**PRIESTLEY COLLEGE: INVITATION TO TENDER FOR DESKTOP COMPUTERS**

**OVERVIEW**We require quotations to supply **300** desktop computers for use in classrooms & offices.  
We have limited desk space in classrooms so a small computer “footprint” is key. All-in-ones and small form factor models are highly preferred.  
Hardware / software drivers need to be compatible with Microsoft Windows 10 64bit.  
Keeping to the agreed delivery date is of highest importance.

**PREFERRED STYLES IN ORDER**

**1.** All-in-one style

**2.** A Combined PC & Monitor stand.

**3.** A Small compact PC & separate monitor.

**We do not require:**

* + Towers or large box cases
  + Open frame or glass window cases
  + Water cooled systems
  + Loud idle running fans
  + LEDs/RGB case fans or lights
  + Apple Macs
  + Laptops / Notebooks / Chromebooks or Tablets
  + Refurbed / 2nd Hand equipment

**SPECIFICATION**

**(Aiming for a mid-range)**

* Intel i5 10th Gen / AMD Ryzen 5 processors or above.
* 16GB Ram.
* On board HD graphics to including a HDMI and/or DP ports.
* 1x SSD 2.5 or M.2/NVMe (capacity, minimum 250GB)
* On board NIC 1GB.
* On board Sound.
* The Mic & Headphone jacks - easily accessible for daily use.
* At least x6 USBs – with a couple of the USB ports easily accessible for daily use.

**Monitor**

* 24” or bigger Widescreen monitor
* Minimum Resolution HD 1920x1080
* Video Inputs to match primary graphic card ports. (If applicable)
* The Monitor/stand must be able to tilt forward/back. (up, down & rotate are not essential)

**Other**

* Wired USB UK Keyboard
* Wired USB Scroll wheel Mouse.
* All the required power & video leads etc.

**Not required**

* An optical CD / DVD Drive
* Built-in Wifi Nic or wifi adapters
* OS recovery/backup cd/dvds

**SOFTWARE**

* The cheapest Windows 10 OS will need to be installed. We have a Microsoft Campus Agreement and the PC’s will be wiped, formatted and re-imaged by us after delivery.
* No system setup or other software (bloatware) is required.

**WARRANTY**

* Basic 1yr+ Warranty

**SUPPORT SERVICES (if available, itemised on quote)**

* Do you offer an unboxing / building service? Cost per PC?
* Do you offer a PC recycling service?
* Do you offer pre-set BIOS i.e. setting passwords, PXE boot order etc.? Cost per PC?

**DELIVERY OF GOODS**

* Please indicate on the tender the time to build and the expected delivery date(s).
* We prefer a single truck delivery, but multiple shipments are acceptable with pre-confirmed dates.
* We can accept palletised goods, but the delivery vehicle must come with a tail lift and pallet truck as we do not have a raised delivery bay or folk lift vehicle.
* We can except deliveries from 8am-4pm Monday to Friday.

**DELIVERY DATE OPTIONS**

* PCs can be delivered in 1 or 2 shipments.
* The first shipment must guarantee delivery of at least **100** PCs within the first delivery window below, otherwise you will not meet the tender requirements.
* **Monday 16th August** to **Friday 20th August**
* If required;
* The second shipment must complete the order with all remaining PC’s delivered within the second delivery window below.
* **Tuesday 31 August** to **Friday 3rd September**

**RETURN OF THE TENDER**

Please return completed tenders via e-mail to **tenders2021@priestley.ac.uk** Clerk to the Board or Governors by **Monday 2nd August 2021 by 9am.**