**IRG Advisors LLP trading as Odgers Berndtson**

**20 Cannon Street,**

**London,**

**EC4M 6XD,**

**Attn: REDACTED TEXT**

**REDACTED TEXT**

Date: **Tuesday 24th November 2020**

Contract ref: **CCHR20A55**

Dear **REDACTED TEXT**

**Award of contract for The Provision of Executive Search Services to Government Recruitment Service, on behalf of Medicines & Healthcare products Regulatory Agency (MHRA)**

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence Friday 27th November 2020 and the Expiry Date will be Thursday 26th May 2021. There is no option to extend this contract. The total contract value shall be **REDACTED TEXT.**

This procurement activity was a Call Off under Commercial Agreement RM6002 Permanent Recruitment Solutions, Lot 7 Executive Search – Senior Roles and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of the attached order form and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 16:00 on Thursday 26th November 2020. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Cabinet Office

Name: **REDACTED TEXT**

Signature: **REDACTED TEXT**

Date: 24/11/2020