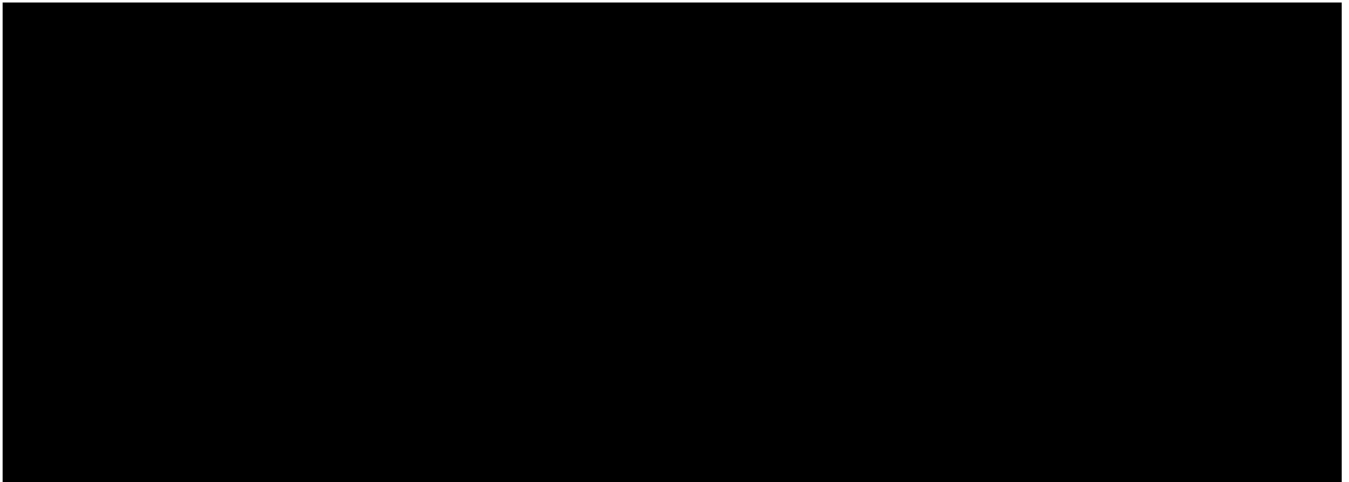
Schedule - Statement of Requirements

Final for Contract Use

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Schedule 2 – Pricing Response

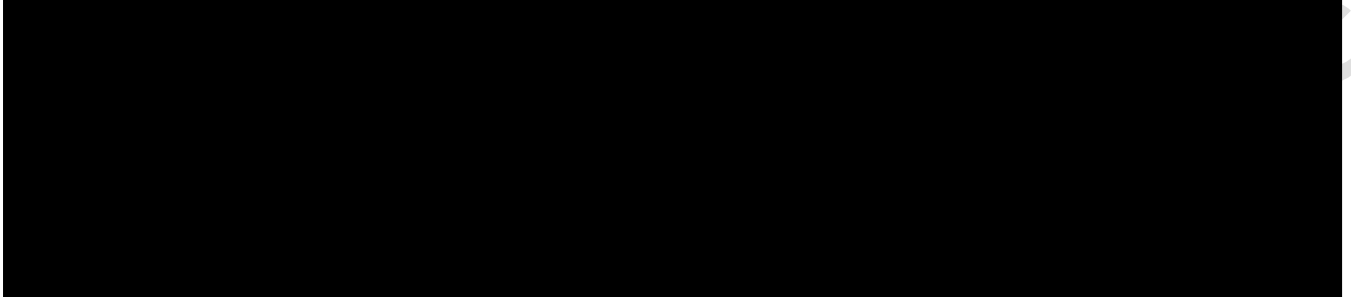
Call Off Contract Charges



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Reimbursable Expenses:

A large black rectangular redaction box covering the entire area designated for Reimbursable Expenses.

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.0 Issue:

Schedule 3 – Statement of Work [Template]

Not applicable.

Schedule 4- Security Aspects Letter

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