



Crown
Commercial
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**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name
Defence Equipment and Support

Billing address
[REDACTED]

Customer representative name
[REDACTED]

Customer representative contact details
[REDACTED]

Supplier details

Supplier name
The Supplier organisation name, as it appears in the Framework Agreement
Insight Direct UK Ltd

Supplier address
Supplier's registered address
[REDACTED]

Supplier representative name
The name of the Supplier point of contact for this Order
[REDACTED]

Supplier representative contact details
Email and telephone contact details of the supplier's representative
[REDACTED]

Order reference number
A unique number provided by the supplier at the time of quote
CCTS19A23



Section B Overview of the requirement

Framework Lot under which this Order is being placed

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input checked="" type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

CCTS19A33

Call Off Commencement Date

03/06/2019

Call Off Contract Period (Term)

Thirty-Six (36) Months with an optional Twelve (12) Months Extension Period

Call Off Initial Period Months

Thirty-Six (36) Months

Call Off Extension Period (Optional) Months

Twelve (12) Months

Specific Standards or compliance requirements

Detailed within Section C – Core Goods and/or Service Requirements



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

1.1 The Contract will be for an initial three (3) year term to cover the required software licences. The Contract will include a further one (1) year extension for the software licences, which will be taken up at the discretion of the Authority, subject to internal requirements and budgetary approval (3 +1).

1.2 Hardware Specification:

Line	Product	Manufacturer & Product Number	No	Remarks
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
4	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
5	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
7	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

1.3 Software Specification

1.3.1 All Licences are New Licences and require to be co-termed starting from 18th of April 2019.

1.3.2 Software Support

1.3.2.1 All product updates, upgrades and patches to be received directly from the vendors during the Contract term.

1.3.2.2 Only the default Vendor supplied support and maintenance packages.



1.4

Line	Required Specification	Vendor	Quantity	Licence Term	Version	Delivery Method
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

1.5 A

Milestone/Deliverable	Description	Timeframe or Delivery Date
1	Confirm all items Order received and in progress	Within two (2) days of Contract Award.
2	Delivery of all required Goods	Within 30 calendar days of Contract Award.

1.6

KPI/SLA	Service Area	KPI/SLA description	Target
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1	Delivery timescales	Delivery Timescales are to be made in line with the Contract Milestones.	100%
2	Service Delivery	All software products, upgrades and patches to be received during the contract term of the licences.	100%
5	Service Delivery	Product Support shall be delivered in accordance with the vendors agreed Service Levels for each product.	98%

Warranty Period, if applicable

Location/Site(s) for Delivery
[REDACTED]

Dates for Delivery of the Goods and/or the Services

Within 30 calendar days of Contract award.

Software

Supplier Software

Third Party Software

Maintenance Agreement

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law
Or

Northern Ireland Law

Non-Crown Bodies

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions
(includes Termed Delivery – Goods)

**NB Both of the above options
require an Implementation Plan**

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding
Requirements



Non-FOIA Public Bodies	<input type="checkbox"/>	which should be appended to this Order Form	F: Continuous Improvement & Benchmarking	<input type="checkbox"/>
			G: Customer Premises	<input type="checkbox"/>
			H: Customer Property	<input type="checkbox"/>
			I: MOD Additional Clauses	<input checked="" type="checkbox"/>

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)
List below
[Click here to enter text.](#)

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)
Initial Period, all software years purchased upfront.:
[REDACTED]
One Year Optional Software Extension Period Indicative costs only not firm:
[REDACTED]

Is a Financed Purchase Agreement being used?
If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£) **£239,877.78 exc VAT**

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information
[REDACTED]

Total contract value including optional Extension Period:

Initial Period: £239,877.78 exc VAT

Optional Extension Period Indicative costs: £184,747.35 exc VAT

Total Value: £424,625.13 exc VAT



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Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]

For and on behalf of the Customer

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]